

# **BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1**

MINUTES OF JANUARY 26, 2009

## **CALL TO ORDER:**

The regular meeting of the Board of Fire Commissioners was called to order by President Willms at 8:03 p.m. President Willms announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on February 26, 2008, and advertised in The Coaster and in the Atlanticville on March 6, 2008.

After a salute to the flag, a moment of silence was observed.

## **ATTENDANCE:**

The following Board members were present: Frederick Willms, Thomas Reu, James Hiers, Scott Nelson and Russell Williams. Fire District Administrator Arthur Schenck, Fire Marshal Timothy Smith, Deputy Fire Marshal Chris Pujat, Maintenance/Repair Technician Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present.

## **MINUTES:**

The minutes of the December 22, 2008 meeting were read. Questions or comments? None. The minutes were unanimously accepted without change.

## **CORRESPONDENCE:**

The following items of correspondence were read for information:

### **Incoming from:**

TOPD Chief; Re: Radio Procedures

## **EXPENSES:**

Vouchers totalling \$55,796.86 were read and presented by Commissioner Hiers for payment. Hiers motioned to pay all bills. Reu seconded. Questions or comments on the bills. There were none. Roll call vote of Reu, Hiers, Nelson, Williams and Willms was unanimous in favor of the motion.

## **DISTRICT NO. 1 ORGANIZATIONS' REPORTS:**

**Assistant Chief Dan Skinner** submitted quotes on new fire gear. He submitted a list of gear status, Re: OSHA. He submitted a list of FF requesting new fire boots. He thanked the Board for the recent Dinner Get-together.

**FD Lt. J. Morrow** reported the Wednesday will be the FD's Chief's Drill. He thanked the Board for the recent Dinner Get-together.

**FD Lt. Bob Nelson** thanked the Board for the invitation to the recent dinner and apologized for not being able to attend.

**Fire Marshal Smith** reported 151 Inspections, including 30 State Registered Establishments, revealing 41 Violations, and 6 Investigations were conducted during the month. Three CO calls were followed-up, 60 Smoke/CO Detector Inspections were conducted and \$2,600.00 in fees were collected. He reported that all of the new vehicle computers are completed. The County is to do training for the Fire Officers on new dispatching communications options. He advised that he and Chris attended class on the new Fire Codes. He reviewed another draft of the Hydrant Ordinance with the Twp. Manager; some revisions are needed. When it is ready, a letter from the Board President to the Twp Council will be needed to have them adopt the Township Ordinance. He received a copy of a letter from the Water Co. to the Townsihp, advising of several

Fire Hydrants that do not drain. The Water Co. asks to be advised if any of these hydrants are used. In effect, these hydrants are not being maintained properly and are not 100% fully operational. After a discussion, it was decided that the Board will send a letter to the Water Co. expressing concern over this condition, asking why these hydrants are not being fully and properly maintained, why full payment should be made under these circumstances, and why , since the Board is the one paying the bill for these hydrants, why the Board is not notified directly of this situation, as opposed to the Water Co. sending this notification letter to the Townsihp. A written response will be requested.

**Deputy Fire Marshal Pujat** reported that he and the Chief are working on getting a room in downtown Indy for FDIC. Most hotels are fully booked.

**FAS Captain A. Green** reported the Squad is looking into a new program for call reporting.

**FAS Lt. S. Green** reported that the Squad is purchasing two new computers. She thanked the Board for the recent Dinner Get-together.

**FAS Lt. D. Willms** reported GPS Units are now in the ambulances. He thanked the Board for the recent Dinner Get-together.

**FAS Sgt. Degurski** advised that the Squad is adding 6:00-10:00 pm Duty Crew hours.

**Maintenance/Repair Technician Fiorentino** thanked the Board for the recent Dinner Get-together. He reported that his new lightbar is in and should be completed tomorrow. He asked if members completing Maintenance Forms to

include their badge number; he can't always read the name should he need to ask further questions. He also asked that members please write-up any problems, don't just mention it to him. Station No. 2 had a no power problem last Saturday. He contacted JCP&L and the Generator Company and resolved the problem. The power transfer switch did not fully switch back after generator test. All seems to be in working order. Will keep an eye on it.

**OLD BUSINESS:**

**Willms** - Thank you to all Officers and Employees for attending our Dinner Get-together to kick the year off.

**Williams** - Just a reminder: We need to get the FD 2008 Expense Reimbursement Allowance Receipt Page, when completed, and the FD 2008 Calendar Year %'s for the Life Insurance Incentive Program.

**Reu** - UL Testing of Ladder Truck 190 and all of our Ground Ladders is scheduled for March 11 & 12, 2009.

**Hiers** - Our 2009 "Introduced and Approved" Budget was submitted to the State on November 26, 2008. Certification of the Approved Budget was received from the State on January 13, 2009. Our "Adopted" Budget was submitted to the State on January 6, 2009; we await their Certification of the Adopted Budget.

**NEW BUSINESS:**

**Reu** - Ladder Truck 190 is going to PL Custom tomorrow for Annual Boom Service and to repair a hairline crack in the top rail of the bucket, near the control box.

Engine 172 batteries died. Should have by tomorrow.

**Nelson** - The Fire Marshal has requested the NJ Uniform Fire Code, IFC 2006 Edition, software update; cost is \$250.00. Nelson motioned to approve. Hiers seconded. Questions? None. Roll call vote of Reu, Hiers, Nelson, Williams and Willms was unanimous in favor of the motion.

**Reu** - Motion to have the Administrator make any necessary 2008 Budget, Year End, Line Item transfers to off-set any overbudget accounts. Nelson seconded. Questions? None. Roll call vote of Reu, Hiers, Nelson, Williams and Willms was unanimous in favor of the motion.

**Williams** - Chief 166's Defib unit battery went bad. As we have been doing when these old unit's battery dies, we trade the unit in and upgrade to a new Defib Unit. A new Defib has been ordered and we should have it by Tues. or Wed.

**Willms** - Fire District Election, Saturday, February 21, 2:00 - 9:00 pm., here. Please encourage all members, families, friends and neighbors to come out and vote.

**COMMITTEE REPORTS:**

**Equipment and Supplies - FD.....** Hiers

- Multi Gas Monitors calibrated. 174, 178, 167.
- SCBA Air Samples taken and sent for analysis. Ok.
- Safety Vests ordered.
- Ordered 12 Pr Gloves and 20 Hoods

-Lt. Morrow broken Cell Phone replaced; covered by Nextel Insurance

**Equipment and Supplies - FAS.....** Willms, Reu

- O2 gauge replaced on 158.
- Suction Unit battery ordered. Unit at VE Ralph. Power cord being used is not the one that came with this unit, nor is it the same as that being used with the other two units.

May be contributing to problem.

**OPTICOM.....** Reu, FM Smith

-Spare emitter received; loaner returned to Dist. #2. 130's emitter sent for repair.

**Maintenance of Apparatus.....** Reu, Schenck

- Re: M/R Tech Fiorentino's jobs list.
- Engine 178 siren repaired by Mike.
- Engine 178, left side, passenger door window, Up & Down, repaired by Mike.
- Engine 174 left side, forward strobe light replaced; Mike.
- Car 167 new tires.
- Car 137 (Ford Expedition; formerly 131) new tires, Dec.
- Ambulance 157 rear tire replaced.
- Title and Registration obtained for 37-1-38.
- Detail Cleaning done on Chevy Caprice and Ford Expedition.
- 185 Preventive Maintenance/Service performed.
- 175 Preventive Maintenance/Service performed.
- 185 Leaking Cascade Cylinder replaced; Mike.
- All SCBA Air Cascade Systems filled; Mike.
- Ambulances 157 & 158; Air Ride Adjusted
- Ambulance 158, Rear, Center Yellow LED light replaced under warranty.
- Three(3) 4.5 SCBA Cylinders came due for Hydro Testing. Two of these cylinders reach the end of their 15 year life very soon and are not worth testing; they have been retired. Any need to replace?  
We have 76 cylinders for our 35 packs. "No need to replace."

**Station Maintenance:**

**Station No. 1:.....** Williams

-Elevator Repaired.

**Station No. 2:.....** Hiers

-Fax Phone Line was repaired, however, it is not our phone line.? See note at end of agenda.

**Conventions and Seminars.....Willms**

-FDIC: Art & Mike are fully registered. Chris & Sean are working on registering.

**Insurance and Legal Liaison.....Nelson**

-Insurance check received for Ft. Mon Ladder Truck tow Deal Rd Fire; \$300.00

-Claim Filed for First Aider Michelle Lizotte.

-Claim Filed for SCBA Eye Glasses; FF Dan Skinner.

-Claim Filed for Engine 174 MVA. PL Custom preparing repair quote. Will submit to Ins Co.

**Fire District Safety/NFPA/OSHA..... Willms, Hiers**

-District preparing for possible PEOSHA Inspection.

Questions or Comments? None.

The meeting adjourned at 8:43 pm.

Respectfully submitted,

Arthur S. Schenck, Jr.  
Fire District Administrator

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