

# **BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1**

MINUTES OF  
SEPTEMBER 28, 2009

## **CALL TO ORDER:**

The regular meeting of the Board of Fire Commissioners was called to order by President Nelson at 8:02 p.m. President Nelson announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on February 25, 2009, and advertised in The Coaster and in the Atlanticville on March 5, 2009.

After a salute to the flag, a moment of silence was observed.

## **ATTENDANCE:**

The following Board members were present: Thomas Reu, James Hiers, Scott Nelson, Russell Williams and Anthony Palmisano. Fire District Administrator Arthur Schenck, Fire Marshal Timothy Smith, Deputy Fire Marshal Chris Pujat, Maintenance/Repair Technician Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present.

## **MINUTES:**

The minutes of the August 24, 2009 meeting were read. Questions or comments? None. The minutes were unanimously accepted without change.

## **CORRESPONDENCE:**

The following items of correspondence were read for information:

### **Outgoing to:**

**NJAWC;** Re: Replacing our Hydrant Markers and their Hyd # on repaired/replaced hydrants.

**Juliann Fiorentino;** Re: Making Fire Prevention and Safety a part of Family Fun Day at the OT Pool.

## **EXPENSES:**

Vouchers totalling \$36,568.03 were read and presented by Commissioner Reu for payment. Reu motioned to pay all bills. Hiers seconded. Questions or comments on the bills? There were none. Roll call vote: Reu, Hiers and Palmisano voted in favor of the motion. Williams and Nelson abstained from voting on the vouchers payable to themselves, voting in favor of paying all others. All Vouchers were approved for payment.

**DISTRICT NO. 1 ORGANIZATIONS' REPORTS:**

**Chief S. Donohue** submitted a Driver's Training Report and recommended that FF John Walton be approved as a driver on Engine 174.

**Fire Marshal Smith** reported 277 Inspections, including 21 State Registered Establishments, revealing 58 Violations, and 4 Investigations were conducted during the month. Four CO calls were followed-up, one Public Education Session was held, six Permits were issued, 136 Smoke/CO Detector Inspections were conducted and \$5,650.00 in fees were collected. Car 166's Knox Box has been repaired for about \$40.00. Public Education Materials have been ordered and most received. A full Fire Prevention Schedule has been prepared for October and November. The new camera for 131 has been received. New Pagers have been received. He reported that the Monmouth County Radio "Rip & Run" program is ready to install.

**FAS Captain A. Green** reported 85 calls for the month. Average Response Time was 7 minutes. 524.3 manhours were experienced. Average crew size was 6. Mutual Aid was received 12 times and given 5 times. He reported new members are in the application process.

**OLD BUSINESS:**

**Nelson** - A representative from Freeholder Director Barbara McMorrow's office called and acknowledged receipt of our letter relating to the new Dispatching Fee; investigating and will get back to us.

**NEW BUSINESS:**

**Hiers** - We would like to ask each organization for their 2010 Equipment Budget Requests by the October 5 Work Session meeting. We have the FD's request.

**Reu** - We would like to have each organizations' Activity Percentages, including number of calls, Oct 1, 2008 thru Sept 30, 2009, by October 26th Bd. Mtg.

**Williams** - It's time again for SCBA Functional Testing (every two years). Two price quotes have been obtained to test our 35 x 4.5 Air Packs, 64 Regulators and 71 Masks.

NJ Fire Equipment	\$2,550.00	
Municipal Emergency Services		\$2,079.00

Williams motioned to accept the proposal from Municipal Emergency Services for the price of \$2,079.00. Reu seconded. Questions? None. Roll call vote of Reu, Hiers, Williams, Palmisano and Nelson was unanimous in favor of the motion.

We will schedule this testing ASAP. We will need all individually assigned Masks and Regulators. Those that carry their Mask in their vehicle will need to leave it here on the scheduled date. We will advise ASAP.

**Palmisano** - The FAS Officers had mentioned that they thought that their EPIPENS were nearing expiration. You were going to check and let Art know. Did you check? Yes, expire Aug and Sept. Need to replace. Was Pop Warner Football contacted? The Captain advised that they were and that the Squad is standing-by at their football games.

**Hiers** - Motioned to approve John Walton as a Driver on Engine 174 as recommended by the Chief. Williams seconded. Questions? None. Roll call vote of Reu, Hiers, Williams, Palmisano and Nelson was unanimous in favor of the motion.

**Nelson** - Fire Prevention Proclamation 2009 (Copy attached) was read.

**Reu** - Reported that the Board is looking into getting something to display the "IamResponding" program here at Station No. 1.

**FM Smith** suggested that we should have an agreement relating to equipment issued to members, signed by members when equipment is issued. The Board agreed and will prepare an agreement.

**COMMITTEE REPORTS:**

**Equipment and Supplies - FD.....** Hiers

- 3 Fire Helmets received.
- Pagers ordered and received.
- Accountability Tags ordered and received for three new members.

**Equipment and Supplies - Fire Bureau.....** Nelson

- Camera and Assys. approved at last Work Session purchased and received.

**Equipment and Supplies - FAS.....** Palmisano, Reu

- Pagers ordered and received.
- Collars ordered and received.
- Status of Epipens?

**Hydrants.....** FM Smith

- Letter sent to NJAWC Re: Markers and Number

**Maintenance of Apparatus.....** Reu, Schenck

- Breathing Air Samples taken and sent for analysis; All ok.
- Multi Gas Monitors calibrated. All ok.
- M/R Tech Trailer registered.
- Car 131 Preventive Maintenance/Service performed.
- Car 167 "Check Engine" Light repairs made.
- Car 1-00 (Caprice) Driver's Door Window repaired.

- Engines 172, 174 and 175 Pumps Serviced.
- Engine 172 Tank to Pump valve rebuilt.
- Engine 174 Preventive Maintenance/Service performed.
- Ladder 190 Preventive Maintenance/Service performed. New Batteries Installed.
- Engine 175 repair tomorrow: Transfer Case output shaft seal leaking.

**Station Maintenance:**

**Station No. 1:**..... Williams

- Mike reglazed the cupola windows.

**Station No. 2:**..... Hiers

**Conventions and Seminars**..... Palmisano

- FD attended NJ State Firemen's Convention in Wildwood, Sept 16 - 20.

**Liaison to Township of Ocean**..... Nelson

- 3rd Qtr Tax check received.

**Fire District Safety/NFPA/PEOSHA**..... Hiers, Palmisano

- PEOSHA inspection as reported at last Work Session.

**Liaison to Fire Department**..... Williams

- I Am Responding agreement completed, filed, paid for one year.

**Liaison to First Aid Squad**..... Palmisano

- Captain Green was to check on expiration of EpiPens. Status?

-Questions or Comments ?

**Hiers** - FYI: Art will be taking vacation days Oct 8 & 9, and Oct 23.

**Hiers** - FD & FAS Cell Phone Reimbursement of \$30/mo. Will Pay in October for Sept - Dec '09 (4mos). Pay Quarterly in the future; Feb, May, Aug, Nov.(middle of each quarter). Art has vouchers prepared for each officer. 11 Nextel phones have been cancelled. Only Art and Tony have Nextel Phones on District Account.

**Nelson** - Soda Machine at Station No. 2 needs new compressor and will be repaired.

FAS Captain Aaron Green advised that he and Lt. S. Green will be out of town Tues - Sunday.

The Meeting adjourned at 8:29 pm.

Respectfully submitted,

Arthur S. Schenck, Jr.  
Fire District Administrator

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