

BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

MINUTES OF
OCTOBER 25, 2010

CALL TO ORDER:

The regular meeting of the Board of Fire Commissioners was called to order by President Nelson at 8:04 p.m. President Nelson announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on February 23, 2010, and advertised in The Coaster and in the Atlanticville on March 4, 2010.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Thomas Reu, James Hiers, Scott Nelson and Russell Williams. Fire District Administrator Arthur Schenck, Assistant Fire District Administrator David Hiers, Acting Fire Marshal Chris Pujat, Fire Inspector Craig Flannigan, Maintenance/Repair Technician Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present.

MINUTES:

The minutes of the September 25, 2010 meeting were read. Questions or comments? None. The minutes were unanimously accepted without change.

CORRESPONDENCE:

None.

EXPENSES:

Vouchers totaling \$ 50,521.08 were read and presented by Commissioner Reu for payment. Reu motioned to pay all bills. Hiers seconded. Questions or comments on the bills? There were none. Roll call vote of Reu, Hiers, Williams, and Nelson was unanimous in favor of the motion.

DISTRICT NO. 1 ORGANIZATIONS' REPORTS:

Chief Craig Flannigan reported 59 activities and 3 drills for the month. Average Response Time :05:56 . Average Firefighters per call was 14, for a total of 829 members responding, experiencing 344.78 manhours. He also handed in the October 1, 2009 to September 30, 2010 Activity Percentage Report which included Number of Calls.

FD Captain J. Morrow reported that John Kruse has passed the qualifications needed to be a driver for Engine 37-1-74. He also stated that there will be a Gas Drill at New Jersey Natural Gas Co. this Wednesday at 6:30.

FAS Lt. D. Willms reported 124 activities for the month. Average Response Time was 5 minutes. 495 manhours were experienced. Mutual Aid was given 9 times and received 9 times. He also stated that the Oakhurst FA Squad will be taking over the Cadet Program from Wanamassa FA. He will be overseeing the program. He also handed in FAS October 1, 2009 to September 30, 2010 Activity Percentage Report with Number of Calls.

FAS Lt. L. Degurski thanked those firemen who assisted with either driving the ambulance or helping out with patients.

Acting Fire Marshal Pujat reported 205 Inspections, including 16 State Registered Establishments, revealing 253 Violations, and 2 Investigations were conducted during the month. Two CO calls were followed up with no problems. Seventeen Public Education Sessions were held with 988 people attending; and \$2,310.00 in fees were collected. Various meetings were attended. He stated that grills either using propane or charcoal are prohibited to be used on condominium decks (Hidden Meadows). Summons will be issued as they are found. The Fire Zones at Middle brook Plaza are completed. He stated that the County will be installing what ever Opticom equipment needs to be transferred to the new structures at the W.Park Ave. and Monmouth Rd, intersections at the County's cost. He Thanked the Board for all the FP Literature received. Chris noted that there is a Recreational Fire Policy in effect for special burning in Chimnieas, etc. He stated that there is a new Jewish School at the Temple on Monmouth Rd. with 86 students. Lastly , the former PD radios will have new frequencies installed in them.

Maintenance/Repair Technician Fiorentino reported that approx. 50 -60 hydrant markers are planned to be installed. Engine 37-1-78 will be going back to PL Custom for the recalibration of the foam gauge.

OLD BUSINESS:

Williams - Wednesday morning , Engine 37-1-78 will be going back to PL Custom for the Foam Gauge re-calibration.

Hiers - Flu Shots were given here last week. 42 members and spouses received a shot. A few individuals will be going to Dr. Wortzel's office to get their shot. If any other member or spouse would like to get a shot they should go to Dr. Wortzel's office ASAP.

Nelson - In reference to the 9-1-1 dispatching fee, Dave and Scott met with Freeholder Rob Clifton here on Friday afternoon. It was again discussed in length with the Freeholder as to why we do not feel we are to be charged taxes over again for what was told to us that our Fire & EMS dispatching were covered by the County originally. Freeholder Clifton said not to pay anything until he investigates it further.

Reu - At the September 27, 2010 Meeting, the Board Introduced and Passed as a first reading a "Resolution to Change the Paid, Part-Time Position of Assistant Fire District Administrator to a Full Time Position (effective November 1, 2010) and to Appoint the Assistant Fire District Administrator to the Position of Fire District Administrator (effective January 1, 2011). This Resolution was published in full in the Coaster on October 14, 2010, and posted at the Oakhurst Firehouse, on October 18, 2010, as required.

We would now like to accomplish the second reading and final passage of this Resolution, which can be by title. To do so, it is now motioned to approve as the second reading the Resolution entitled "Resolution to Change the Paid, Part-Time Position of Assistant Fire District Administrator to a Full Time Position and to Appoint the Assistant Fire District Administrator to the Position of Fire District Administrator" as previously Introduced, Published and Posted. Second by Williams. Questions? None. **[James Hiers recuse himself from voting on this issue.]** Roll call vote, Reu, Williams and Nelson voted in favor of the motion.

The Administrator is asked to publish this second reading and final passage as required.

NEW BUSINESS:

Nelson - O. T. Road Dept has requested permission to use the Station No. 2 Rest Rooms while out picking up leaves in the Wayside section of the town. A discussion followed. The OFAS requested that the ladies room not be used. It was decided by the Board that any employee using the facilities at Station 2 had to be accompanied by their supervisor into the building. Dave was asked to meet with Bill McMahon to explain the conditions. If the conditions were not followed, the privilege would be revoked immediately.

Reu - Dave has researched Phone/Computer System Broadband Service. We will be looking into changing from the old DSL lines to the newer and faster Broadband Service from Cablevision. It appears that there will be about a \$ 4,000 plus savings a year.

Williams - Price quotes have been solicited to provide Janitorial/Cleaning Services for our Fire Stations, November 1, 2010 thru October 31, 2011. Total cost of Proposals received are:

Kleen-Rite Custodial Corp.	\$ 9,470.00
United Cleaning	\$11,815.00
Urucorp Maintenance	\$11,225.00

He motioned to accept the proposal from Kleen-Rite Custodial Corp.(Avon) for the total price of \$9,470.00. Second by Reu. Questions? None. Roll call vote of Reu, Hiers, Williams, and Nelson was unanimous in favor of the motion.

Hiers - We had a water leak in the Administrator's Office that appeared to be fixed when the new roof was put on. However, when we went to have the wall covering replaced on the section of the wall in question, we found it to be wet. Investigation reveals that the outside wall needs some restoration work performed at the top of the wall. A price quote has been obtained to clean, repoint, replace some brick, rout and recaulk some joints and apply waterproof coating. To do the entire top of the South wall, the price quoted is \$3,180.00 by Roman Wall Systems, Berlin , N. J. This is the company that 3R Painting works with for such work. 3R will donate new wall covering for the office.(We need to select from what they have in stock) This is the company that did all of the painting and wall covering work for the Station No. 1 addition and office renovation. Motion to approve this work to be done for the quoted price of \$3,180.00. Second by Reu. Questions? None. Roll call vote of Reu, Hiers, Williams, and Nelson was unanimous in favor of the motion.

Nelson - Received a letter from Township Manager Brannen requesting to have a joint meeting with him and Kevin O'Connor from District #2 to discuss the First Aid Response concerns that have been raised. Plans are being made to attend such meeting. Nelson also discussed rumors of the Police Department taking over the First Squads in Town. He assured the OFAS that that was just a rumor and no discussions have taken place, neither do they plan to. He urged them to keep up their efforts.

Hiers - Motioned to approved John Kruse as a Driver on Engine 37-1-74. Williams second the motion. Questions? None. Roll call vote of Reu, Hiers, Williams, and Nelson was unanimous in favor of the motion.

COMMITTEE REPORTS:

Equipment and Supplies - FD..... Hiers

-New Helmets on order. Expect any day now.

Equipment and Supplies - Fire Bureau..... Nelson

Equipment and Supplies - FAS.....Palmisano, Reu

-New Batteries (3) ordered for BP Monitors. Hope to see this week.
Switched BP units between 157
and 159 while waiting for new batteries.

OPTICOM..... Reu, AFM Pujat
Hydrants..... AFM Pujat

Maintenance of Apparatus..... Reu, Schenck

- Breathing Air; Quarterly Samples taken and sent for analysis. All Ok.
- Multi Gas Monitors 174 Calibrated.
- All No Smoke Exhaust Systems checked out. Some repairs made to 157 and 159.
- 37-1-75 new muffler and No Smoke Diverter Box installed.
- 37-1-30 Preventive Maintenance/Service performed; Bennett
- 37-1-78 New Batteries installed; Preventive Maintenance/Service performed; Bennett
- 37-1-74 Preventive Maintenance/Service performed; Bennett
- 37-1-74 new front shocks; windshield washer reservoir; and, air cleaner restriction indicator replaced.
- Annual Pump Service to be performed here on Friday(finish up on Monday if needed); 172, 174, 175.

Station Maintenance:

Station No. 1:..... Williams

- Fire Alarm System: Elevator Recall repaired. Smoke detectors “Sensitivity testing “ performed. (Now required every two years.) 6 Smoke Detectors failed sensitivity test. They will work. Getting proposal to replace.
- Elevator; Major Annual Test and Inspection by State Inspector and Elevator Company, performed and passed.
- Mike cleaned and painting Gas/Diesel Tank.

Station No. 2:..... Hiers

- Fire Alarm System: Batteries replaced. Smoke detectors “Sensitivity testing “ performed. (Now required every two years.) 8 Smoke Detectors failed sensitivity test. They will work. Getting proposal to replace. Remote Annunciator eliminated; not compatible with newer panel.

Conventions and Seminars..... Palmisano

- FDIC 2011; Registrations being made.

-Questions or Comments ? None

-Adjournment - 8:49 PM

Respectfully Submitted,

J. David Hiers
Assistant Fire District Administrator

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