

BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

MINUTES OF
December 20, 2010

CALL TO ORDER:

The regular meeting of the Board of Fire Commissioners was called to order by President Nelson at 8:03 p.m. President Nelson announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on February 23, 2010, and advertised in The Coaster and in the Atlanticville on March 4, 2010.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Thomas Reu, James Hiers, Scott Nelson, and Russell Williams. Fire District Administrator David Hiers, Acting Fire Marshal Chris Pujat, Fire Inspector Craig Flannigan, Maintenance/Repair Technician Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present.

MINUTES:

The minutes of the November 22, 2010 meeting were read. Questions or comments? None. The minutes were unanimously accepted without change.

CORRESPONDENCE:

The following items of correspondence were read for information:

Outgoing to: None.

Incoming from: None.

EXPENSES:

Vouchers totaling \$ 85,988.00 were read and presented by Commissioner Reu for payment. Reu motioned to pay all bills. Hiers seconded. Questions or comments on the bills.? There were none. Roll call vote of Reu, Hiers, Williams, Palmisano and Nelson was unanimous in favor of the motion.

DISTRICT NO. 1 ORGANIZATIONS' REPORTS:

Chief Craig Flannigan reported 32 activities. Average response time was :7:02. Average Firefighters per call was 9, for a total of 296 members responding, experiencing 131 manhours. Mutual Aid was given 3 times and received once.

The Chief stated overall it was a quiet month. He thanked the Board for their support and everyone for their assistance for a good year.

FAS Lt. D. Willms reported 130 Total Emergency Calls for the month. Average response time was 7min. 49 sec. 524 manhours were experienced. Mutual Aid was given 6 times and received 7 times. The Squad is requesting the 2 wireless cards for their laptops for 37-1-57 & 37-1-58 so they can activate their systems

Acting Fire Marshal Pujat reported 186 Inspections, including 56 State Registered Establishments, revealing 342 Violations, and 2 Investigations were conducted during the month. There were 8 CO calls followed with no problems. For the month there were \$2,212.00 collected. He attended 13 meetings during the month. He stated the Hidden Meadows was filling up fast with total occupancy expected sometime end of January.

Maintenance/Repair Technician Fiorentino reported That Cablevision installed the underground cable for Sta.2, setting it up for the computer upgrade.

OLD BUSINESS:

Williams - The work done to the side of the south wall has been completed to stop the leak in the Administrators room. Following the rain storm we had on the Dec.12th, and while working in the attic running computer wire, it was observed that the inside of the wall was wet. Dave called the contractor who did the work and explained. The contractor was coming back to investigate.

NEW BUSINESS:

Nelson - Thank you to the OFAS for inviting us to your Holiday Dinner Party. Also thanks for the travel gift.

Nelson - A meeting was held in Freehold on the 14th with the Freehold Director, Lillian Burry, Freeholder Clifton, Sheriff Golden, Administrator Sauter. The Boards representatives were Scott Nelson, Tim Smith, and Dave. The topic of discussion again was the Dispatching fee charged by the County to the District for Fire and Ems dispatching. President Nelson gave a detailed description of the meeting. He stated the Board represented the tax payers very well . The Freeholders totally understood where we were coming from. They acknowledged that there was a breakdown in communications. We will be receiving further information as to how the the fee structure is set up. They will receive the 2009 year dispatching fee of \$12,811.56. It was agreed that they will not receive the 2010 check until the information requested has been received. There was no further discussion. President Nelson said that a Resolution needs now to be read and adopted for the agreement to be ratified. The Resolution was read by Nelson. A copy of the Resolution is attached. Nelson moved to adopt the Resolution. It was seconded by Reu. Roll call vote of Williams, Reu, Palmisano, Hiers and Nelson was unanimous in favor of the motion. One copy was sent to

the Monmouth County Sheriff's Office, one to the Township of Ocean, and one on file.

Reu - New computer wire was installed throughout the Boards and Fire Marshal's work stations. The hallway closet is in the process of being set up. We will have to coordinate with Cablevision when we have the necessary equipment installed in the computer closet. All but 2 phone lines will be transferred to Cablevision. The 2 remaining phone lines will remain with AT&T. Phase one of the Computer Equipment is going to be ordered shortly. We're on our way in the upgrading of our computer system.

Williams - The floors in Station 1 have been stripped and waxed.

Nelson - Reminder that our beginning of the year meeting with all the officers will be on Jan. 20th at Deal Golf & Country Club starting at 6:30 PM. Dress is Golf Course casual, no jeans or sneakers.

Hiers - We received shoe/boot traction devices which fit over your shoe/boot to prevent slipping on ice. The Officers should see Mike for what you need.

Hiers - Stated the computers were ready to be installed in 37-1-57 and 37-1-58. They need the wireless computer cards set up to start the process. The "I Am Responding" will be ready to go after the computers are operational. Hiers motioned for the Board to provide the wireless cards. Seconded by Reu. Roll call vote of Williams, Reu, Palmisano, Hiers and Nelson was unanimous in favor of the motion.

Hiers - Brought up about Station 2 to get a new monitor for the "I Am Responding" program along with a bracket to hang it. He moved for Mike to pick up the one in Costco for the quoted price of \$149.99 and also to get the bracket to hang it. Seconded by Williams. Roll call vote of Williams, Reu, Palmisano, Hiers and Nelson was unanimous in favor of the motion.

Hiers - moved to purchase 3 GPS systems for Engines 37-1-78 and 37-1-74 and truck 37-1-90 also from Costco at a sale price, Seconded by Williams, Roll call vote of Williams, Reu, Palmisano, Hiers and Nelson was unanimous in favor of the motion.

Nelson - On behalf of the Board, President Nelson thanked Bob Nelson for installing the auto-flush units in Sta. 2 for just the cost of the parts.

Nelson - Handed out the Board's gift to the new 2nd Asst. Chief of the Fire Department and the Captain of the OFAS. The 3 ring leather binder and pen set were received with thanks

Nelson - At the conclusion of New Business, Nelson paid a tribute to retiring Fire District Administrator Arthur S. Schenck, Jr. On behalf of the Board, he thanked Art for his 21 years of hard, dedicated and loyal service for our District. Art's contribution to the Fire Department and OFAS along with the Fire Prevention Bureau was immeasurable. His level of detail is second to none. He will be sorely missed in that Administrator's capacity. On behalf of the residents and taxpayers of the District, Nelson thanked him deeply. The Board along with the audience rose and gave Art a standing ovation and a thunderous round of applause.

COMMITTEE REPORTS:

- Equipment and Supplies - FD**..... Hiers
- Equipment and Supplies - Fire Bureau**..... Nelson
- Equipment and Supplies - FAS**..... Palmisano, Reu
- OPTICOM**..... Reu, AFM Pujat
- Hydrants**..... AFM Pujat
- Maintenance of Apparatus**..... Reu, Schenck
 - Engine 37-1-78 water/foam level sensor has been replaced.
 - Utility Truck 37-1-38 had 6 tires replaced.
 - Ambulance 37-1-58 at PL Custom, problems shifting.
 - All the Apparatus' have been cleaned. Also the 3 chief vehicles have been detailed by B. Penta. Good job.

Station Maintenance:

- Station No. 1**:..... Williams
 - The North side entrance door has been repaired with some old spare parts.
- Station No. 2**:..... Hiers
 - Cablevision pulled a new underground cable in for our computer/telephone upgrading.

- Conventions and Seminars**..... Palmisano
- Insurance and Legal Liaison**..... Nelson
- Liaison to Township of Ocean**..... Nelson
- Fire District Safety/NFPA/OSHA**..... Hiers, Palmisano
- Liaison to Fire District No. 2**..... Nelson
- Liaison to Fire Department**..... Williams
- Liaison to First Aid Squad**..... Palmisano
- Liaison to Fire Marshal**..... Nelson
- Liaison to Police Department**..... Reu
- Human Resources**..... Reu, Palmisano

-Questions or Comments ? None.

-Adjournment : 8:47 PM.

Respectfully Submitted,

J.David Hiers
Fire District Administrator

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