

BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

WORK SESSION
February 1, 2010

CALL TO ORDER:

The Work Session meeting of the Board of Fire Commissioners is called to order at 7:31 pm.

This meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on February 25, 2009, and advertised in The Coaster and in the Atlanticville on March 5, 2009.

ATTENDANCE:

The following Board members were present: Thomas Reu, James Hiers, Scott Nelson, Russell Williams and Anthony Palmisano. Fire District Administrator Arthur Schenck, Fire Marshal Timothy Smith, Deputy Fire Marshal Chris Pujat, Maintenance/Repair Technician Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present.

BUSINESS:

Williams - Single gas, CO Meters have been ordered for 174, 178 and the new Chief's Vehicle, at the cost of \$250.00 each. This is the same meter carried in one of the chief's vehicles now; BW GasAlert Extreme.

Hiers - Craig Flannigan, currently a Public Education Assistant in the Fire Bureau, has recently completed the training and certification for Fire Inspector. To allow Craig to now perform Fire Inspections, in addition to assisting with Public Education Activities, we would like to appoint him to the currently vacant part-time, paid position of Assistant Fire Inspector, leaving the two positions of Public Education Assistants vacant for the time being. To accomplish this move, the following Resolution is proposed:

PERSONNEL APPOINTMENT RESOLUTION **ASSISTANT FIRE INSPECTOR**

WHEREAS, the Board of Fire Commissioners of the Township of Ocean Fire District No. 1, Monmouth County, has in existence, among others, the part-time, paid positions of two (2) Assistant Fire Inspectors, with one position currently vacant; and

WHEREAS, Craig Flannigan, presently serving in the part-time, paid position of Public Education Assistant in the Fire District, has completed the training and certification for Fire Inspector, and

WHEREAS, it is the desire of the Board of Fire Commissioners to appoint Craig Flannigan to the position of Assistant Fire Inspector, to provide support to the Bureau of Fire Prevention to conduct Fire Inspections and Public Education Activities.

NOW THEREFORE BE IT RESOLVED that the Board of Fire Commissioners does hereby appoint Craig Flannigan to the part-time, paid position of Assistant Fire Inspector, for a term of one(1) year, commencing upon final passage of the second reading of this resolution; and

FURTHERMORE, the second reading and final passage of this resolution will be considered on February 22, 2010, at the Regular Monthly Meeting of the Board of Fire Commissioners, scheduled to begin at 8:00 p.m., at the Oakhurst Firehouse, 72 Larkin Place, Oakhurst, N. J.

Hiers motioned to adopt this Resolution. Palmisano seconded. Questions? None. Roll call vote of Reu, Hiers, Williams, Palmisano and Nelson was unanimous in favor of the motion.

Reu - Our Vehicle Mechanic for the past 25 years, Carl Bennett, retired and closed his private business as of the end of November, 2009. Carl has provided us with dependable, outstanding, invaluable service over the past 25 years, and we really hate to loose his services.

We have talked with Carl about continuing to service and repair our vehicles as a part-time employee of the Fire District, and he has agreed. We see this as being very beneficial to both of us. We will continue to have the benefit of his knowledge, experience and advice on vehicle service and repair, and for less cost than going elsewhere for these services, for the immediate future.

To establish the part-time, paid position of Mechanic within the Fire District, and to appoint Carl Bennett to this position, the following Resolution is proposed:

RESOLUTION TO ESTABLISH THE PART-TIME, PAID POSITION OF MECHANIC, and TO APPOINT A MECHANIC

WHEREAS, the Commissioners of any fire district may, by resolution, establish paid positions within the fire department, or for the fire district, as such positions shall be determined by the Commissioners to be required for the purposes of the fire district; and

WHEREAS, having established said paid positions, the Commissioners of the fire district shall, by resolution, appoint persons to, determine the terms of, fix the compensation for, and prescribe the powers, functions and duties of the paid positions; and

WHEREAS, the Board of Fire Commissioners of the Township of Ocean Fire District No. 1, Monmouth County, have determined that it would be very beneficial and cost effective to have many vehicle maintenance and repair functions performed by an employee of the Fire District. Having these functions performed in-house would lessen the out of service time, thus increasing the availability of the emergency apparatus, and reducing the need for, and the cost of, maintenance and repairs by outside vendors.

NOW, THEREFORE BE IT RESOLVED that the Board of Fire Commissioners of the Township of Ocean Fire District No. 1 does hereby establish the part-time, paid position of Mechanic. This position will have the primary function and duty to perform various maintenance and repair functions pertaining to the Emergency Vehicles of Fire District No. 1, for the reasons noted above. The Mechanic will report to and be under the supervision of the Fire District Administrator.

BE IT FURTHER RESOLVED that the compensation range for the position of Mechanic is established at \$25.00 to \$45.00 per hour; and

BE IT FURTHER RESOLVED that the Board of Fire Commissioners does hereby appoint Carl Bennett to the part-time, paid position of Mechanic, commencing as of February 23, 2010, contingent upon final passage of the second reading of this resolution; and

FURTHERMORE, the second reading and final passage of this resolution will be considered on February 22, 2010, at the Regular Monthly Meeting of the Board of Fire Commissioners, scheduled to begin at 8:00 p.m., at the Oakhurst Firehouse, 72 Larkin Place, Oakhurst, N. J.

Reu motioned to adopt this Resolution. Hiers seconded. Questions? None. Roll call vote of Reu, Hiers, Williams, Palmisano and Nelson was unanimous in favor of the motion.

The Administrator is asked to publish both of these Personnel Resolutions as required.

Reu - Vouchers totaling \$6,123.82 were presented for payment. Reu motioned to pay all bills. Hiers seconded. Questions? None. Roll call vote: Hiers, Williams and Palmisano voted to pay all bills. Reu abstained from voting on the voucher payable to William Reu, and Nelson abstained from voting on the voucher payable to himself, both voting in favor of paying all other vouchers. All Vouchers were approved for payment.

Reu presented a voucher for \$32,500.00 to transfer funds to the payroll account. Reu motioned to approve. Williams seconded. Questions? None. Roll call vote of Reu, Hiers, Williams, Palmisano and Nelson was unanimous in favor of the motion.

Palmisano - Station No. 1 floors will be waxed this Saturday.

Palmisano - Does the FAS have any documentation on Driver Training and Testing. FAS will provide.

Nelson - Fire District Election is Saturday, February 20, here, 2:00 pm to 9:00 pm.

Nelson - The Board has met with a possible new Board Attorney.

Nelson - Congratulations to Craig Flannigan and Michael Fiorentino on the completion of their Fire Inspector Course.

FAS Lt. Willms submitted a Drivers Test Record report.

FAS Sgt. Zimmerman thanked the Board for the recent dinner.

Fire Marshal Smith thanked the Board for the recent dinner. We are low on pager inventory; he is getting quotes to purchase new pagers. Minitor III pagers are no longer supported by Motorola. Can only be repaired so long as parts last. He and Chris are still testing a different brand of pager.

Chief Flannigan thanked the Board for the recent dinner. Last Thursday was a busy day; thank you for all who helped. He noted information on 5" Hose manifold problem; must exercise relief valves regularly.

Asst. Chief Skinner thanked the Board for the recent dinner.

FD Lt. Morrow thanked the Board for the recent dinner.

FD Lt. Sorrentino thanked the Board for the recent dinner. Wednesday will be a gas co. drill here.

M/R Tech Fiorentino reported that PL Custom was here Tuesday; Parts are on order for 174's lighttower; 172 fuel line check valve; 178 air horns. He thanked those who helped him during the snow storm. He thanked the Board for the recent dinner.

Questions or comments?

Palmisano - Need FAS 2009 Activity Percentage Report. FAS said that they have it and will get it to the Board.

Hiers - Can FAS advise us what they paid for the Stryker Cots so the value can be added to the Inventory Listing.

FAS Member A. Meistrich thanked Mike Fiorentino for his help with the snow plowing at FAS calls.

The Work Session adjourned at 7:50 pm.

Respectfully submitted,

Arthur S. Schenck, Jr.
Fire District Administrator

WSMINFEB10