

# **BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1**

MINUTES OF MAY 24, 2010

## **CALL TO ORDER:**

The regular meeting of the Board of Fire Commissioners was called to order by President Nelson at 8:08 p.m. President Nelson announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on February 23, 2010, and advertised in The Coaster and in the Atlanticville on March 4, 2010.

After a salute to the flag, a moment of silence was observed.

## **ATTENDANCE:**

The following Board members were present: Thomas Reu, James Hiers, Scott Nelson, Russell Williams and Anthony Palmisano. Fire District Administrator Arthur Schenck, Fire Marshal Timothy Smith, Deputy Fire Marshal Chris Pujat, Fire Inspector Craig Flannigan, Maintenance/Repair Technician Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present.

## **MINUTES:**

The minutes of the April 26, 2010 meeting were read. Questions or comments? None. The minutes were unanimously accepted without change.

## **CORRESPONDENCE:**

The following items of correspondence were read for information:

### **Incoming from:**

Cub Scout Pack 613 Cub Master; Re: Fire Prevention Presentation

## **EXPENSES:**

Vouchers totaling \$56,565.89 were read and presented by Commissioner Reu for payment. Reu motioned to pay all bills. Hiers seconded. Questions or comments on the bills.? There were none. Roll call vote of Reu, Hiers, Williams, Palmisano and Nelson was unanimous in favor of the motion.

## **DISTRICT NO. 1 ORGANIZATIONS' REPORTS:**

**Chief Craig Flannigan** reported 38 incidents for the month. Mutual Aid was given twice and received twice. Average Response Time was :06:48 for a total of 218.69 man hours. The new chief's vehicle is at PL Custom. Plans have been received from PL Custom for the console and command box. He reported that

they plan to begin the review of the Hurst Equipment in June. The Officers are working on the list of Drivers' Trainers and Testers. The planned OEM Drill has been canceled.

**Maintenance/Repair Technician Fiorentino** reported that he just came from Station No. 2, finishing up the check-out of the No Smoke equipment with the mechanic from Ward No Smoke. Many repairs were made. The No Smoke mechanic did a good job and was very helpful explaining the No Smoke system. He reported on attending the National Fire Academy this past weekend. He thanked the FAS for the invitation to their annual dinner. He advised that he and Craig will be attending another Inspector Certification Class at the Middlesex Fire Academy on Tuesday and Thursday nights.

**FAS Lt. L. Degurski** reported that the Squad will be taking an ambulance to the High School on Wednesday to participate in a Child Development Class.

**Commissioner Nelson** thanked the Squad for the invitation to their annual dinner.

**Fire Marshal Smith** reported 377 Inspections, including 26 State Registered Establishments, revealing 66 Violations, and 1 Investigation was conducted during the month. He reported that Craig has started work as Fire Inspector and is working out good. The two vehicle Knox Boxes ordered for the Chief's vehicles have been received. Pump Testing has been rescheduled for June 3.

**Deputy Fire Marshal Pujat** reported on attending the Township Memorial Day Committee meeting. They would like to have an ambulance standby at the memorial services at Town Hall on Memorial Day. He advised that the Soccer Tournament is to be held on June 11-13 at the OTHS, OTIS, DOW AVE SCHOOL and Palaia Park. The Twp fireworks will be held on July 3. August 11-15 is the Ocean Twp. Festival. September 19 is to be the Twp. Fall Festival. He reported on meeting with the OTPD on the Alarm Policy.

**Fire Inspector Flannigan** thanked everyone for their help as he starts his new position.

#### **OLD BUSINESS:**

**Hiers** - New Chief's vehicle received. Title and Registration obtained. Vehicle is at PL Custom for equipment installation, etc. Need to decide on lettering and striping of new chief's car. Whatever is to be done by PL Custom should be planned and communicated to them ASAP, so not to delay getting the vehicle back.

**Williams** - UL Testing of Ladder Truck 37-1-90 has been completed and the minor repairs needed have been completed. We are just waiting on the paperwork to get final UL Certification.

**Palmisano** - Firehouse Expo, Baltimore; July 21-24. Who will be attending? Which days? We asked to know by tonight's meeting.

**Reu** - Pump testing was rained out. Tim has rescheduled pump testing for June 3.

**Reu** - Hurst Tool Equipment annual service scheduled for June 2. By TASC, here.

**Hiers** - In December we received a Notice of Violation from the State Elevator Inspector, noting that the Hydraulic Hose on our elevator had exceeded it's six year life and required replacement. (original hose from 1997 when elevator was installed.) (The State inspects our elevator twice a year) In February our elevator company replaced the Hydraulic Hose at a cost of \$2,520.00. A State Elevator Inspector was here recently and has issued us another Notice of Violation, noting that the hose that was replaced exactly as the old one, does not meet code. A hose is not to be installed through the wall or floor and is not to be within the hoist way. It should be hard piped. This has been communicated to our elevator company asking them to correct the installation in accordance with code; at no additional cost to us. We're awaiting their response. It is ok to use.

#### **NEW BUSINESS:**

**Hiers** - 37-1-74 was involved in a minor motor vehicle accident responding to house fire in WLB on Friday, May 14. Very minor to no damage. Reported to Insurance Co.; no claim. WLB PD report filed by Stu Newman.

**Nelson** - Annual review of the Life Insurance Incentive Program has been completed. Two Firefighters and six First Aiders have been sent applications to enroll in the program. We have asked that they have the applications back to us by May 28. (One returned so far) Several members have not met the minimum activity percentage required, some for more than two years now, even though they were spoken to in the past. We will be dropping a few members from the program.

Six members were identified as possibly wanting to change their Beneficiary and/or Contingent Beneficiary due to marriage, etc. They were sent the necessary form to do so, if they so desire. A couple have been returned so far.

**Nelson** - Letter of resignation received from Assistant Fire Inspector Sean Donohue, effective May 17.

**Williams** - The Fire Bureau is in need of new Patches. 200 patches can be purchased for \$270.00. Williams motioned to approve this purchase. Reu seconded. Questions? None. Roll call vote of Reu, Hiers, Williams, Palmisano and Nelson was unanimous in favor of the motion.

**COMMITTEE REPORTS:**

**Equipment and Supplies - FD..... Hiers**

- New turn-out gear received.
- SCBA parts obtained.

**Equipment and Supplies - Fire Bureau..... Nelson**

- Questions on Badges, Patches, Uniform allowance/expense?

**Equipment and Supplies - FAS..... Palmisano, Reu**

- Ordered and received a couple of supply items requested by the Captain.

**OPTICOM..... Reu, FM Smith**

- Intersection control parts sent for repair. (C.Pujat)

**Maintenance of Apparatus..... Reu, Schenck**

- Annual Hose Testing completed. Thank you Mike for handling. Some hose repairs to be done.

- 37-1-72 Piston Intake Relief Valve; Mike was able to identify and order the needed parts to repair.

    Saved several hundred dollars over having to send it out for repair.

- 37-1-75 Preventive Maintenance/Service performed; Bennett. Need muffler and trans service.

    Bennett has ordered the parts, will do soon.

- 37-1-72 Preventive Maintenance/Service performed; Bennett.

- 37-1-73 Preventive Maintenance/Service performed; Bennett.

- 37-1-78 Pump Serviced; Generator Serviced. Two valves need to be rebuilt; parts on order.

- 37-1-57 air ride repaired.

**Station Maintenance:**

**Station No. 1:..... Williams**

- Fire sprinkler system tested; FSS
- Fire Alarm annual testing performed.

**Station No. 2:..... Hiers**

- Fire sprinkler system tested; FSS
- Fire Alarm annual testing performed.

**Conventions and Seminars..... Palmisano**

- Firehouse Expo, Baltimore.....

**Insurance and Legal Liaison..... Nelson**

- 37-1-74 MVA reported to Insurance Co. No claim.

-Questions or Comments ?

**Nelson** - FDIC; need receipts from Earl Alexander for \$500.00 advance allowance. Please remind him.

The Meeting adjourned at 8:40 pm.

Respectfully submitted,

Arthur S. Schenck, Jr.  
Fire District Administrator

MINMAY10