

BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

MINUTES OF
SEPTEMBER 27, 2010

CALL TO ORDER:

The regular meeting of the Board of Fire Commissioners was called to order by President Nelson at 8:00 p.m. President Nelson announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on February 23, 2010, and advertised in The Coaster and in the Atlanticville on March 4, 2010.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Thomas Reu, James Hiers, Scott Nelson, Russell Williams and Anthony Palmisano. Fire District Administrator Arthur Schenck, Assistant Fire District Administrator David Hiers, Acting Fire Marshal Chris Pujat, Fire Inspector Craig Flannigan, Maintenance/Repair Technician Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present.

MINUTES:

The minutes of the August 23, 2010 meeting were read. Questions or comments? None. The minutes were unanimously accepted without change.

CORRESPONDENCE:

The following items of correspondence were read for information:

Incoming from:

Arlene Tumpey; Re: Thank you for Life Insurance Benefit received.

EXPENSES:

Expense and Transfer Vouchers totaling \$286,432.97 were read and presented by Commissioner Reu for payment. Reu motioned to pay all bills. Hiers seconded. Questions or comments on the bills? There were none. Roll call vote: Reu, Hiers, Williams and Palmisano voted in favor of payment. Nelson abstained from voting on the bill payable to Oceanside Service, voting in favor of paying all others. All vouchers were approved for payment and transfer.

DISTRICT NO. 1 ORGANIZATIONS' REPORTS:

Chief Craig Flannigan reported 57 activities and 2 drills for the month. Average Response Time was :05:47. Average Firefighters per call was 12, for a total of 680 members responding, experiencing 254.26 manhours. He reported that the FD participated in the Township Fall Festival with Fire Truck Rides. He thanked the Board for the use of Engine 172.

FD Captain J. Morrow reported on a driving class at Eatontown FD on Tuesday. He reported that a good job was done at a mutual aid call to Eatontown for a structure fire.

FD Lt. R. Nelson reported that the FD will hold an SCBA Fit Test on Wednesday, September 29, 7:00 pm.

FD Lt. C. Sorrentino thanked the Board for the use of Engine 172 for fire truck rides at the festival.

FAS Captain S. Green reported that the squad attended the Fall Festival and that 2 new member applications were accepted. She reported 175 activities for the month. Average Response Time was 6 minutes. 403 manhours were experienced. Mutual Aid was given 3 times and received 3 times.

FAS Lt. D. Willms submitted the Squad's 2011 Equipment Budget request.

FAS Lt. L. Degurski thanked everyone for all of the good wishes after the ambulance motor vehicle accident.

Acting Fire Marshal Pujat reported 317 Inspections, including 19 State Registered Establishments, revealing 241 Violations, and 4 Investigations were conducted during the month. Three CO calls were followed-up; 11 Fire Alarms were investigated; 2 Public Education Sessions were held with 15 people attending; and, \$5,380.00 in fees were collected. Various meetings were attended. On August 30, during a storm, the FOC was manned and handled all 37-21 and 37-22 EMS dispatching, as County Radio was down. He noted that many Fire Prevention Activities are planned. The Fire Bureau's 2011 Budget is included in his written report. Plans are in work for the upgrade of the traffic lights at Monmouth Rd. and W. Park Ave., and at Monmouth Rd. and Deal Rd. Looking into what OPTICOM Equipment requirements might be needed on our part. Some Road Work, requiring some road closings are planned in town. Will try to keep everyone advised. The former PD Radios in the vehicles are being reprogrammed for an additional local channel use. The preplan software has been ordered and will take about 4 weeks to receive.

Maintenance/Repair Technician Fiorentino reported that Engine 178 is going to NJ Emergency Vehicles on Tuesday to have the new Water and Foam Level Gauges installed. Engine 174 will be relocated to Station No. 1 and Engine 175 will be relocated to Station No. 2.

OLD BUSINESS:

There were no old business items.

NEW BUSINESS:

Palmisano - Cardiac Science replaced six (6) of our AED's under their recent "recall" program. New AED's are now in 157, 158, 159, 174, 178 and 166. Each new unit came with one new Adult Electrode. 13 sets of our AED Adult Electrodes will expire at the end of November. Having received six new adult electrodes with the new AED's, means we only have to purchase seven sets of Adult Electrodes, to maintain two sets with each AED. (A savings of [6@\$35.00] \$210.00) We will order replacements next month and replace them by the end of November.

Also; One Adult EpiPen will expire in December with the remainder (2 Adult, 3 Pedi) expiring in January, 2011. We will order replacements for all in December.

Hiers - Monmouth County Medal Day is Sunday, October 3, 10:00 am at the Monmouth County Fire Academy. Oakhurst Firefighters Earl Alexander, Keith Finkelstein, Stuart Newman and Larry Campbell will be awarded the Medal of Valor. We congratulate each of them again.

Williams - 178 Water and Foam Level Gauges; Engine going to PL Custom Tuesday, should get back on Wednesday.

Palmisano - On September 13, Ambulance 157 was involved in a Motor Vehicle Accident responding to a call. Fortunately there were no serious injuries. Ambulance 157 is at Lee's Garage in Long Branch for repairs. Might have back by the end of this week. We have already received a check from our Insurance Company to cover the estimated repairs, less our \$500.00 deductible, which we will get back after our Insurance Co. collects from the other party's Insurance Co. The other driver was issued a ticket for failure to yield.

Reu - Flu Shots will be given here at Station No. 1 on Wednesday, October 20, to members and their spouse (FD Meeting Night) 6:30 - 7:30 pm. Please ask those interested to be on time.

Williams - We need each organization's Activity Percentages, including the number of calls answered; Oct 1, 2009 to Sept 30, 2010, by the next Board meeting on October 25, or sooner, if you have them.

Reu - To change the position of Assistant Fire District Administrator to a full-time position as of November 1, and to appoint/promote Assistant Fire District Administrator J. David Hiers to the position of Fire District Administrator as of January 1, 2011, the following Resolution is proposed:

(JAMES HIERS RECUSED HIMSELF FROM ANY ACTION ON THIS RESOLUTION)

**RESOLUTION TO CHANGE THE PAID, PART-TIME POSITION
OF ASSISTANT FIRE DISTRICT ADMINISTRATOR
TO A FULL TIME POSITION
AND
TO APPOINT THE ASST. FIRE DIST. ADMINISTRATOR TO THE POSITION
OF FIRE DISTRICT ADMINISTRATOR**

WHEREAS, the Board of Fire Commissioners of the Township of Ocean Fire District No. 1, Monmouth County, has in existence, among others, the full-time, paid position of Fire District Administrator, and the part-time, paid position of Assistant Fire District Administrator; and

WHEREAS, the current Fire District Administrator is retiring as of December 31, 2010, creating the need to fill the position of Fire District Administrator as of January 1, 2011, to avoid any vacancy in this position; and

WHEREAS, the Board of Fire Commissioners of the Township of Ocean Fire District No. 1, Monmouth County, has determined that it would be very beneficial, in anticipation of the planned retirement of the Fire District Administrator by year end 2010, to change the part-time Assistant Fire District Administrator position to a full-time position as of November 1, 2010, to permit this individual to further work with and learn the job requirements of the Fire District Administrator, to aid in the efficient transfer of responsibility when the current Assistant Fire District Administrator assumes the position of Fire District Administrator; and

WHEREAS, it is the desire of the Board of Fire Commissioners to appoint/promote Assistant Fire District Administrator J. David Hiers to the position of Fire District Administrator, upon the retirement of Fire District Administrator Arthur S. Schenck, Jr.

NOW, THEREFORE BE IT RESOLVED that the Board of Fire Commissioners does hereby change the part-time position of Assistant Fire District Administrator to a full-time position as of November 1, 2010, contingent upon the second reading and final passage of this resolution; and

BE IT FURTHER RESOLVED that the Board of Fire Commissioners does hereby appoint/promote Assistant Fire District Administrator J. David Hiers to the position of Fire District Administrator effective January 1, 2011, contingent upon the second reading and final passage of this resolution; and

BE IT FURTHER RESOLVED by the Board of Fire Commissioners that the position of Assistant Fire District Administrator be left vacant after January 1, 2011.

FURTHERMORE, the second reading and final passage of this resolution will be considered on October 25, 2010, at the regular monthly meeting of the Board of Fire Commissioners, scheduled to begin at 8:00 p.m., at the Oakhurst Firehouse, 72 Larkin Place, Oakhurst, N. J.

Reu motioned to adopt this Resolution. Williams seconded. Questions? None. Roll call vote: Reu, Williams, Palmisano and Nelson voted in favor of the motion.

Nelson - Presented the Fire Prevention Proclamation 2010 (copy attached)

COMMITTEE REPORTS:

Equipment and Supplies - FD..... Hiers

-Fire Helmets exchanged. Cairns helmets returned; Morning Pride Helmets on order.

Equipment and Supplies - FAS..... Palmisano, Reu

-EMS Supplies requested; ordered and received.

OPTICOM..... Reu, AFM Pujat

-Monmouth & W. Park intersection being redesigned. Checking on Opticom needs.

-Monmouth & Deal intersection being redesigned. Checking on Opticom needs.

Maintenance of Apparatus..... Reu, Schenck

-178 Multi Gas Monitor repaired and back in service.

-37-1-68 Tahoe repaired at Sea Coast Chevy.

-37-1-66,67,68,31 and 37; Preventive Maintenance performed by Bennett.

-37-1-68 Brakes repaired.

-37-1-31 Brakes repaired.

Station Maintenance:

Station No. 1:..... Williams

-State Elevator Inspector and CESCO will be here on October 7 for Annual Test & Inspection.

Station No. 2:..... Hiers

-Following up with roofer to have new gutters removed; fascia covered with aluminum; gutters reinstalled.

Conventions and Seminars..... Palmisano

-Room Reservations made for FDIC 2011. Working on Registrations.

-Room Reservations made for Firehouse Expo 2011, should we attend.

Insurance and Legal Liaison..... Nelson

-Ambulance Accident reported; Workers Comp claims filed for two members.

-Life Insurance payment to Mrs. John Tumpey confirmed.

-All Beneficiary Changes on LIIP policies confirmed.

-Questions or Comments ?

A Township resident, Mr. Jay Kern, who lives in the West Allenhurst section of town, inquired as to the protocol for a 9-1-1 call made requesting First Aid. He referenced Dr. Meltzer's comments of a response delay on a recent First Aid Call. He stated that he appreciated the volunteers work. He asked what the dispatch routine is and questioned the timing for Mutual Aid requests.

Commissioner Nelson explained the dispatch process, and additional comments were offered by other Fire Commissioners and Squad Officers and members present. Training requirements were also explained.

In reference to Dr. Meltzer's claim of a 30 minute and 50 minute delay response to two recent calls, Commissioner Nelson read the actual times from the Monmouth County Radio "Rip and Run" Report, noting much less time than Dr. Meltzer stated. The Squad was actually cancelled before arrival. Squad members were on scene though, and helped the Hatzalah Squad who handled the call.

The Meeting adjourned at 8:58 pm.

Respectfully submitted,

Arthur S. Schenck, Jr.
Fire District Administrator

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