

BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

Items for Discussion Prior to the Work Session:

- New Truck-lease/purchase. 2012 Budget. Oct/Nov meeting resolution.
- Discuss parking lot re-paving, Capital improvement for '12 Budget.
- Floor Update
- Firehouse Software Modules – Maintenance/Asset Management, Fire Bureau Inspection
- Setting up a Spillman meeting, a software company used by the County.
- Plan on Budget Preparation, might need a special meeting. Will have Sept. - 3 rd quarter by next meeting. Waiting for bank reports for Sept.
- Attorney Report re: First Aid
- Out of office Oct. 12,13 &14 (Sick Leave)

WORK SESSION October 3, 2011

CALL TO ORDER:

The Work Session meeting of the Board of Fire Commissioners was called to order at 7:30pm.

This meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 2, 2011, and advertised in The Coaster and in the Atlanticville on March 10, 2011.

ATTENDANCE:

The following Board members were present: Thomas Reu, James Hiers, and Scott Nelson. Russell Williams and Anthony Palmisano. Fire District Administrator David Hiers, Fire Marshal Chris Pujat, Fire Inspector Craig Flannigan, Maintenance/Repair Technician Michael Fiorentino, and the Fire Department and First Aid Squad Officers were also present.

BUSINESS:

Williams – The truck committee had a demo meeting with a Pierce Quint on Sept. 20. The Pierce had favorable reviews from everyone, especially how it handled on the road. Another demo was on Sept. 27 with Crimson/Spartan Cab. That Demo went well also. There were some questions by some about the unit itself. They are coming back on Oct. 11th with another vehicle with a different cab for us to look at. The FDA is trying to set up a demo with Sutphen. He has left messages and is waiting for a return call. When that date is firmed up, he will pass the info.

Reu – Due to the fact that we are closing our Valley National Business Checking Account, **Reu** offered the Resolution for the approval for the cancellation of various Valley National Bank outstanding/stale checks in the amount of \$ 205.00. Seconded by **Hiers**. No questions. Roll call vote of **Williams, Palmisano, Reu, Hiers and Nelson** was unanimous in favor of the Resolution.

Hiers – Floor update. Nelson Engineering is requesting the company to return to check the south apron that had been leveled out and buffed smooth. After the corrections, the apron should be ready for the surface finish to be applied. Should be applied by the end of the week or next week. The boiler work is about finished, going for inspection. The floor is being tested for its moisture content. It has to reach a certain level before the epoxy can be applied. The samples were taken off the floor today and will be sent out tomorrow to find out the results. The Board is hoping to have this project rapped up by the end of the month.

Nelson – The 2012 Budgets are due so the process can start. We do not have the fire dept. budget yet.

Palmisano – Reminder to everyone. Flu shots will be given on Oct. 19th here at the firehouse 6:30 – 7:30 PM. They are free for members and their spouse.

Hiers – Creative Safety Products “ Firefighter Phil” is a Fire Prevention program aimed for school children. Fire Marshal Pujat arranged for ‘Firefighter Phil’ to do fire prevention training in the schools for certain grades. There is no actual cost to the Board. Creative Safety Products is soliciting donations throughout the community to off set the cost of the program. **Hiers** offered a resolution to buy a 1/6 page for the cost of \$ 199.00. Seconded by **Williams**. No questions. Roll call vote of **Williams, Palmisano, Reu, Hiers and Nelson** was unanimous in favor of the Resolution.

Williams – The water/foam tank level gauge on Engine 37-1-74 needs to be replaced. We have received 2 quotes. One from Campbell- \$ 2,622.95 and one from NJ Emergency Vehicles - \$ 2,065. **Williams** offered the Resolution to accept the quote from NJ Emergency Vehicles to proceed with the job. Seconded by **Reu**. No questions. Roll call vote of **Williams, Palmisano, Reu, Hiers and Nelson** was unanimous in favor of the Resolution.

EXPENSES:

Reu - The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bill list were on the table for anyone to review. **Reu** offered the Resolution to pay the Bills totaling \$ 53,952.42. Seconded by **Hiers**. No questions on any of the bills. Roll call vote of **Williams, Palmisano. Reu, Hiers and Nelson** was unanimous in favor of the Resolution.

Reu offered the Resolution to transfer funds from the Operating Account to the Payroll Account in the amount of \$ 30,000. Seconded by **Hiers**. No questions. Roll call vote of **Williams, Palmisano. Reu, Hiers and Nelson** was unanimous in favor of the Resolution.

Reports -

Commissioners:

Fire Officers: It was noted that the September Fire Report was not received by the FDA as of yet. **Chief Skinner** stated they were having problems with their computer. It was also asked that their 2012 Budget be turned in as soon as possible so the Board's Budget process can begin. Other than that the Chief had no report. **Asst. Chief Morrow** reported that the drill they had at 404 Sherman Ave. went very well. The attendance of the fire department was not that great probably due to the short notice. There was not much advance notice given to the fire department, but the new members got some good "hands on Training". **Morrow** also said there will be a drill on 11/6 with West Long Branch at a Fort Monmouth facility with various training activities. Should be a good learning experience for all who can attend.

First Aid Officers: **Captain Degurski** had no report. What she had will be brought up at their quarterly get together after the meeting. **1st Lt. Dougherty** reported that a 'kill guard protector' was installed on 1-57 to protect the batteries from running down. Ambulance 1-58 will be scheduled soon to have the same installed. **2nd Lt. Beringer**, on his way out the door to a First Aid Call, wanted to thank Mike for his assistance in getting the ambulances running in the middle of the night. Beringer said Mike went the extra mile to help the squad.

Fire Marshal: **FM Pujat** stated the the annual Fire Prevention is on its way. Any Fireman wanting to assist would be a big help. Just let him know. Next OEM meeting will be held on 10/20. Representatives from the departments are urged to attend. Again the FM brought up about signing up for Flu Shots. The First Aid gave him their names but he did not receive anything from the Fire Department as of yet.

Fire Inspector: **Flannigan** said he is finishing up with his Arson Training. Will be back here Thursday.

Maintenance/Repair Technician: **Fiorentiino** said that during the 2nd week in October,

maintenance will begin on the Hurst Equipment. During the Month of October, all the vehicles will be serviced. **Mike** explained the importance of not changing anything or modifying the SCBA equipment. Everything is inventoried and kept track of per OSHA Regulations. There has been some inhouse changes by new members which is not acceptable. Anything that is not working properly or doesn't fit right, see Mike. **Chief Morrow** said he will address the concerns of **Fiorentino** with the firemen.

Questions or comments:

Nelson: Stated it was somewhat disturbing to see tire tracks on the North Apron. It is not to be driven on. We are looking to have the apron sealed by the General Contractor and wish not to have any future problems with the GC. **Nelson** said when he was in Long Branch; he had a conversation with **Ex-Chief Stan Zuba**. Chief Zuba said they were getting a 5-ton Rescue Truck and that there 2-½ ton truck would be available. He asked if we would have an interest in it. **Nelson** reply was certainly. We could have used something like that during the Rain Storm and Hurricane which we encountered doing rescue operations. **Nelson** directed the **FDA** to contact **Chief Zuba** to further pursue the acquisition of the 2 ½ ton Rescue Truck. **Nelson** also mentioned the Quarterly meeting after this meeting is with the First Aid.

Adjournment – 7:48 PM.

Respectfully Submitted,

J. David Hiers

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