

# **BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1**

MINUTES OF  
MARCH 28, 2011

## **CALL TO ORDER:**

President Nelson called the regular meeting of the Board of Fire Commissioners to order at 8:00 p.m. President Nelson announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 2, 2011, and advertised in The Coaster and in the Atlanticville on March 10, 2011.

After a salute to the flag, a moment of silence was observed.

## **ATTENDANCE:**

The following Board members were present: Thomas Reu, James Hiers, Scott Nelson, Russell Williams and Anthony Palmisano. Fire District Administrator J. David Hiers, Fire Marshal Chris Pujat, Fire Inspector Craig Flannigan, Maintenance/Repair Technician Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present.

## **MINUTES:**

The minutes of the February 28, 2011 meeting were read. Questions or comments? There was 1 correction. Page 4, the Thermal Image Cameras were replaced, not the vehicle batteries. The minutes were then unanimously accepted with change.

## **CORRESPONDENCE:**

The following items of correspondence were read for information:

**Outgoing to:** One letter to FD #2, Howell expressing interest in their cascade booster pump and another letter accepting the offer to purchase it.

**Incoming from:** Letter from Councilman Evens extending his best wishes to Art Schenck for his 21 Years of dedicated service to the Board. A letter from the Italian American Assoc. acknowledging our support for their journal. A letter from our attorney stating his approval of Nelson Engineering's proposal for the Engine Room Floor Project.

## **EXPENSES:**

The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bills were on the table for anyone to review. A Resolution to pay the Bills totaling \$ 91,798.52 was presented by Commissioner Reu. Williams seconded it. There were no questions. Roll call vote of Williams, Palmisano, Reu, Hiers and Nelson was unanimous in favor of the Resolution. Nelson did abstain from his physical fitness bill.

### **DISTRICT NO. 1 ORGANIZATIONS' REPORTS:**

**Chief D. Skinner** reported 37 activities for the month. Average response time was 6 minutes 10 seconds. Average firefighters per call were 8, for a total of 323 members responding, experiencing 127 man-hours. Mutual aid given 3 times and received 0 times. The Chief announced the passing of Pauline Maunter, the wife of the late Ex-Chief Ira Maunter. He mentioned he was looking for a volunteer to drive a fire engine for the opening ceremonies of the Little League on 4/2/11.

**Assistant Chief E. Alexander** thanked the Board for allowing him to attend the FDIC this year. He said they all did gain a lot. The Hands-On-Training, the Workshops and the Convention itself was invaluable to those who attended. At the quarterly, a more concise report will be given in detail explaining the Convention.

**2<sup>nd</sup> Assistant Chief J. Morrow** No report

**FD Lt. C. Sorrentino** also thanked the Board for attending the FDIC. The H.O.T. was very helpful in actually doing hands-on training in simulated emergency circumstances. He plans on sharing that experience with the department.

**FD LT. D. Schenck** reported that John Kruse has completed the necessary driver's training on Engine 37-1-72. He stated that Scott Ritter is training at the Middletown Fire Academy. Ritter completed his in house training and can now ride on the apparatus. Schenck also said that John Kruse would be doing a training session on Solar Panels at one of our training sessions.

**FAS Captain D. Willms** reported 111 total activities for the month, which included 81 Emergency calls. Average response time was 7.45 minutes. A total of 409 Emergency Call Man Hours were experienced. Mutual aid received 1 time and given was 6 times. Captain Willms stated that they are teaming up with Dist, 2 in doing dual dispatch during the daytime hours. He also said there is going to be a Cadet First Aid Meeting held on 4/20/11. He also reminded those who did not get their dinner reservations to please do so. The dinner is April 16<sup>th</sup>.

**Fire Marshal Pujat** is on sick leave. He is at JSUMC treating an infection. He plans on returning this week. His report will be given at the next meeting.

**Fire Inspector Flannigan** reported that the final rough draft of the proposed changes to the "Fire Prevention Ordinance" was given to the Board for your approval. Once approved by the Board, a resolution has to be passed reflecting

this. The Ordinance will then be passed to the Township Clerk to be approved by the Mayor and Council

**Maintenance/Repair Technician Fiorentino** reported the FDIC was one of the best he has attended. So much information was there for everyone to obtain. He noted the strong interest of everyone who attended. Many questions were asked by all, looking for better ways for us to operate more professionally. He reported that the results came back from TRI AIR passing the air quality for our cascade system. He said that there appears to be a problem with the foam valve on 37-1-78. He is planning on having PL Custom to check it out. He reported a Halogen tool missing. The Sierra Booster Pump we purchased from Howell FD #2 is like brand new. We have 11 SCBA bottles that need to be hydro tested in April. He will stagger the testing. UL Testing will be testing ladders on 5/6&7/11. Scott Ritter had his Fit Test done. The Tahoe, 37-1-31 had the entire brake line replaced due to leaks.

**OLD BUSINESS:**

**Palmisano:** First Aid Supplies have been ordered from V.E. Ralph & Sons. Should be receiving them the end of the week.

**NEW BUSINESS:**

**Nelson:** Our attorney, Joseph Youssef, advertised the invitation to bidders for our Engine Room project in the Asbury Park Press on Friday, March 25, 2011. The Sealed Bids are due to be received and opened on April 19, 2011 at 2:00 p.m. here at the Fire House. The Project is on its way.

**Hiers:** The FDIC is over and all indications show that the convention was a success. It is a great opportunity to learn so much with the Hands On Training by the Fire Professionals. Also seeing and meeting with the different Venders is helpful, asking questions and gaining knowledge on equipment and bringing that back is good for future planning. To bring that experience back to us is invaluable. From the Board, thank you to all who attended.

**Reu:** Of the 7 quotes sent out to Landscape Contractors, we received two quotes back for our lawn care services for Station1&2 for the 2011 season

B. Lefferson Landscaping - \$ 4,900.00 for 8 mos. or \$ 612.50 p/mo.  
Complete Landscapes - \$ 6,800.00 for 8 mos. or \$ 850.00 p/mo.  
Reu offered the resolution to award the Landscaping Contract to B. Lefferson Landscaping. It was seconded by Hiers. Questions? None. Roll call vote of Williams, Palmisano, Reu, Hiers, and Nelson was unanimous in favor of the Resolution.

Also we received 3 price quotes Lawn fertilization for Station 1 & 2.  
 Lawn Doctor - \$ 1,606.64 for the season – 5 applications  
 Scotti's - \$ 1,075.00 for the season – 5 applications plus 2  
 free:lime&grub  
 Trugreen - \$ 2,000.00 for the season – 6 applications

Reu offered the resolution to award the fertilization program to Scotti's.  
 Seconded by Hiers. Questions? None. Roll call vote of Williams,  
 Palmisano, Reu, Hiers, and Nelson was unanimous in favor of the  
 Resolution.

**Williams:** The Board has received from Fire Marshal Pujat a final draft of  
 the proposed changes to the fire prevention ordinance for our review. This  
 document has been drafted by Fire District #2's attorney, Mr. Braslow  
 along with District #1 & #2's Fire Marshals. Upon approval, we will need to  
 adopt a Resolution reflecting this. This Ordinance will then be sent to the  
 Township Clerk to be approved by the Mayor and Council.

**COMMITTEE REPORTS:**

- Equipment and Supplies - FD.....** J. Hiers
- Equipment and Supplies - Fire Bureau.....**Nelson  
 Eleven SCBA's to be Hydro'd  
 UL Testing to test all the ladders in May.
- Equipment and Supplies - FAS.....**Palmisano, Reu  
 Supplies have been ordered. Should be here this week.
- OPTICOM.....** FM Pujat
- Hydrants.....** FM Pujat
- Maintenance of Apparatus.....** Fiorentino  
 37-1-57 to have brakes replaced.  
 37-1-78 to have foam valve checked out. Bi-passing
- Station Maintenance:**
- Station No. 1:.....** Williams
- Station No. 2:.....** J. Hiers
- Conventions and Seminars.....** Palmisano
- Insurance and Legal Liaison.....**Nelson
- Liaison to Township of Ocean.....**Nelson
- Fire District Safety/NFPA/OSHA.....**J.Hiers, Palmisano
- Liaison to Fire District No. 2.....** Nelson, D. Hiers
- Liaison to Fire Department.....** D. Hiers
- Liaison to First Aid Squad.....** D. Hiers
- Liaison to Fire Marshal.....** D. Hiers
- Liaison to Police Department.....** D. Hiers
- Human Resources.....** Reu, Palmisano

-Questions or Comments ?

**Hiers** – Motioned to approved John Kruse as a driver on 37-1-72. Williams seconded. Roll call vote of Williams, Palmisano, Reu, Hiers, and Nelson was unanimous if favor of the motion.

**Nelson** - reminded everyone that the Baltimore Convention is coming in July. Plan now and let Dave know who is going.

**Nelson** – in closing he also thanked those that attended the FDIC for taking a real interest in everything that went on out there. Bringing back valuable information to everyone is what keeps us at our professional level.

-Adjournment 2045.

Respectfully Submitted,

J.David Hiers  
Fire District Administrator

MINMAR11