

BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

MINUTES OF
July 25, 2011

CALL TO ORDER:

President Nelson called the regular meeting of the Board of Fire Commissioners to order at 8:02p.m. President Nelson announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 2, 2011, and advertised in The Coaster and in the Atlanticville on March 10, 2011.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Thomas Reu, James Hiers, Scott Nelson, Russell Williams and Anthony Palmisano. Fire District Administrator J. David Hiers, Fire Marshal Chris Pujat, Maintenance/Repair Technician Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present.

MINUTES:

The minutes of the June 27, 2011 meeting were read. There were no questions or comments. The minutes were unanimously accepted as read.

CORRESPONDENCE:

The following items of correspondence were read for information:

Outgoing to: A letter was sent to ABG Electric Co. thanking them for the use of their truck with a boom to lift the tent. Another letter sent to the Township's Mayor and Council requesting the fee waiver for the on going construction.

Incoming from: Copy of a letter from the Wanamassa First Aid directed to the Oakhurst First Aid.

EXPENSES:

The Bills were reviewed by the Commissioners prior to the meeting and found to be OK. The Board did request to hold one bill in question. It was in reference to the Township's Engineer fee for our construction. The FDA will meet with the Township Manager to discuss it and see if it can be lowered. Copies of the bills were on the table for anyone to review. A Resolution to pay the rest of the Bills totaling \$ 117131.47 was presented by Commissioner Reu. It was seconded by

Hiers. There were no questions. Roll call vote of Williams, Palmisano, Reu, Hiers and Nelson was unanimous in favor of the Resolution. Nelson did abstain from his physical fitness bill.

DISTRICT NO. 1 ORGANIZATIONS' REPORTS:

Chief D. Skinner reported 67 activities for the month. Average response time was 5 minutes 45 seconds. Average firefighters per call were 13, for a total of 848 members responding, experiencing 624 man-hours. Mutual aid was given 7 times and received 4 times. The Chief said he attended the retirement dinner of the Fire Department's Chaplain. He also stated that the fire department took in 5 new members this past month.

Assistant Chief E. Alexander

2nd Assistant Chief J. Morrow Thanked the Board for him to attend the Baltimore Fire Expo. He along with others looked at apparatus that they would like to have Demo-ed back at our firehouse.

Captain B. Nelson said the fire company would be setting up for the Italian-American Festival on August 9th. There will be a drill on 5" hose on 7/27 & 8/31. All drivers are asked to attend.

FD Lt. C. Sorrentino

FD LT. D. Schenck said that American LaFrance brought up to Station 2, a Quint for a Demo on July 18th.

President Scott Nelson was asked prior to the meeting about the use of this firehouse for a fundraiser, a Steak Bake. He stated it was unsure of the status of the firehouse because of the on-going construction. He could not commit to the October 1 date.

FAS Captain D. Willms reported 153 total activities for the month, which included 136 Emergency calls. Average response time was 6 minutes. A total of 563 Emergency Call Man Hours were experienced. Mutual aid received 9 times and given was 19 times. Captain Willms thanked the Board for his attendance to the Baltimore Expo. He along with others from the First Aid Squad attended some very informative classes, referring to EMS learning. He said the Stryker cot was leaking and the company is going to have someone take a look at it. They are also looking into purchasing a third power cot. At the Shrimp Fest there were some issues that need to be straightened out before they go back next year. The cadets did a good job at the fireworks. They also will be setting up a first aid station at the Italian-American Festival.

1st Lt. Lisa Degurski thanked the Board for Baltimore Expo. The first aid will be looking into working jointly with the fire dept. in training on Firefighter's Rehab.

2nd Lt. Karen Dougherty Also thanked the Board for Baltimore. She said she is setting up a First Responder class for the fall. The class is open for first aider's and firemen. She also said the squad is looking into Grant Writing.

Fire Marshal Pujat reported 309 Inspections, including 19 State Registered Establishments, revealing 122 Violations, and 1 Investigation was conducted

during the month. Fees collected for the month totaled \$ 3,907.00. FM Pujat said there will be a 5K run on Sat. 7/31 at Joe Palaia Park. NJNG will be sponsoring a Safety Breakfast on August 14th. If anyone is interested in going let him know. The next OEM meeting will be on Oct. 20th. The MC Radio Room has requested a list of radios. Funds might be available to assist us with programming our radios to meet the new FCC requirements. The W. Park & Monmouth Rd, intersection Opticom will be out of service when construction starts for approximately 1 month. Everyone will be notified.

Fire Inspector Flannigan

Maintenance/Repair Technician Fiorentino reported that 37-1-90 is out having a new front brake system installed. At the same time the steering box will be replaced. The Hurst tools are due for service in August. The small CO meter is missing. He asked everyone to check their gear in case it is in one of the pockets. The damaged wheel chock has been replaced on 37-1-75.

OLD BUSINESS:

Williams – On July 18th, we had a demo on a Quint from American LaFrance. The Demo went well. A good turnout from the Truck Committee was there to drive the vehicle along with setting it up and operating the ladder. Future Demo's are being planned to get a good look at the different style trucks.

NEW BUSINESS:

Nelson – FDA read a letter in reference to Residential Fire Sprinklers. Nelson offered the following Resolution (see attached). Seconded by Hiers. Questions? None Roll call vote of Williams, Palmisano, Reu, Hiers and Nelson was unanimous in favor of the Resolution.

Hiers –The FDA is looking into assistance with Grant Writing. There should be Grants out there that if we had them professionally written, we should have a good chance in getting some help with new fire equipment. In Baltimore the FDA and President Nelson spoke with Grantmasters. They appear to be very successful in grant writing. District 2 just received \$39,000 towards a new Cascade system. The price they charge is \$2,500. If a Grant is awarded, \$1,500 is off set in the Grant and the cost to the Board is \$1,000. There are questions and concerns regarding grant writing. Reu and Palmisano will be calling Grantmasters on the 26th to inquire more about it. If there is a favorable response, we will look into it further.

COMMITTEE REPORTS:

Equipment and Supplies - FD..... J.Hiers

Equipment and Supplies - Fire Bureau..... Nelson
Equipment and Supplies - FAS..... Palmisano, Reu

The supplies requested have been received

OPTICOM..... FM Pujat
Hydrants..... FM Pujat
Maintenance of Apparatus..... Fiorentino

The ladder truck is out getting new brakes and the replacement of the steering box.

Station Maintenance:

Station No. 1:..... Williams
Station No. 2:..... J.Hiers

Conventions and Seminars..... Palmisano

Insurance and Legal Liaison..... Nelson

Liaison to Township of Ocean..... Nelson

Fire District Safety/NFPA/OSHA..... J.Hiers, Palmisano

Liaison to Fire District No. 2..... Nelson, D.Hiers

Liaison to Fire Department..... D.Hiers

Liaison to First Aid Squad..... D.Hiers

Liaison to Fire Marshal..... D.Hiers

Liaison to Police Department..... D.Hiers

Human Resources..... Reu, Palmisano

-Questions or Comments?

Reu – The Board would like to recognize the 5 new members into the Fire Dept. They are Kevin Romano, Tom Verrochi, Chris Lowenthal, Muhammad Javaad, and Sean Edson. The best of luck to everyone.

Palmisano – The Board also welcomes the 3 new members into the First Aid Dept. They are Patricia Dougherty, Jamie McIntyre, and Mirhamed Alavi-Tabrizi.

Addie Meistrich thanked the Board for her going to the Baltimore Expo also. She said those that those who were still there witnessed the 9/11 Memorial Structure going through the Street in Baltimore. She said it was a very humbling experience.

Reu thanked both organizations for the membership drive. The Board has seen a lot of activity, which certainly is good.

Adjournment: 8:50 PM.

Respectfully submitted,

J. David Hiers

Items that were discussed prior to the meeting:

- Update on Floor
- Town meeting – fee waiver ok
- Job site meeting – NJNG, Plumber, Nelson Engr., Mixalia, Dave & Mike
- 5 new members coming into the FD and 3 new First Aider's
- ½ year financials – go over LIDR
- IT- Andrew working on computers
- Cablevision to be here Wednesday to convert from Verizon/ AT&T to Cablevision hopefully.
- Grant writing and EMS billing.
- Copy of Wanamassa First Aid Letter to OFAS.
- OFAS – 2 auto accidents.
- Quick Book – Pro 2011
- Signatures for Bank CD
- Part time use of an Accountant, new system, quarterly's, annual budget, new 125 Cafeteria Plan-an employee pre-tax medical plan.