

BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

MINUTES OF
AUGUST 22, 2011

CALL TO ORDER:

The regular meeting of the Board of Fire Commissioners was called to order by Vice President Hiers at 8:01 p.m. President Nelson was out of town. Vice President Hiers announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 2, 2011, and advertised in The Coaster and in the Atlanticville on March 10, 2011.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Thomas Reu, James Hiers, Russell Williams and Anthony Palmisano. Fire District Administrator J. David Hiers, Fire Marshal Chris Pujat, Fire Inspector Craig Flannigan, Maintenance/Repair Technician Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present.

MINUTES:

The minutes of the July 25, 2011 meeting were read. There were no questions or comments. The minutes were unanimously accepted as read.

CORRESPONDENCE:

The following items of correspondence were read for information:

Outgoing to: Grantmasters, accepting their grant writing proposal.

Incoming from: Neptune Twp. Special Operations Unit, announcing their operations unit; NJ American Water, notifying us that proposed rate change will not affect the fire services-hydrants.

Comment by **Vice President Hiers:** First of all, on behalf of the Board, we would like to thank all of you who were involved with the Major Storm last night. You all are to be commended with the efforts you gave to those in need of help. Please pass our gratitude & thanks to your members too.

EXPENSES:

The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bills were on the table for anyone to review. A Resolution to pay the Bills totaling \$ 92,073.08 was presented by Commissioner Reu. It was seconded Williams. There were no questions. Roll call vote of Williams, Palmisano, Reu, and Hiers was unanimous in favor of the Resolution.

DISTRICT NO. 1 ORGANIZATIONS' REPORTS:

Chief D. Skinner reported 74 activities for the month. Average response time was 6 minutes 40 seconds. Average firefighters per call were 9, for a total of 645 members responding, experiencing 716 man-hours. Mutual aid was given 4 times and received 0 times. The Chief announced that one new member joined the department last month, Stephan Clark.

1stAsst. Chief E. Alexander

2nd Assistant Chief J. Morrow

Captain R. Nelson noted that there will be a drill on 5" hose on 8/24th and there will be a driver's round table on 8/31st.

FD Lt. C. Sorrentino

FD LT. D. Schenck

FAS Captain L. Degurski reported 119 total activities for the month, which included 104 Emergency calls. Average response time was 5.56 minutes. A total of 603 Emergency Call Man Hours were experienced. Mutual aid received 5 times and given was 13 times. She said the Italian Festival went well and they were busy. The Squad took in a new member, Joe Bouganim and Joe Gleason finished his physical.

1st Lt K Dougherty

2nd Lt. A. Beringer – commented on the new cadets. He said they all are doing well and should be good First Aiders in the future.

Fire Marshal Pujat Pujat reported 393 inspections, including 9 State Registered Establishments, revealing 161 Violations, and 5 Investigations were conducted during the month. Fees collected for the month totaled \$ 2,861.00. FM Pujat also stated that we received our State Registered LEA Rebate in the amount of \$7,344.01. The FM thanked the FD & the FAS for their assistance during the Italian Feaival. The Township will be holding the Fall Festival this year on Saturday, September 24. The next OEM meeting will be on Oct. 20th. The MC Radio Room has requested a list of radios. Funds might be available to assist us with programming our radios to meet the new FCC requirements. He said he is working with the School District to expand our fire prevention program to cover the following grades: Pre K, K, 1st, 2nd, 3rd, 4th, and the cooking classes 5th thru 12th grades. This amounts to approximately 600 more students. The Fire Bureau will be working with the Rolling Medows Development to help reduce the CO

alarms. His plans are to educate and assist the residents in changing the batteries to their alarms periodically.

Fire Inspector Flannigan

Maintenance/Repair Technician Fiorentino

OLD BUSINESS:

Hiers – Asked the FDA to give an update on the Engine Room Floor Project.

Palmisano – Stated the grant writing by Grantmasters is in the works. They have received the necessary info required from us. We are pursuing 36 complete SCBA packs along with 36 spare bottles. The Board wants to thank Asst. Chief Alexander for assisting the FDA.

Reu – We are progressing with our computer system. The Fire Marshal's office will be the first ready to go live in the very near future. Reu said maybe now that the Verizon workers are going back to work, we can disconnect them from Station 2. We could not get this done while the workers were off.

Williams – There were some inquires about the Article in the Asbury Park Press in reference to Asbury Park Fire Department using County mechanics for usual maintenance on their vehicles. We are presently using Carl Bennett. His fee is by the hour and we pay for all parts utilized at the shop rate. In the future if anything changes, the Board will revisit the needed services.

NEW BUSINESS:

Hiers – The FDA has looked into utilizing accounting services for the future. There are State changes coming into the Pension system which will require restructuring in the monthly payments. Also we are looking to change to the Quick Books – Pro 2011 for non-profit. This system is widely recognized by accountants and auditors. We have the proposal for this service. The Board will review this and make a decision at the next Work Session.

Williams – The Fire Department is requesting to have a new radio installed at the pump panel on 37-1-75. The operator will be able to monitor 2 channels at the panel, one channel with the hand held and the other at the panel. I offer the resolution to purchase the radio at the State Contract Price. Second by Reu. There were no questions to the Resolution. Roll call vote of Williams, Palmisano, Reu, and Hiers was unanimous in favor of the Resolution.

Palmisano – The District Mechanic is CPR trained and does respond to Cardiac EMS calls after the 2nd alert when possible or if in the area of the call. The Board feels it to be in the best interest of the District for him to have an AED in his truck 37-1-38. We have a price quote of \$ 1,462 from Team Life for this unit. I offer the Resolution to purchase the AED from Team Life. Seconded by Williams. Questions? None. Roll call vote of Williams, Palmisano, Reu, and Hiers was unanimous in favor of the Resolution.

COMMITTEE REPORTS:

Equipment and Supplies - FD..... J.Hiers
Equipment and Supplies - Fire Bureau..... Nelson
Equipment and Supplies - FAS..... Palmisano, Reu

The supplies requested have been received

OPTICOM..... FM Pujat

Hydrants..... FM Pujat

Maintenance of Apparatus..... Fiorentino

Truck 37-1-90 had new brakes installed and the replacement of the steering box.

Station Maintenance:

Station No. 1:..... Williams

Station No. 2:..... J.Hiers

Conventions and Seminars..... Palmisano

Insurance and Legal Liaison..... Nelson

Liaison to Township of Ocean..... Nelson

Fire District Safety/NFPA/OSHA..... J.Hiers, Palmisano

Liaison to Fire District No. 2..... Nelson, D.Hiers

Liaison to Fire Department..... D.Hiers

Liaison to First Aid Squad..... D.Hiers

Liaison to Fire Marshal..... D.Hiers

Liaison to Police Department..... D.Hiers

Human Resources..... Reu, Palmisano

Under questions or comments: **Leah Zimmerman** publicly thanked the Fire Department for all their hard work during the recent rain storm and said it was a pleasure working with them. **Doug Willms** thanked the Board for all the support he had received during his period as serving the First Aid Squad as their Captain. He stepped down for personal reasons. **Hiers** stated the Board welcomes Stephan Clark into the Fire Company and Joe Boughanim to the First Aid Squad. **Hiers** also requested that the departments have their budgets in by the September meeting so preparations for the 2012 Budget can begin.

The meeting adjourned at 8:38 PM.

Respectfully submitted,

J. David Hiers

MINAUG11