

# **BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1**

**SPECIAL MEETING AGENDA  
September 12, 2011**

## **CALL TO ORDER:**

The Special Meeting of the Board of Fire Commissioners, Township of Ocean, Districts #1 and #2, was called to order at 4:40 pm.

This meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on September 2, 2011, and advertised in The Coaster and in the Asbury Park Press on September 8, 2011.

## **ATTENDANCE:**

The following Board members were present: Thomas Reu, Scott Nelson, Russell Williams and Anthony Palmisano. The Fire District Administrator along with the Board Attorney, Mr. Joseph Youssouf were also in attendance.

## **BUSINESS:**

A Resolution was offered by **President Nelson** and seconded by **Reu** to go into closed session for the purpose to discussing such matters as determined to be confidential regarding personnel matters. There were no questions. Roll call vote of **Palmisano, Williams, Reu** and **Nelson** was unanimous in favor of the Resolution.

## **Closed Session:**

This meeting started with the general discussion of the entire Board to the attorney of the need for urgency regarding the Oakhurst First Aid Squad and their responding to the emergency calls within District 1. It was acknowledged that the Squad has improved their response to emergency call tremendously. But the total amount of calls that are received annually is increasing dramatically. At the end of August, they had documented 991 incidents to date. Even though the percentage was low, there were calls that went to the 3<sup>rd</sup> tone or not answered and mutual aid from surrounding squads were received. The Board wishes to take a pro-active roll in having a better response to the residents in District 1. It is part of their tax dollars that fund the Board for EMS services.

The discussion went on as to what District 2 is doing, that of starting a fee for service to those requesting EMS emergencies. District 1 wishes to go forward

with somewhat the same format. The attorney was asked for direction in starting this process. He said that by establishing a corporation under Title 15A, creating the Oakhurst EMS, Inc. would be the start. The creation of part time paid job descriptions would need to be made up. Budgeting for the employees would have to be considered. A Resolution this year, sometime in November would have to be introduced so it could be put on the February Ballot at the Commissioner's Election. Also the services of an Accountant would be needed to set up the necessary paper work to go forward with the financial structure. The attorney stated a lot of work is needed to get this going. The attorney requested to have all the names of the Fire Commissioners along with FDA faxed to him so he could get started with the formation of the corporation. The FDA is to contact the Accountant and for him to contact our attorney for the Boards accounting requirements and needs.

The meeting adjourned 5:35pm.

Respectfully submitted,

J, David Hiers  
Fire District Administrator