

BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

MINUTES OF
JANUARY 23, 2012

CALL TO ORDER:

The regular meeting of the Board of Fire Commissioners was called to order by President Nelson at 8:03 p.m. President Nelson announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 2, 2011, and advertised in The Coaster and in the Atlanticville on March 10, 2011.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Thomas Reu, James Hiers, Scott Nelson and Russell Williams. Fire District Administrator J. David Hiers, Fire Marshal Chris Pujat, Fire Inspector Craig Flannigan. The Fire Department and First Aid Squad Officers were also present.

MINUTES:

The minutes of the December 19, 2011 meeting were read. There were no questions or comments. The minutes were unanimously accepted as read.

CORRESPONDENCE:

The following items of correspondence were read for information:

Outgoing to: To Mr. Delisa from President **Nelson**, thanking him on behalf of the Board for his generous donation.

Incoming from:

EXPENSES:

The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bills were on the table for anyone to review. A Resolution to pay the Bills totaling \$ 75,353.56 was presented by Commissioner **Hiers**. It was seconded **Williams**. There were no questions. Roll call vote of Williams, Hiers and Nelson was unanimous in favor of the Resolution. **Reu** did abstain because he did not get to go over the bills.

Fire Officer's Report: Chief E. Alexander reported 46 activities for the month of December 2011. Average response time was 5 minutes 34 seconds. Average firefighters per call were 11, for a total of 454 members responding, experiencing 198 man-hours. Mutual aid was given 1 time and received 2 times. Chief stated that on Jan. 10th an OEM Township wide meeting was held. Chief thanked the Board for the Board/Officer's Dinner. The RIT drill in Deal went real well. He said the 2 Bullard Thermal Imager Cameras just arrived and will be set up. The 5" hose has been installed on the 3 main pumpers. They had to put the 5" hose into operation already and worked out well. Chief also said that Ocean Twp.'s TOSA, DPW, along with the fire departments will attend a confined space meeting with Asbury Park. **1st Assistant Chief J. Morrow** thanked the Board for the new gear racks at station 1 & 2. They are working out well. The officers are requesting 3 – 5" two man hose rollers. This will help in getting the air and water out of the large hose and making it easier for re-packing. **2nd Assistant R. Nelson** said there will be a Chief's Orientation Seminar held at the County Academy on Jan. 26th. On Feb. 1 there will be the annual Right to Know Drill here at the firehouse at 7 pm.

Captain C. Sorrentino-

Fd Lt. D. Schenck-

Fd Lt. J. Kruse said the hose cover for 37-1-74 has been re-fitted and is back on the engine and fits fine.

First Aid Officer's Report: FAS Captain L. Digurski said the monthly report is not finished but will be turned in shortly. The annual Blood Borne Pathogen Drill for the First Aid Squad was held on January 16, 2012. The First Aid Dinner will be held on May 5th this year at the English Manor. The Captain said the squad wants to work with the FD in establishing baseline BP for the firemen. When the firemen take a break at a fire scene, their vitals could be taken and compared to what they have on record and determine their condition for safety reasons.

Fire Marshal's Report: FM Pujat reported 147 inspections, including 57 State Registered Establishments, revealing 277 Violations, and 2 Investigations were conducted during the month. Fees collected for the month totaled \$ 8,100. The FM stated that the Opticom system at W. Park & Monmouth Rd. is still OOS. The FM asked during cold weather, to please notify the Fire Bureau if any hydrants are used. The Bureau will follow up with NJAW to make sure they are dry and do not freeze. The FM requested a meeting in the near future with the fire and ems officers to review the FOC operations. Assistance is going to be needed with running the center during incidents. The FM said enforcement of the new Township Fire Prevention Ordinance started on January 9th.

Fire Inspector Flannigan

Maintenance/Repair Technician Fiorentino

OLD BUSINESS:

Nelson – The Board/Employee/Officer Dinner Meeting went well on the 11th of January. He hoped everyone had a good time. As was said that evening, the Board appreciates all that you do for our district. Nelson pointed out we had a very busy 2011 and 2012 looks to be the same. A lot is going on. He thanked everyone again.

NEW BUSINESS:

Nelson: Stated the FDA is working along with the accountant in establishing a Fixed Asset Management Plan for Fire District No. 1. A resolution needs to be passed to establish this plan. President Nelson read the Resolution. **Nelson** offered the Resolution to establish the Fixed Asset Management Plan. It was seconded by Hiers. No questions. Roll call vote of Williams, Reu, Hiers and Nelson voted unanimously in favor of the Resolution. The Resolution will be attached to these minutes.

Reu – Doug Willms had conversation with Seaboard Fire & Safety Equipment Co. in reference to filling the First Aid's oxygen bottles. Seaboard said they will fill them free. The Board will only pay for the hydro-testing of the bottles when needed. The FDA will look into further with assistance from Doug.

Hiers – Since Carl Bennett suddenly retired, the FDA was looking into what options are available in taking care of the apparatus. Second Assistance Chief Nelson mentioned that he knew of a reputable fleet service company that specializes in fire department maintenance programs, E.R.S. Fleet Repair, Inc. They came and looked at all the equipment and provided us with a proposal. The FDA said we have used them on some jobs already and found them to be good with what is deemed reasonable pricing. We are not tied to any contract. If things do not work out, the Board will look into other possibilities.

Reu – Reminded everyone that the 2012 Board of Fire Commissioner's Election will be on February 18, 2012 here at the Oakhurst Fire House from 2 PM – 9 PM. Everyone is urged to come out to vote and support our 2012 Budget.

Nelson - Noted that there will be a meeting here at the fire house on this Friday, 1 PM with himself, Russ Williams, the FDA and a representative from DM Medical Billings. The Board will be discussing steps on how best to proceed further with the formation and operation of Oakhurst E.M.S., INC. The attorney has given us the new Corporation papers from the State which was filed back in November.

Comments:

FM Pugat – stated that there will be a “live burn” at Camp Oakhurst and will let everyone know in advance before it happens.

Nelson – said he had conversation with the Director of DPW in Long Branch and we are close to getting the 2 ½ ton 6-By. The Long Branch Council is working on the transfer.

Nelson - informed everyone that there will be a Public Hearing at our next work session on Feb. 6th. The agenda is to amend the adopted 2012 Budget.

There were no further questions, comments or discussions.
Adjournment was 8:50 pm.

Respectfully Submitted,

J. David Hiers
Fire District Administrator

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Items for Discussion prior to the Meeting:

- Discuss 2012/2013 Meeting Schedule.
- Reappoint Auditor, Appoint Accountant
- Reappoint Attorney; Met with Attorney regarding employment issues.
- Mobile Truck Fleet Service
- Seaboard Fire & Safety – free filling of air bottles
- Insurance coming up in March, met with IOA.
- FDIC Advance Money
- Received Approved Copy of the 2012 Budget