

# BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

WORK SESSION  
February 6, 2011

Items for discussion prior to the Work Session:

- Meeting with 3rd Billing Representative, DM Medical Agreement signed
- Meeting Dates/Dave's Vacation
- DM Medical Service Agreement Signed
- Met with Attorney, Feb. 3rd
- Public Hearing – Resolution
- Sutphen Demo scheduled for 2/22 @ 6 pm.
- Wells Fargo MM Fees
- Station 2 roof estimate
- E.M.S. By-Laws done. Sent copy to Acct.

## WORK SESSION

### **CALL TO ORDER:**

The Work Session meeting of the Board of Fire Commissioners is called to order at 7:32 pm.

This meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 2, 2011, and advertised in The Coaster and in the Atlanticville on March 10, 2011.

### **ATTENDANCE:**

The following Board members were present: Thomas Reu, Scott Nelson and Russell Williams. Fire District Administrator J. David Hiers, Fire Marshal Chris Pujat, Fire Inspector Craig Flannigan and the Fire Department and First Aid Squad Officers were also present.

### **BUSINESS:**

**Nelson** – The first order of business was to open the Public Hearing on the Amended Adopted 2012 Budget. The notice of the Public Hearing was advertised in The Coaster on January 26, 2012 and posted at the firehouse. The purpose of the Public Hearing is to take action on the Resolution to amend the 2012 adopted Budget. The Amendment is the result of inadvertently combining the two Capital

Improvement projects into one on the adopted budget. **Nelson** read the 2012 Amended Adopted Budget Resolution (Resolution is attached to these minutes).

President Nelson stated this portion of the Public Meeting is open for public discussion from the audience regarding the Resolution just presented. There was no discussion. **Nelson** moved to adopt said Resolution. It was seconded by **Reu**. Roll call vote of Williams, Reu and Nelson was unanimous in favor of the Resolution. The FDA will certified said Resolution, attach one original certified copy to these minutes and another certified copy with an approved adopted 2012 Budget included will be sent to the State DCA for their approval. **Nelson** declared the Public Hearing closed.

**Reu** – The Board is asking the Fire Department and the First Aid Squad to go back to their membership and remind them that the use of the firehouse for personal affairs is a privilege. The sponsor or sponsors should make sure that when their function is over, the firehouse facilities, inside and out should be left as they are normally maintained. The message board is hung in the bay area with 2 calendars inside for the use of either facility. The “Terms and Conditions of Agreement to Use Firehouse Facilities” forms are inside the message board and must be filled out and returned to the FDA. Your attention and cooperation in seeing this request adhered to is appreciated by the Board.

**Nelson** – On January 20<sup>th</sup>, the FDA, Commissioner Williams and Nelson met with the representative of DM Medical Billings to discuss on moving the Oakhurst EMS, INC. process forward as quickly as possible. The Service Agreement has been signed and returned. We are in the process of completing the “Application for New Provider Licensure”. We need FEIN # and a Tax Exempt # which the Accountant is working on. At the December 19<sup>th</sup> meeting \$1500 was approved for the Provider Application Fee. A cashier check is needed for \$1,500 made out to Treasury – State of NJ. That will be processed tomorrow so it can be submitted along with the Application with the other required forms. As soon as DM Medical Billing receives the Application with the money and Tax numbers, he will hand deliver it to the State.

**Williams** – Now that we have the 5” hose, the officers are requesting 3 – 5”- two man rollers. The sole purpose of this device is to remove the air and water from a 5” hose line that was charged. It makes reloading large diameter hose a whole easier to pack. The Board has received 3 quotes for the 3 rollers requested. One from Absolute Fire Protection Co. for \$462; one from Continental Fire & Safety, Inc. for \$470; and one from All Hands Fire Equipment for \$491.96. **Williams** offered the Resolution to purchase the 3 rollers from Absolute Fire Protection Co. for \$462. Seconded by **Reu**. No questions. Roll call vote of Williams, Reu and Nelson was unanimous in favor of the Resolution.

**EXPENSES:**

**Reu** - The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bill list were on the table for anyone to review. **Reu** offered the Resolution to pay the Bills totaling \$ \$26,797.65. It was seconded by **Williams**. There were no questions. Roll call vote of Williams, Reu and Nelson was unanimous in favor of the Resolution. **Reu** offered the Resolution to transfer funds from the Operating Account to the Payroll Account in the amount of \$30,000. Seconded by **Williams**. No questions. Roll call vote of Williams, Reu and Nelson was unanimous in favor of the Resolution.

Fire Officers – **2<sup>nd</sup> Asst. Chief Nelson** reported that his vehicle is finally running good. He said there will be a Chief's drill on the 8<sup>th</sup>. He added that there will be a Driver's meeting on the 29<sup>th</sup>.

First Aid Officers – **Captain Degurski** gave the December report. A copy is attached to these minutes. She report that Oakhurst First Aid will be covering Wanamassa on the 13<sup>th</sup> & 17<sup>th</sup> this month. **1<sup>st</sup> Lt. Dougherty** gave detailed report on the County OEM meeting she attended and that report is attached to these minutes. **2<sup>nd</sup> Lt. Beringer** reported that 37-1-58 is temporally out of service due to the air ride system. He mentioned that Dr. Wortzel is the Medical Control Administrator for EpiPens. He said that the squad is looking to replace some old backboards that are in need of replacement. He is planning a rope drill, raising and lowering rescuers/patients.

Fire Marshal – Gave a detailed report which is attached to these minutes.

**Questions or comments** – None.

**Adjournment** – 7:59 PM.

Respectfully submitted,

J. David Hiers  
Fire District Administrator

WSMINFEB12