

BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

MINUTES OF
June 25, 2012

CALL TO ORDER:

The regular meeting of the Board of Fire Commissioners was called to order by President Nelson at 8:06 p.m. President Nelson announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was hand delivered to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 2, 2012, and advertised in The Coaster and in the Atlanticville on March 8, 2012.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Thomas Reu, Scott Nelson and Stu Newman. Fire District Administrator J. David Hiers, Fire Marshal Chris Pujat, District Mechanic Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present.

MINUTES:

Minutes of Previous Meeting were placed on the table for everyone's review, comments or corrections. If no corrections are noted, the Board by motion will accept them as written. Are there any questions pertaining to the May 21, 2012 minutes? If none, I move for them to be accepted as written. It was second by Reu. No questions to the motion. Roll call vote of Newman, Reu and Nelson was unanimous in favor of the motion.

CORRESPONDENCE:

The following items of correspondence were read for information:

Outgoing to: None.

Incoming from: Immediate Medical Service will be increasing their pre-entrance physical examination to \$430 effective July 1, 2012 due to increased operating cost and laboratory fees. **State of NJ DCA** in reference to an audit of the Fire Marshal's office regarding the LEA operation's including matters involving the local ordinance, staffing, finances and records relating to registration, permits, inspections and penalties. The Bureau passed with flying colors and was acknowledged for having a well-run operation. The FDA read a fax that arrived in the afternoon from David Shotwell Jr., an attorney representing the Oakhurst Fire Aid Squad, Inc. The attorney is requesting a meeting from a

representative from the fire district. The FDA was asked to refer this communication to our attorney, Joseph Youssouf for him to handle.

EXPENSES:

The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bills were on the table for anyone to review. A Resolution to pay the Bills totaling \$ 60,085.65 was presented by Commissioner Reu. It was seconded Newman. There were no questions. Roll call vote of Newman, Reu and Nelson was unanimous in favor of the Resolution.

DISTRICT NO. 1 ORGANIZATION's REPORTS:

CHIEF E. Alexander not present.

1st Assistant Chief John Morrow reported 48 activities for the month. Average response time was 4 minutes 57 seconds. Average firefighters per call were 10, for a total of 495 members responding, experiencing 154 man-hours. Mutual aid given 1 time and received 0 times. Morrow said there will be a May-Day Drill this Wednesday. He also said they will be standing by at Deal Golf & CC's fireworks on July 1 and at Ocean Twp. on July 3. They will be covering for WLB's fireworks on July 4.

2nd Assistant Chief Bob Nelson had no report.

CAPTAIN C. Sorrentino was not present.

1st Lt. D. Schenck was not present.

2nd LT. J. Kruse had no report.

FAS CAPTAIN I. Degurski reported 103 total activities for the month, which included 87 Emergency calls. Average response time was 7 minutes. A total of 462 Emergency Call Man Hours were experienced. Mutual aid received 10 times and given was 5 times. Lisa noted that they had standby crews for the fireworks' displays.

1st Lt. K. Dougherty had no report.

2nd Lt. A. Beringer had no report.

Sergeant J. Brown was not present.

FIRE MARSHAL C. Pujat reported 281 inspections, including 6 State Registered Establishments, revealing 101 violations, and 2 investigations were conducted during the month. Fees collected for the month totaled \$11,427. Pujat said the Firehouse Software will be upgrading our software reporting July 2.

DISTRICT MECHANIC Fiorentino mentioned that the cots and stair chairs were serviced. He thanked the Board for the pump gauge tester. He said that 37-1-90

will have its annual inspection on July 25. Ambulance 37-1-57 is going to have front end work done this week.

OLD BUSINESS:

Nelson – I am sure everyone by now has seen the finished floor in the Engine Room's Bay. It came out good, looks nice. A few more things need to be addressed then this project can be wrapped up and the parking lot project can begin.

Reu – The Firehouse Software Program has been ordered. It is expected to be installed on July 2nd onto the server. This will be a big improvement to our operation. The Inventory/Bar Coding module will be coming at a later date. Also the Chief and the FDA are working with the Grant Writer for Hurst tools upgrade & replacement. The Chief and the FDA are working on completing the SCBA proposal. That should be done shortly too.

NEW BUSINESS:

Nelson – We recently had our annual Workers' Compensation Audit and we faired very well. Everything was in order. The final outcome is we are receiving a \$4,528 credit on our policy. Great job.

Newman – An update on the Oakhurst EMS Operation: There will be 3 part time administrative assistants over-seeing the EMT's. They are Karen Dougherty, Doug Willms and Josh Shamosh. The Ambulances are going for licensing this Thursday. If everything goes right, we are looking to start on July 23rd, after the Baltimore Expo.

There was no further business presented before the Board. The meeting adjourned 8:25 pm.

Respectfully Submitted,

J. David Hiers
Fire District Administrator

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June 25, 2012

Items for Discussion prior to the Meeting:

- Oakhurst FAS's attorney letter.
- Selective Insurance completed their W/C audit and we passed.
- The Bay Floor has been epoxied. Looking to wrap this project up. Still a few things need to be taken care of.
- Dr. Wortzel's pre-entrance physical fee increase to \$430.
- Ambulance licensure changed to 6/28.
- Gasoline pump went bad – Replaced.
- Radio Room & Radio upgrade
- Creative Safety Products ½ page ad for Fire Prevention education in the schools.
- Website Compliance
- Oakhurst EMS update
- Firehouse Software Ordered
- Reminder of the Baltimore Expo- 7/18 – 7/21.