

# BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

June 4, 2012

Items for Discussion Prior to the Work Session:

- Bay Floor update.
- Fire House Software proposal ready to order. Review proposal.
- EMS update: met with Paychex payroll service, spoke with Chuck reference to our operation and its legality, Scheduled Inspection of ambulances, need to approve a \$200 check for the inspection.
- Josh has a W/C injury ongoing from the smoke drill last Wednesday at the Fire Academy.
- Larry Campbell Pager has not been returned to the FAS. Action?
- Fire Department ordered wrong Minitor Nozzle. Would like to change (+\$500). Discuss during quarterly.
- Hurst Tool chipped/cracked O-Cutter Blade & 100' Orange Reel Hose.

## WORK SESSION June 4, 2012

### **CALL TO ORDER:**

The Work Session meeting of the Board of Fire Commissioners was called to order at 7:36pm by President Nelson.

This meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was hand delivered to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 2, 2012, and advertised in The Coaster and in the Atlanticville on March 8, 2012.

### **ATTENDANCE:**

The following Board members were present: James Hiers, Stu Newman and Scott Nelson. Fire District Administrator David Hiers, Fire Marshal Chris Pujat, District Mechanic Michael Fiorentino, and the Fire Department and First Aid Squad Officers were also present.

### **BUSINESS:**

**Nelson** – For information, ambulances 57 & 59 are scheduled for vehicle licensure inspection June 20. The interview process is to begin later this week, with the date to be announced. If you know anyone interested, have them get their resume to the FDA. The EMS Trustees are looking to start the paid EMT as soon as we can in July.

**Newman** – We have received a SCBA proposal back from New Jersey Fire Equipment Co. The committee is going to meet again to go over the proposal and look to finalize a deal. The Trade-In value of the old equipment that we are being offered from NJ Fire Equip. will be offered to the Deal Fire Department if they are interested. Hopefully we can finalize this deal and get ready for the next AFG. The fire department should be thinking of their next wish list to take back to Grantmasters. The opening of the next grant period will be near the end of June so get back to the FDA with some options shortly. We have not heard back in reference to the fire prevention grant that was submitted, hopefully soon.

**Hiers** – If you haven't heard, the bay floor project is to start up tomorrow. The floor has been cleared so the work can proceed. The floor contractor will be taking care of the floor in front of 72 before the epoxy is put down. Nelson Engineering will be watching the repair work prior to the coating. There is some repair work that needs to be done on the west door of the south apron. We are getting close to having this project finished and to get ready for the next project, the blacktop and curbing. Would all of the officers please remind everyone to keep off the bay floor starting tomorrow. Also the firemen's gear will be put in the hall way by the rec room if it is not taken off the rack and put in their vehicles. The racks will need to be stored outside along with all the apparatus.

**Nelson** – Would like to ask for help from the fire and first aid officers to see if the training room upstairs can be cleaned out to prepare it for the paid EMT staff quarters. We are planning shortly to get the meeting room set up for the new training center. We are getting some prices to have the project out sourced. Commissioner Hiers is taking the lead on this project.

#### **EXPENSES:**

**Hiers** - The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bill list were on the table for anyone to review. I offer the Resolution to pay the Bills totaling \$9,009.02. It was seconded by Newman. There were no questions on any bills. Roll call vote Newman, Hiers and Nelson were unanimous in favor of the Resolution. Hiers offered the Resolution to transfer funds from the Operating Account to the Payroll Account in the amount of \$30,000. It was seconded by Newman. There were no questions. Roll call vote Newman, Hiers and Nelson were unanimous in favor of the Resolution.

#### Organization Reports:

Fire Officers: **Chief Alexander** arrived a little late so **1<sup>st</sup> Chief Morrow** gave the Board a plan for the Life Insurance Incentive Plan update with recommendations as to who should be removed due to lack of percentage and for those who should be added. Morrow also mentioned that their annual fund drive sent out their second mailing. **Second Asst. Chief Nelson** said their next drill on the 6<sup>th</sup> will be on the using of saws and the next drill will be on ladder operations. **Capt. Sorrentino, 1<sup>st</sup> Lt. Schenck, and 2<sup>nd</sup> Lt. Kruse** were not in attendance.

First Aid Officers: **Capt. Digurski** said she had a standby crew set up for the graduation ceremonies for June 19. **First Lt. Dougherty** said they attended the FD's drill at the County smoke house. She said that they took the vitals of some firemen after coming out of the smoke house. A good drill for them. She also stated they are

progressing on the use of EMS charts along with using RMA and consent forms in the computer. Also cameras were install in 57 & 58. **Second Lt. Beringer** said that he will be available for the soccer tournament on Saturday & Sunday. **Seargant Judyth Brown** had no comments.

**Fire Marshal Pujat** said that a stop order was issued by the Town for 2 Helen Ct. until access could be obtained for the rear house. Pujat also said we are in the process of updating the mobile air cards. There will be a fire works display at the Deal Golf & C C on July1. There will be Town fire works on July 3.

**District Mechanic Fiorentino** said that the hydro testing of all the Scott bottles has been completed. He asked that the computers in the radio room be identified for disposal so they can be removed. He installed colored bezels on the pump panel of 37-1-78 to better identify which pump guage shows the pressure of the pump engaged. Engine 37-1-74 will be done next.

Questions or comments: Doug Willms commented on the FA Cadets successful car wash at Station 2. He thanked District Mechanic Fiorentino for setting everything up for them.

The work session adjourned at 8:10 pm.

Respectfully Submitted,

J. David Hiers

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