

BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

MINUTES OF
August 27, 2012

CALL TO ORDER:

The regular meeting of the Board of Fire Commissioners was called to order by President Nelson at 8:04 p.m. President Nelson announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was hand delivered to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 2, 2012, and advertised in The Coaster and in the Atlanticville on March 8, 2012.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Thomas Reu, Russ Williams, Jim Hiers, Scott Nelson and Stu Newman. Fire District Administrator J. David Hiers, Fire Marshal Chris Pujat, District Mechanic Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present.

MINUTES:

Nelson - Minutes of the previous meeting were placed on the table for everyone's review, comments or corrections. If no corrections are noted, the Board by motion will accept them as written. There were no questions or corrections pertaining to the July 23, 2012 minutes. Nelson moved for them to be accepted as written. It was second by Hiers. There were no questions to the motion. Roll call vote of Newman, Reu, Williams, Hiers and Nelson was unanimous in favor of the motion.

CORRESPONDENCE:

The following items of correspondence were read for information:

Outgoing to: none

Incoming from: none

EXPENSES:

Reu - The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bills were on the table for anyone to review. A Resolution to pay the Bills totaling \$ 94,287.29 was presented by

Commissioner Reu. It was seconded Williams. There were no questions. Roll call vote of Newman, Reu, Williams, Hiers and Nelson was unanimous in favor of the Resolution.

DISTRICT NO. 1 ORGANIZATION's REPORTS:

Chief E. Alexander: was not present.

1st Assistant Chief John Morrow reported 67 activities for the month. Average response time was 6 minutes 12 seconds. Average firefighters per call were 8, for a total of 553 members responding, experiencing 402 man-hours. Mutual aid was given 4 times and received 0 times. Morrow reported that the IAAOT Festival went well despite one day of rain. The fire truck ride was again a great success. Morrow said that they spent some time at the Township Pool Complex, promoting fire safety with the kids. Sparky was enjoyed by all. Morrow also noted that Wildwood Convention is approaching and we will be short handed in town. He asked that those not going to help out by responding to calls. At the FDIC, Panasonic computer tablets were being developed and Morrow was told they would be ready in September. They are ready now and the officers will have a live demonstration coming up.

2nd Assistant Chief Bob Nelson: stated that the day at the town pool complex was also a big hit. 150 fire hats were given out to the children.

Captain C. Sorrentino was not present.

1st Lt. J. Kruse: mentioned that the Township Fall Festival will be on 9/22 at Palaia Park. The Fairhaven Fair start on 8/29.

Acting 2nd LT. Guarda – had no report.

FAS Captain I. Degurski reported 112 total activities for the month of July, which included 94 Emergency Calls. Average Response Time was 7 minutes. A total of 460 Emergency Call Man Hours were experienced. Mutual aid received 9 times and was given 1 time. Lisa noted that the standby crews worked out well for the fireworks display. She also noted that they were busy for the IAAOTC, responding to many calls. The Captain reported that the paid part time EMTs are working out very well.

1st Lt. K. Dougherty – stated that the new RAD 57 Monitor is working out well. They are able to check the CO levels of individuals at calls to monitor their well-being.

2nd Lt. A. Beringer – was out on a FA call.

Sergeant J. Brown - was out on a FA call.

FIRE MARSHAL C. Pujat reported 381 inspections, including 8 State Registered Establishments, revealing 126 violations, and 2 investigations were conducted during the month. Fees collected for the month totaled \$16,905.85. Pujat said that a new computer for Sta. 1 & 2 will be installed shortly and have the Firehouse Software installed in them for better reporting. Pujat said Sure Shot Basketball Camp will be using the new gym at the JCC this week. Once this camp is complete, the only part of the building that will be used is the theater. New solar panels will be installed at the middle school throughout the fall. Township wide radios for the ambulances arrived and will be installed this week. He also noted that seal coating of the roadways in Hidden Meadows is under way and urged caution when responding to calls in the area.

District Mechanic Fiorentino - said that 37-1-90 had its annual inspection on July 25 and everything passed. Engine 37-1-74 had a new pump light installed and it had the water sensor replaced. We received air test samples results back from the cascade system and everything is good.

OLD BUSINESS:

Williams – In regards to our new Quint, the truck committee has met with 5 vendors so far, La France, Pierce, Crimson, Seagrave and Sutphen. We are at the next stage where our spec writer met with us on Aug. 20th to start writing the specifications for what we need and want put on the truck. We should have a draft prepared by mid-September for our review. We're moving right along.

Hiers – J. Rodas Contractors, the contractor awarded the roof repair at Station 2 has completed his work. It appears that he did a good job in installing the aluminum covering the cap block along with sealing all the cracks inside and out. We certainly will know better after a few good rains. The contractor is going to give us a quote on the north wall here at station 1 which needs repair.

NEW BUSINESS:

Reu – The FDA, FM and myself met with Peter Hall from Net Link on Aug. 14th and went over some questions we had in reference to the State Web Site Compliance Mandate beginning next February, 2013. There is no term on the contract. We can move from one plan to another to reduce the monthly cost. The monthly fee is \$199 p/month for the premium package, which includes everything, web page, uploading of the PDF files which include the last 5 years of our previous minutes, the last 3 years of our annual Budget and Auditor's reports. It also includes the monthly updating of minutes. This will also include the Fire Bureau's web page with upcoming dates and forms which can be printed out. As we get more familiar with the system, we can move down to the Pro Plan which is \$99 p/month which will require us to upload the system on a monthly basis. We also received a quote from Koerner & Koerner to do the same type of set up but there was a \$995 set up fee. I offer the Resolution to accept Net Link to set up and transfer all State required documents so that Fire District 1 will be compliant

with State Assembly Bill No. 3908 at the cost of \$199 p/mo. Second by Newman. There were no questions. Roll call vote of Newman, Reu, Williams, Hiers and Nelson was unanimous in favor of the Resolution.

Newman – The Cutters Edge Saw on 37-1-90 is bad and needs to be replaced. The saw has a bad cylinder, piston assembly and base gasket. The saw is 19 years old and parts are no longer available. The District Mechanic received 4 price quotes for a new 16” Cutters Edge Saw similar to the ones on 74 & 78. FireFighter One for \$2,158.64, All Hands Fire Equipment for \$2,158.64, NJ Fire Equipment for \$2,009 and Union Fire Equipment for \$1923. I offer the Resolution to purchase the new saw from Union Fire Equipment for the price of \$ 1,923. Second by Williams. There were no questions. Roll call vote of Newman, Reu, Williams, Hiers and Nelson was unanimous in favor of the Resolution.

Hiers - We have received the new contract for the services to be rendered by our accountant Koerner & Koerner. The new rates are for \$155 p/hr. for the partner, \$115 p/hr. for the accountant and \$50 p/hr. for clerical services. The FDA and the Board are satisfied with the services rendered by the accountant. The new accounting system with Quick Books is working out well. I move to retain Koerner & Koerner as the Boards’ accountant. Second by Williams. There were no questions. Roll call vote of Newman, Reu, Williams, Hiers and Nelson was unanimous in favor of the Resolution.

Nelson – The Board is requesting the officers of the fire and first aid departments along with FM to submit their 2013 Budget to the FDA no later than the September 24th meeting. We have another busy year coming up and need to plan for it well in advance. Your help will be appreciated.

There was no further business presented before the Board. The meeting adjourned 8:30 pm.

Respectfully Submitted,

J. David Hiers
Fire District Administrator

MINAUG12

Meeting
August 27, 2012

Items for Discussion prior to the Meeting:

- Trustee discussion: staff mtg. plus salary.
- Accountant's yearly proposal.
- Monmouth County dispatching Fee for 2012
- FA attorney update – Corp. Amendment.
- FD is looking to replace the freezer. They really don't have the money.
- Board to purchase 100th anniversary flags – get prices W/ Art.
- Cutters Edge Saw for 90.
- Applying to State for License checks.
- FDA on vacation Sept. 10th -19th, returning the 20th.
- Auditor finished. Exit review beginning of Sept.-Board member present?
- Planning for next year:
 - Finish blacktop project, new parking lot lighting
 - Look at extending FM office?
 - FM vehicle replacement
 - New Truck – Quint; additional tools/equipment
 - Station 2 – paint inside walls & have floor redone
 - Station 1 – landscaping, 100th anniversary preparation
 - Relocate fuel pumps & dumpsters
 - Firehouse Software – go to web base