

BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

WORK SESSION
August 6, 2012

CALL TO ORDER:

The Work Session meeting of the Board of Fire Commissioners was called to order at 7:32 pm by Vice-President Hiers.

This meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was hand delivered to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 2, 2012, and advertised in The Coaster and in the Atlanticville on March 8, 2012.

ATTENDANCE:

The following Board members were present: Thomas Reu, James Hiers, Russell Williams and Stuart Newman. President Nelson was out of town on business. Fire District Administrator David Hiers, Fire Marshal Chris Pujat, District Mechanic Michael Fiorentino, and the Fire Department and First Aid Squad Officers were also present.

BUSINESS:

Hiers – Glad to report that the Oakhurst E.M.S., Inc, part time paid EMT's is now up and running. They started July 30th. So far everything seems to working fine. There were a few little glitches that have been worked out. A mutual aid agreement with Wanamassa First Aid and the Oakhurst E.M.S., Inc. has been agreed to and signed. The volunteers/Asbury Park EMS will be 2nd backup and Asbury Park EMS will be canceled if volunteers sign in for the same call.

Williams – We requested 3 bids for roof repair at Station 2 and received 2 back. One Bid was from Roman Wall Systems, LLC for \$7,390 and the other Bid was from J. Rodas Contractors for \$7,300. I offer the Resolution to have J. Rodas Contractors do the roof repair at the cost of \$7,300. It was second by Reu. There were no questions on the Resolution. Roll call vote of Newman, Reu, Williams and Hiers was unanimous in favor of the Resolution.

Reu – The Board now wishes to tie Firehouse Software from Station 2 into the Server at Station 1. This will improve the communications between both buildings in the fire call reporting, maintenance tracking, inventory, etc. This also is the first step in becoming paperless. We will also save money on the ink cartridges in the Fire Bureau's rooms fax machine. The replacement cartridges are expensive. The computer should be upgraded at station 2. The present one is an older computer and slow. We received a quote from CDW-G in the amount of \$1,349.07 for a computer, Microsoft Pro Office, and a monitor. I offer the Resolution to purchase the computer equipment for Station 2 in the amount of

\$1,349.07. It was second by Williams. There were no questions on the Resolution. Roll call vote of Newman, Reu, Williams and Hiers was unanimous in favor of the Resolution.

Newman - Our IT man, Andrew Calvo, is researching information on having Access Points placed at Station 1 to improve our Wi-Fi reception and help with the EMS Charts reporting. There are some issues with dead spots within Station 1's cement walls.

EXPENSES:

Reu - The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bill list were on the table for anyone to review. Reu offered the Resolution to pay the Bills totaling \$ 12,678.50. It was seconded by Williams. There were no questions on any of the bills. Roll call vote of Newman, Reu, Williams and Hiers was unanimous in favor of the Resolution. Reu offered the Resolution to transfer funds from the Operating Account to the Payroll Account in the amount of \$30,000. It was seconded by Williams. There were no questions. Roll call vote of Newman, Reu, Williams and Hiers was unanimous in favor of the Resolution.

ORGANIZATION REPORTS:

-Fire Chief's Report:

Chief Alexander; was not present.

1st Asst. Chief Morrow; was not present.

2nd Asst. Chief Nelson; the FD will set up for the Italian-American Festival this Tuesday, Aug 7th at 6 PM. There will be a Radio Communication Drill on Wednesday the 22nd.

Captain Sorrentino; was not present.

1st Lt. Kruse had no report.

-Fire Marshal's Report:

Pujat thanked the Board for purchasing a new computer for Station 2. Firehouse Software will be able to tie into Sta. 1's Server for easier reporting, along with reducing paper and adding efficiency. Also the County CAD System will be able to be utilized at #2.

-First Aid's Report:

Captain Degurski; was out attending to a first aid call.

1st Lt. Dougherty; was not present.

2nd Lt. Beringer; was out attending to a first aid call.

Sgt. Brown; was not present.

District Mechanic: Ladder 90's scheduled testing was moved to Aug. 14th. He sent out an air test sample for regular evaluation. All the hose that failed the annual hose testing has been repaired except 2 lengths of 2 ½. He reminded everyone to turn off lights and close all the doors to save energy and extra costs.

There being no further business, the work session adjourned 7:42 PM.

Respectfully Submitted,

J. David Hiers
Fire District Administrator

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Items for discussion prior to the Work Session:

- Returned answers to the 4 questions submitted by the FA attorney.
- EMS started up on July 30. Status Info (enclosure).
- Roof at Sta. 2 –
- Truck Committee mtg. with spec writer Bill Peters 8/20/12.
- Computer set up at Station 2 to tie into Station1's server-Firehouse Software.
- Board's Web Site Compliance (enclosure).
- The Accountant spent a day here to clear up some issues and review our numbers up to the end of June.
- SHBP Resolution (enclosure).
- Review Baltimore Expenses (enclosure)
- Water Fountain in Hallway gone bad. Relocate water cooler to that spot.
- Parking Lot Project. OK to start talks with attorney to publish bid quotes as soon as I get the plans?
- EMS Mutual Agreement w/ Wanamassa (enclosure).
- FA Applications - physicals on transfers (enclosure).
- Dave – Vacation – 9/9/12 – 9/19/12 (8 Days)