

BOARD OF FIRE COMMISSIONERS

TOWNSHIP OF OCEAN

FIRE DISTRICT NO. 1

Items for discussion prior to the Work Session:

- Met with town re: changing the property line on the North/West side, decommissioning the elevator.
- Nelson Engineering – parking lot plans and property line change
- MV History checks approved. Need to send in check and signed forms.
- Medicare forms have all been signed and sent out.
- BOFC statement and commissioners – review for Web Page.
- Flu Shots – 10/17. Do you want to include paid part time EMS?
- Update of training room - Jim Hiers

WORK SESSION
September 4, 2012

CALL TO ORDER:

The Work Session meeting of the Board of Fire Commissioners was called to order at 7:34 pm.

This meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was mailed to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 2, 2011, and advertised in The Coaster and in the Atlanticville on March 10, 2011.

ATTENDANCE:

The following Board members were present: Thomas Reu, James Hiers, Russell Willaims, Stu Newman and Scott Nelson. Fire District Administrator David Hiers, Fire Marshal Chris Pujat, District Mechanic Michael Fiorentino, and the Fire Department and First Aid Squad Officers were also present.

BUSINESS:

Nelson – It is Flu Shot season again. The intended date is for October 17 between 6:30 and 7:30 PM here at Station 1. Again this is for all volunteers and their spouses.

Reu – The FDA was in contact with AT&T in reference to the cancellation of our service with them back in April. We were not receiving monthly bills but they were charging us, giving us a monthly credit towards our phone line we no longer have in use. The FDA requested the total credit amount be refunded to the Board. After much discussion, they will be sending us a refund check in the amount of \$584.26 and close out our account.

Hiers – The parking lot plans are pretty much done as per the engineer. Our attorney will start the process in advertising to receive bids in the next 2 weeks. We need to start this project ASAP so to be completed before the cold weather sets in.

Williams - The Firehouse Bar Coding equipment has arrived. We need to get the software set up in the computers. Plans will be set up on how we are going to proceed with this project. There is a lot of work that will need to be done and your help will be appreciated.

Newman – The Board requested the Township to have the tree branches in front of the Township yard on Beecroft Place be trimmed because they are hanging low. The town has agreed to have them trimmed so not to damage the fire truck's light bars or antennae's. This will be done shortly as per the e-mail sent to the FDA.

Nelson – The Board has made a request to the New Jersey State Motor Vehicle Commission so that we would be able to do abstracts or driver history checks on volunteers and paid personnel under the jurisdiction of Fire District No. 1. Anyone having a suspended license will be prohibited from driving any of the District's vehicles. This will insure that no one will be driving a vehicle if their license is suspended. This will benefit the Board's liability with our insurance carrier. I offer the Resolution to pay the \$150 annual administrative fee to the NJ State Motor Vehicle Commission. It was second by Hiers. There were no questions. Roll call vote of Newman, Williams, Reu, Hiers and Hiers were unanimous in favor of the Resolution.

Williams - The FDA is requesting the activity percentages from Oct.1, 2011 through Sept. 30, 2012 so that preparations can be made for the annual reimbursement by the fire department to their volunteers can be set up. As per the Fire Protection Agreement which was set up at the May meeting, the Board is giving the fire department \$16,000 for expenses incurred by their volunteers. The FDA will continue and work with the FD in doing the reimbursement. The percentages are also needed by the FAS for the same period for their reimbursement to their members.

EXPENSES:

The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bill list were on the table for anyone to review. Reu offered the Resolution to pay the Bills totaling \$ 4,935.28. It was seconded by Williams. There were no questions on any of the bills. Roll call vote of Newman, Williams, Reu, Hiers and Hiers were unanimous in favor of the Resolution. Reu offered the Resolution to transfer funds from the Operating Account to the Payroll Account in the amount of \$30,000. It was seconded by Hiers. There were no questions. Roll call vote of Newman, Williams, Reu, Hiers and Hiers were unanimous in favor of the Resolution.

ORGANIZATION REPORTS:

Chief E.Alexander said everything is going along fine. He has items for discussion later for the officer's quarterly meeting after this meeting. **Asst. Chief Morrow** reminded everyone that Fall Fest will be on 9/22, rain date 9/23. Help is needed. The rest of the officers were all present.

Captain Degurski also said everything is going along fine. **First Lt. Dougherty** was not present. **Second Lt. Beringer** had no report. **Judyth Brown** was not present.

Fire Marshal Pujat said that the new UHF radios were installed in 37-1-57 & 58. Ambulance 59's radio to follow.

District Mechanic Fiorentino said that the gas meters are being sent out for their annual calibration checks. He replaced the De-Fib battery on 37-1-74. The expired epipens that expired on the ambulances have been replaced.

Addie Meistrich asked about having a motion sensor installed in the hallway at station 2. It is very dark there. Williams said he would look into it. There was no further business brought before the Board. Meeting adjourned 7:43 pm.

Respectfully Submitted,

J. David Hiers

WSMINSEPT12