

Items for Discussion Prior to the Work Session:

## WORK SESSION January 7, 2013

### **CALL TO ORDER:**

The Work Session meeting of the Board of Fire Commissioners was called to order at 7:41pm by Vice President Hiers.

This meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was hand delivered to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 2, 2012, and advertised in The Coaster and in the Atlanticville on March 8, 2012.

### **ATTENDANCE:**

The following Board members were present: Thomas Reu, James Hiers, Russell Williams and Stuart Newman. Fire District Administrator David Hiers, Fire Marshal Chris Pujat, District Mechanic Michael Fiorentino, and the Fire Department and First Aid Squad Officers were also present.

### **BUSINESS:**

### **EXPENSES:**

**Reu** - The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bill list were on the table for anyone to review. Reu offered the Resolution to pay the Bills totaling \$ 7,451.18. It was seconded by Williams. There were no questions regarding any bills. Roll call vote of Williams, Newman, Reu and Hiers was unanimous in favor of the Resolution. Reu offer the Resolution to transfer funds from the Operating Account to the Payroll Account in the amount of \$31,000. It was seconded by Williams. There were no questions. Roll call vote of Williams, Newman, Reu and Hiers was unanimous in favor of the Resolution.

### **BUSINESS:**

#### **Old:**

**Williams** – A message for everyone, put equipment that is taken off a vehicle back to the same location you found it. It is being noticed equipment/tools are not always put back in the same location. If equipment/tools are to change location, please notify an officer and the District Mechanic so that info can be shared to the engineers/drivers so everyone is aware. The thermal imaging camera was found lying on the hose rack and not on the apparatus. This is not good. Put everything back where it should be. Thanks.

#### **New:**

**Hiers** – On behalf of the Board, we extend our congratulations to the newly installed officers along with the advancement of the present officers within their ranks. May you all continue doing the great job you do for our community. The Board looks forward in supporting your endeavors in the future as we have done in the past. The Board also

extends Happy New Year greetings for a safe and healthy 2013 to all the members and their families. Please set aside January 23<sup>rd</sup> for the Boards' Officers/Staff dinner meeting. It will be at the Deal Golf & CC, starting at 6 pm, the same room as last year. Dress is casual. Please no sneakers or jeans.

**Williams** – Two new members have been proposed by the fire department for membership. It was asked by the membership committee if they could be approved prior to the fire meeting. By doing this, it will allow the 2 proposed members to attend the Monmouth County Fire Academy in February. If they are not accepted into membership in the fire department, this request will become void. I move to approve Christopher Lee and Andrew Beringer to membership in the fire department. All their papers are in order. It was seconded by Newman. There were no questions. Roll call vote of Williams, Newman, Reu and Hiers was unanimous in favor of the Resolution.

**Reu** – Since we're beginning our new physical year, a temporary budget needs to be adopted for bills to be paid until the annual election on February 16, 2013. The accountant set up a temporary budget for us in the amount of \$21,240. Reu offered the Resolution to adopt a temporary budget in the amount of \$251,240 to be used till the annual election. It was second by Williams. There were no questions. Roll call vote of Williams, Newman, Reu and Hiers was unanimous in favor of the Resolution.

**Newman** – the Board needs to adopt a Resolution to designate a Public Agency Compliance Officer (**PACO**) for 2013.

**BOARD OF FIRE COMMISSIONERS  
TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1  
Monmouth County, New Jersey**

**RESOLUTION DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, N.J.A.C. 17:27-3.5 provides that each Public Agency in the State of New Jersey must annually designate an officer or employee to serve as their Public Agency Compliance Officer, and

**WHEREAS**, said Public Agency Compliance Officer shall be responsible for ensuring the agency's compliance with the Affirmative Action Rules of N.J.A.C. Chapter 27, and

**WHEREAS**, said Public Agency Compliance Officer may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office;

**NOW, THEREFORE BE IT RESOLVED** that the Board of Fire Commissioners of the Township of Ocean Fire District No. 1 do hereby designate Board President Scot Nelson, Board Vice-President James Hiers and the Fire District Administrator, J. David Hiers, to serve as the Public Agency Compliance Officers for the Township of Ocean Fire District No. 1, for the year 2013;

**BE IT FURTHER RESOLVED** that a copy of this resolution be filed with the State of New Jersey, Department of the Treasury, Division of Contract Compliance and Equal Employment Opportunity in Public Contracts.

Newman offered this Resolution for adoption. It was seconded by Reu. There were no questions. Roll call vote of Williams, Newman, Reu and Hiers was unanimous in favor of the Resolution.

**Reu** – We have again this year received another sizable donation from our friend Mr. Delisa in the amount of \$10,000. His generosity and thoughtfulness is most appreciated. That money is planned for new equipment for the new fire apparatus we look to purchase this year. This donation exemplifies the thoughtfulness of a caring individual for his community. A thank you letter has been sent on behalf of the Board.

**Williams** – A Boiler Operator Low Pressure: Black Seal class is being offered by the Monmouth County Vocational School for a fee of \$175. I offer the Resolution to send our district mechanic to this 14 session – 3 hour class. It was seconded by Newman. There were no questions. Roll call vote of Williams, Newman, Reu and Hiers was unanimous in favor of the Resolution.

**Newman** – The Board has asked Andrew Calvo, the IT Technician for the Board to look into the problems that are being experienced with the 3 Toughbook's for the First Aid Dept. They need to be upgraded from 3G to 4G Verizon Wireless cards. There is work that is required for this upgrade. He is looking into it further and will have a price for our next meeting. This should stop the frequent downtime on these computers.

**Reu** - The fire department percentages, Jan – Dec. are needed for the NJ State Firemen's Association. They will be used towards firemen's exempt status. Art Schenck has offered his assistance to work with the Chief in getting the form completed. Please give a copy of the percentages to the FDA. Thank you.

**Fire Officers:**

Chief J. Morrow – congratulated all the officers into their positions. He said the New Year started off very celebrating the fire department's 100<sup>th</sup> anniversary. He thanked the 100 year anniversary committee for doing a good job for the party following open house. On behalf of the fire department, he expressed his appreciation of the \$10,000 donation given by Mr. Delisa. That money will be spent on new equipment for the new Quint the department is looking to purchase.

1<sup>st</sup> Asst. Chief B. Nelson – he thanked the Board for their support throughout the past year and is looking towards a great year this year. A lot is planned.

2<sup>nd</sup> Asst. Chief C. Sorrentino – The drill this Wednesday will be removing all the Christmas lights.

Captain J. Kruse – No report.

1<sup>st</sup> Lt. M. Guarda – Not present. He was working his shift.

2<sup>nd</sup> Lt. J. Shamosh – No report.

**First Aid Officers:**

Captain K. Dougherty – she wished everyone a happy & safe New Year. On 1/29 she will be attending a training session at the Fire Accademy for new officers. She said the 3 toughbooks are working well after our IT rep. Andrew Calvo worked on them. Training will beginn on Blood Borne Pathegens later this month.

1<sup>st</sup> Lt. A. Beringer – Thanked the Board and fire department for their support last year and is looking forward serving the community next year.

2<sup>nd</sup> Lt. J. Brown – said a 1<sup>st</sup> responder training course will be offered in March.

Seargant J. Friedman – not present.

**Fire Marshal** – said the radio upgrades are in progress. A new UHF radio has been installed into the rear of 37-1-85. The OTPD will go online with Spillman CAD system the week of Jan. 21. FM Pujat said he has been in contact with the radio room to express our interest in the mobile Spillman CAD system. The County isn't accepting any new users until the new radio goes online later this summer. The FM reminded all that if we go mutual aid to any shore towns that were affected by Hurricane Sandy, to sound the floor for all calls before entering. Myself and the FDA are working with Grantmasters in finalizing our 2012 Fire Prevention Grant. The Knox box in 37-1-66 was found to be damaged before Chief Morrow took over the vehicle on New Year's Day. It has been sent out for repair at a cost of approximately \$300.

**District Mechanic Fiorentino** – the SCBA filling system was service and in good working order. He reminded everyone on starting the ambulances that you do not turn on the lights before starting. It put a heavy drain on the batteries and shortens their life. Engine 74 will be OOS to have the radiator replaced. Will notify everyone before the job is started. Station 1 & 2 floors were cleaned. He thanked FM Pujat for the use of the floor scrubber. The thermal imaging camera batteries are being replaced They only last a year. The CO meter sensor on 37-1-30 needs to be rplaced and is on order.

There being no further business brought before the floor, the meeting adjourned 8:07 pm.

Respectfully Submitted,



J. David Hiers

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