

# BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1

WORK SESSION  
April 1, 2013

## **CALL TO ORDER:**

The Work Session meeting of the Board of Fire Commissioners was called to order at 7:33 pm.

This meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was hand delivered to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on February 28, 2013, and advertised in The Coaster and in the Atlanticville on March 7, 2013.

## **ATTENDANCE:**

The following Board members were present: Scott Nelson, Russell Williams and Stuart Newman. Fire District Administrator David Hiers, Fire Marshal Chris Pujat, and the Fire Department and First Aid Squad Officers were also present. James Hiers was working, Tom Reu was out of state, and the district mechanic Mike Fiorentino had a family matter to attend to.

**Nelson** – at the last regular meeting on March 25, 2013, there was not a quorum present therefore no action on any business was conducted. Therefore tonight the Board will act on regular business that was scheduled for that meeting. This is the first time that anyone can recall a quorum not being available.

**Nelson** - Minutes of the previous meetings were placed on the table for everyone's review, comments or corrections. If no corrections are noted, the Board by motion will accept them as written. Are there any questions or corrections pertaining to the February 25<sup>th</sup> minutes and March 4, 2012 work session minutes? If none, I moved for them to be accepted as written. It was second by Williams. There were no questions to the motion. Roll call vote of Williams, Newman and Nelson were unanimous in favor of the motion.

## **BUSINESS:**

### **OLD:**

**Williams** – The FDA had conversation with NJ Fire Equipment in reference to the SCBA order. He was informed that the 36 packs and 36 spare bottles are being delivered tomorrow. The Representative would like to schedule a training session to go over the new packs before they are put on the trucks.

### **New:**

**Nelson:** The new fire marshal vehicle should be arriving sometime in the end of May. The FM received quotes for a complete conversion package (lights, command box, radio

console, etc.) for the new vehicle. NJ Emergency Vehicles quote is \$15,615 (not on State Contract). East Coast Emergency Lighting, Inc.'s quote is \$15,238.95 (which is under State Contract). I offer the Resolution to have the conversion package done by East Coast Emergency Lighting, Inc. for the amount of \$15,238.95. It was second by Williams. There were no questions. Roll call vote of Williams, Newman and Nelson were unanimous in favor of the Resolution. The FM also solicited price quotes for the vehicle graphics. He received 3 quotes, NJ Emergency Vehicles - \$2,500; East Coast Lighting - \$2,000; and Virtual f/x - \$1,300. I offer the Resolution to accept the lowest bid submitted by Virtual f/x for \$1,300. It was second by Williams. There were no questions. Roll call vote of Williams, Newman and Nelson were unanimous in favor of the Resolution.

**Newman** – the fire inspector is requesting a scanner installed in the present FM vehicle when that vehicle is passed down to him after the FM receives the new vehicle. The vehicle is already pre-wired. The cost of the scanner is \$550 plus approximately \$150-\$200 to install. The total cost of this scanner will come out of the capital appropriation for the new FM vehicle. I offer the Resolution to purchase the scanner and have installed at a cost of \$750 from Quality Communications Systems, Inc. It was second by Williams. There were no questions. Roll call vote of Williams, Newman and Nelson were unanimous in favor of the Resolution.

**Williams** – It is that time of year when we need to prepare for the lawn care for both stations. The FDA sent out requests to 7 lawn contractors. He received 2 back. One proposal was from J. Ali Outdoor Solutions for the annual amount of \$8,150. The other proposal was from Brian Lefferson Landscaping for the annual amount of \$5300. With Brian Lefferson Landscaping being the lowest, I offer the Resolution to accept the lowest bid from Brian Lefferson Landscaping to perform the lawn care for 2013 for the annual amount of \$5300. In this Resolution, I ask that the FDA worked out reasonable consideration with Mr. Lefferson when the parking lot project holds up lawn care at Station 1. If the consideration is not in favor of the Board, the entire contract will be voided. The FDA will report back to the Board prior to the next regular meeting so the Board can take appropriate action at that meeting. It was second by Nelson. There were no questions regarding the Resolution. Roll call vote of Williams, Newman and Nelson were unanimous in favor of the Resolution.

**Newman** – The Baltimore Fire Expo this year runs from 7/24 – 7/27. The FDA needs to register those who wish to attend. Would the fire and first aid please get back to the FDA as soon as you can for those members wishing to go?

#### **EXPENSES:**

**Nelson** - The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bill list were on the table for anyone to review. I offer the Resolution to pay the Bills for March 25, 2013 totaling \$88,778.59. It was seconded by Williams. There were no questions on any bills. Roll call vote of Williams, Newman and Nelson were unanimous in favor of the Resolution. I offer the Resolution to pay the Bills for April 1, 2013 totaling \$25,934.15. It was seconded by Williams. There were no questions on any of these bills. Roll call vote of Williams, Newman and Nelson were unanimous in favor of the Resolution. I offer the Resolution to transfer funds from the Operating Account to the Payroll Account in the amount of \$31,000. It was seconded by Williams. No

questions on the transfer of money. Roll call vote of Williams, Newman and Nelson were unanimous in favor of the Resolution.

### **ORGANIZATION REPORTS:**

**Fire Chief's Report: Chief Morrow** – gave the February monthly report. He reported 59 activities for the month. Average response time was 6 minutes 18 seconds. Average firefighters per call were 7, for a total of 465 members responding, experiencing 389 total man-hours. Mutual aid was given 8 times and received 0 times. Chief gave reminders: 4/4 truck committee meeting; 4/10 fit testing; 4/14 charter signing of the 100<sup>th</sup> anniversary; 100<sup>th</sup> / Ex- Chief's dinner on 4/20. Morrow mentioned that the foam and de-con trailer might be going to 37-2; the rescue boat has been put in 37-1-88 and a new VHF radio installed in 37-1-85. The Chief also stated that the donation given by the FD's Honorary Member, Pete will be used to purchase new equipment.

**1<sup>st</sup> Asst. Chief Nelson** – reminded everyone that on 4/7, the museum will be featuring the Oakhurst Fire Department's 100<sup>th</sup> anniversary opening exhibits. The Dress is class A uniforms. He asked that anyone available during the day while those going to the FDIC to please respond due the shortage of manpower. On 4/24 there will be a "seen size up drill".

**2nd Asst. Chief Sorrentino** – had no report

**Captain Kruse** – had no report

**1<sup>st</sup> Lt. Guarda** – was not present. He was working.

**2<sup>nd</sup> Lt. Shamosh** – had no report.

**FIRE MARSHAL C. Pujat** - reported 263 inspections, including 27 State Registered Establishments, revealing 122 violations, and 2 investigations were conducted during the month. Fees collected for the month totaled \$9,667.00. The FM stated that a new cellar modem was installed in 37-1-57. The computer in 37-1-74 is O.O.S. It is being repaired by IT Andrew Calvo. The new radio console is in service in the FOC. The new fire marshal's vehicle is due to go to production on May 6.

**First Aid Captain's Report** - Captain Dougherty gave the February monthly first aid report. She reported 49 total activities for the month, which included 41 Emergency calls. Average response time was 9 minutes. A total of 246 Emergency Call Man Hours were experienced. Mutual aid received 3 times and given was 1 time.

**1<sup>st</sup> Lt. Beringer** – had no report.

**2<sup>nd</sup> Lt. Brown** – stated that the cadets helped with the Easter Bunny breakfast.

**Sgt. Friedman** – was absent.

**District Mechanic** – was absent due to a family matter.

**Questions or comments:**

**Nelson** – A reminder, our next regular meeting is April 15<sup>th</sup> because the FDIC convention is the following week. Anyone that is available during the day next week, try to respond because of the shortage on man-power during the day.

There being no further business brought before the Board, the work session adjourned 8 pm.

Respectfully Submitted,



J. David Hiers

WSMINAPR12