

# **BOARD OF FIRE COMMISSIONERS TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1**

MINUTES OF  
May 20, 2013

## **CALL TO ORDER:**

The regular meeting of the Board of Fire Commissioners was called to order by Vice-President Hiers at 8:02 p.m. Vice-President Hiers announced that the meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was hand delivered to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on February 28, 2013, and advertised in The Coaster and in the Atlanticville on March 7, 2013.

After a salute to the flag, a moment of silence was observed. It was also asked that we remember in our prayers, President Nelson and his family due to the passing of his mother-in-law.

## **ATTENDANCE:**

The following Board members were present: Thomas Reu, Russ Williams, Jim Hiers, and Stu Newman. Fire District Administrator J. David Hiers, Fire Marshal Chris Pujat, District Mechanic Michael Fiorentino and the Fire Department and First Aid Squad Officers were also present. President Nelson was not present due to a death in the family.

## **MINUTES:**

Minutes of Previous Meeting were placed on the table for everyone's review, comments or corrections. There were no questions pertaining to the April 15, 2013 minutes or the May 6, 2013 work session minutes. Hiers moved for them to be accepted as written. It was second by Williams. There were no questions to the motion. Roll call vote of Newman, Reu, Williams and Hiers was unanimous in favor of the motion.

## **CORRESPONDENCE:**

The following items of correspondence were read for information:

**Outgoing to: None**

**Incoming from: None**

## **EXPENSES:**

The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bill list were on the table for anyone to review.

A Resolution to pay the Bills totaling \$100,073.05 was presented by Commissioner Reu. It was seconded Williams. There were no questions pertaining to the bills. Roll call vote of Newman, Reu, Williams and Hiers was unanimous in favor of the Resolution.

### **DISTRICT NO. 1 ORGANIZATION's REPORTS:**

**CHIEF John Morrow** – was not present

**1<sup>st</sup> Assistant Chief Bob Nelson** – gave the chief's report. He reported 43 activities for the month. Average response time was 3 minutes 56 seconds. Average firefighters per call were 6, for a total of 467 members responding, experiencing 211 total man-hours. Mutual aid was given 1 time and received 3 times. He said the officers are making up a Hurst Tool Committee so that equipment can be ordered shortly utilizing the FEMA Grant money received.

**2<sup>nd</sup> Assistant Chief Chris Sorrentino** – was not present.

**Captain John Kruse** – reported that 2 firefighters will be graduating Firefighter # 1 class this Tuesday and Wednesday. The fire department will be holding Memorial Day services on May 27<sup>th</sup> at station #1

**1<sup>st</sup> Lt. M. Guarda** – reported that the ladder and engine set up drills went well. The bailout drill-5/27; smoke house drill-5/29; and the car fire drill-6/8 will be held at the Monmouth Fire Academy.

**2<sup>nd</sup> Lt. Josh Shamosh** – no report.

**FAS Captain Karen Dougherty** – was attending the planned FA training drill.

**1<sup>st</sup> Lt. Andy Beringer** – commented that the next few months, the squad will be busy with a lot of events going on. He also said that he passed the Firefighter # 1 class at the MCFA. He mentioned that the other officers were at the training session going on. The monthly first aid report was not given.

**2<sup>nd</sup> Lt. Judyth Brown** – was attending the planned FA training drill.

**Sergeant Jon Friedman** – was attending the planned FA training drill.

**FIRE MARSHAL C. Pujat** - reported 278 inspections, including 11 State Registered Establishments, revealing 262 violations, and 1 investigation was conducted during the month. Fees collected for the month totaled \$24,778.75. The FM gave a detailed account of events that are going on. These notes are attached to these minutes.

**DISTRICT MECHANIC Fiorentino** – stated that the engine pump testing will be on May 23 and the hose & ground ladder testing will be on June 6.

### **OLD BUSINESS:**

**Newman** – gave an update on the Memorial Field Association's acceptance of the minor sub-division of the north side of the field for the Board. The FDA contacted the attorney to have a contract drawn up for the transfer.

**Williams** – the Baltimore Fire Expo is July 24 – 27 this year. There are 15 people attending. Good turnout. We will be looking at ambulances, truck equipment along with attending some of their training sessions.

**Reu** – An update on the Blacktop Project. Nine bids were picked up. Three bids were received on May 15. They are as follows: Jads Construction for \$398,470; Thor Construction for \$457,034; and Fiore Paving Co. for \$494,000. These bids all came over the amount of money that was in the Capital Appropriation allotted for this project. The bids are being reviewed by the Engineer’s office and the attorney. A decision will be made in the near future as to which way the Board will proceed.

**NEW BUSINESS:**

**Hiers** – It has come to the attention of the Board that a fireman has made comments on how screwed up the Board is. His comments were made to a Commissioner. If this individual or any others within the fire or first aid feel that way, invite them to come forward and attend a Board meeting and vent their gripes out openly. If there are constructive suggestions or criticism, the Board will listen, evaluate and if needed make changes. Just to sit back, complain and do nothing says a lot about the individual or individuals.

**Newman** – The Boards needs to amend the **Public Agency Compliance Officer (PACO) Resolution** that it adopted on January 7, 2013. The FDA was notified by the State that there can only be one compliance officer instead of three as was suggested earlier. I will read the following Resolution:

**BOARD OF FIRE COMMISSIONERS  
TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1  
Monmouth County, New Jersey**

**AMENDED**

**RESOLUTION DESIGNATING A PUBLIC AGENCY COMPLIANACE OFFICER**

**WHEREAS**, N.J.A.C. 17:27-3.5 provides that each Public Agency in the State of New Jersey must annually designate an officer or employee to serve as their Public Agency Compliance Officer, and

**WHEREAS**, said Public Agency Compliance Officer shall be responsible for ensuring the agency’s compliance with the Affirmative Action Rules of N.J.A.C. Chapter 27, and

**WHEREAS**, said Public Agency Compliance Officer may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office;

**NOW, THEREFORE BE IT RESOLVED** that the Board of Fire Commissioners of the Township of Ocean Fire District No. 1 does hereby designate the Fire District Administrator, J. David Hiers, to serve as the Public Agency Compliance Officer for the Township of Ocean Fire District No. 1, for the year 2013;

**BE IT FURTHER RESOLVED** that a copy of this resolution be filed with the State of New Jersey, Department of the Treasury, Division of Contract Compliance and Equal Employment Opportunity in Public Contracts.

Newman made the motion to adopt this amended Resolution so stating that J. David Hiers will be the PACO representative for Fire Dist. #1 and that a certified copy be forwarded to the State. It was second by Reu. There were no questions.

**Resolution offered by: Newman      Second by: Reu**

**Roll call vote:**

Nelson:	Absent
Hiers:	Yes
Reu:	Yes
Williams	Yes
Newman	Yes

**Reu** – The FM's new car is in the works and should be delivered within a couple of weeks. So that the car is not held up for delivery due to payment, I offer the Resolution to pay the State contract price of \$39,302.56. It was second by Williams. There were no questions. Roll call vote of Newman, Reu, Williams and Hiers was unanimous in favor of the Resolution.

**Newman** – The fire department requested 3 ToughPads in their 2013 budget at the estimated total cost to be around \$6,000 total. The actual cost exceeds that amount by quite a bit. The actual cost per ToughPad is \$2,589, plus the cost of the docking station, wireless air cards and the installation, will put these over the allotted money. I offer the Resolution to purchase 2 ToughPads at this time for a total cost of \$5,178. Second by Williams. There were no questions. Roll call vote of Newman, Reu, Williams and Hiers was unanimous in favor of the Resolution. When the docking stations become available, we will purchase them.

**Williams** – gave an update on the new fire truck. Also the FDA has a call into the regional sales manager in reference to the State Contract for Sutphen. As soon as any more information is available, it will be passed along.

**Reu** – We have received a letter from the Township construction official, Paul Vitale, that our elevator is not required by past or present codes. Therefore the Board is allowed to decommission the elevator. The estimated cost to repair it was over \$16,500. The Board does not wish to spend the money on the repairs. This elevator has been very costly to operate and to keep running. The district mechanic (DM) solicited estimates for removal of the elevator from 4 contractors. Jersey Elevator Co. and Albert Lee Construction failed to give estimates. Cesco Clifton Elevator Service Co. submitted a bid for \$7,750 and Wallace & Sons Elevator Service for \$9,450. I offer the Resolution for Cesco Clifton Elevator Service Co. to decommission our elevator for \$7,750. It was second by Williams. There were no questions. Roll call vote of Newman, Reu, Williams and Hiers was unanimous in favor of the Resolution.

There was no further business presented before the Board. The meeting adjourned 8:32 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "J. David Hiers".

J. David Hiers  
Fire District Administrator

MINMAY13

Fire Marshal's Notes - Commissioners Meeting May 20, 2013

1. A copy of the township hydrant map system has been placed on the computer system – 11” x 17” copies have been placed in each apparatus.
2. Craig attended F.D.I.C. – thanks!
3. Chris attended I.A.A.I.-I.T.C. – thanks!
4. I will be out of the office Friday, June 7 until Sunday, June 9 attending training at the National Fire Academy.
5. Upcoming 2013 events;
  - Monday, May 27 – Memorial Day Ceremony (**need ofas standby**)
  - June 1 & 2 – Relay For Life of Ocean Twp at O.T.I.H.S.
  - June 7, 8 & 9 – Ocean Twp Soccer Tournament
  - June 23 – Sephardic Bikur Holim Walk a Thon @ Joe Palaia Park 9am until 12
  - June 28 to 30 – Jersey Shore Greek Festival
  - Sunday, June 30 – Deal G&C Fireworks (**need fire & ems stand by**)
  - Wednesday, July 3 – Fireworks (rain date Friday, July 5) (**need fire & ems**)
  - August 7 to 11 – Italian Festival
  - Saturday, September 21 – Fall Festival (rain date Sunday, September 22)
6. Next OEM meeting for fire & ems is June 4 & October 23 starting at 7pm
7. Attended OEM LEPC meeting,
  - a. OEM is working with Jungle Lasers to create a data logging system to assist the EOC.
  - b. Received a grant to clean out various brooks.
  - c. Received a grant to purchase and demolish (5) properties on Brookside Avenue.
  - d. Looking to add generators to the High School and Senior/Rec Center.
  - e. Moving forward with Poplar Village plans – most units are vacant – looking to demo and turn into green acres.
  - f. EMT standing by at shelters has been removed from the annex.
  - g. Appointed new OEM Deputy Coordinators, line up is
    - Tom Caruso
    - Craig Flannigan
    - Dean Schoch Sr.
    - Tom Reu
    - Mike Pemberton (schools)
    - Tim Torchia (EOC & PD)

8. Firehouse Software updates – Andrew is currently installing our web based system. This will allow you access to firehouse software from any pc. We are also working on installing the CAD interface with the Radio Room. These systems will be up and running shortly
9. Will be updating the radios at Station # 2 in the very near future.
10. Attended a training class on solar panels – this class was excellent and should be attended by all – fire academy is working on putting a class together.
11. Plans have been submitted to the office to move Poplar Village to the rear of the post office at 777 West Park Avenue. They are proposing a 4 story, 98 unit building – more to follow.
12. Oakhurst EMS Inc now has voice mail service. They can be reached by calling 732-229-8059 x 4
13. Commissioners - Discuss sidewalks along Station # 2 and Hillel Yeshiva – probably should install privacy landscaping – once sidewalk is installed they can't be installed