

BOARD OF FIRE COMMISSIONERS

TOWNSHIP OF OCEAN

FIRE DISTRICT NO. 1

WORK SESSION
January 14, 2019

CALL TO ORDER:

The Work Session meeting of the Board of Fire Commissioners was called to order at 7:34 pm. A salute to the American flag and a moment of silence followed.

This meeting is being held in compliance with the "Open Public Meetings Act". Public Notice of this meeting was hand delivered to the Clerk of the Township of Ocean and posted at the Oakhurst Firehouse on March 7, 2018, and advertised in The Coaster and in the Atlanticville on March 7, 2018.

ATTENDANCE:

The following Board members were present: Scott Nelson, Tom Reu, John Morrow, Russ Williams, and Stuart Newman. Fire District Administrator / Fire Marshal Craig Flannigan, District Mechanic Chris Sorrentino, and the Fire Department Officers were also present.

EXPENSES:

Reu - The Bills this evening were reviewed by the Commissioners prior to the meeting and found to be OK. Copies of the bill list were on the table for anyone to review. Reu offered the motion to pay the Bills totaling \$46,977.37. Seconded by Williams. There were no questions. Roll call vote was unanimous in favor of the resolution. Reu offered the motion to transfer funds from the Operating Account to the Payroll Account in the amount of \$40,000. Seconded by Williams. There were no questions. Roll call vote was unanimous in favor of the resolution. Commissioner Nelson abstained from his reimbursement.

BUSINESS

Old:

New:

Nelson – On behalf of the Board, we extend our congratulations to the newly installed officers along with the advancement of the present officers within their ranks. May you all continue doing a great job for our community. The Board looks forward in supporting your future endeavors as we've done in the past. The Board also extends a Happy New Year greetings for a safe and healthy 2019 to all the members and their families. Please set aside January 23rd for the Board's dinner meeting with the Fire Officers and District employees. It will be at the Deal Golf & CC, starting at 6:30 pm, the same room as last year. The dress is casual. Please, no sneakers or jeans. Please provide a head count as soon as possible.

Reu – the Board needs to adopt a Resolution to designate a Public Agency Compliance Officer (PACO) for 2019. A certified copy of this Resolution will be sent to the State of New Jersey.

**BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1
Monmouth County, New Jersey**

RESOLUTION DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, N.J.A.C. 17:27-3.5 provides that each Public Agency in the State of New Jersey must annually designate an officer or employee to serve as their Public Agency Compliance Officer, and

WHEREAS, said Public Agency Compliance Officer shall be responsible for ensuring the agency's compliance with the Affirmative Action Rules of N.J.A.C. Chapter 27, and

WHEREAS, said Public Agency Compliance Officer may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office;

NOW, THEREFORE BE IT RESOLVED that the Board of Fire Commissioners of the Township of Ocean Fire District No. 1 do hereby designate the Fire District Administrator, Craig Flannigan, to serve as the Public Agency Compliance Officer for the Township of Ocean Fire District No. 1, for the year 2019;

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the State of New Jersey, Department of the Treasury, Division of Contract Compliance and Equal Employment Opportunity in Public Contracts.

Reu offered the Resolution for adoption. It was second by Morrow. There were no questions. There were no questions. Roll call vote was unanimous in favor of the resolution. Resolution passed.

Williams – The Board has received three quotes to replace the main controls (head) of the ice machine at Station 2.

Automatic Ice Maker Company:	\$4,327.00
Consolidated Foodservices.com:	\$4,365.00
Oceanside Services:	\$4,038.00

Williams offered a motion to purchase the ice machine controls from Oceanside Services at a cost of \$4,038.00. It was second by Morrow. There were no questions. There were no questions. Roll call vote was unanimous in favor of the resolution. Resolution passed.

Newman – A reminder, the fire department percentages, Jan – Dec. 2018 are needed for the NJ State Firemen's Association recording. They will be used towards firemen's exempt status. Art Schenck has offered his assistance to work with the past year's Chief in getting the form completed if desired. Please give a copy of the percentages to the FDA. Also, please provide the FDA a current membership list for the township incentive program. Thank you.

ORGANIZATION REPORTS:

Fire Chief Reu: Chief's report for the month of December. He reported 56 activities for the month. Average response time was 3 minutes 52 seconds. Average firefighters per call were 8, for a total of 405 members responding, experiencing 101 total man-hours. Mutual aid was given 4 times and received 0 times.

- RTK will be held at Station 1 on Jan. 30th.

1st Asst. Chief Edson: No Report

2nd Asst. Chief Williams: No Report

Captain Roussell: No Report

1st Lt. Williams: No Report

2nd Lt. Graziano: No Report

Fire Marshal C. Flannigan: No Report

Inspector Roussell: He is working with OTPD and the schools to implement a new fire prevention program.

District Mechanic Sorrentino: Read the monthly report.

Questions or comments: None

Adjournment @ 7:46 pm

Respectfully Submitted,



Craig Flannigan
Fire District Administrator



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