

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Township of Ocean
72 Larkin Place
Oakhurst, NJ 07755



Meeting Agenda

Monday, January 9, 2023

6:30 pm

Board Conference Room

Board of Fire Commissioners

*President Thomas Reu
Commissioner Russell Williams
Commissioner Stuart Newman
Commissioner John Morrow
Commissioner Andrew Beringer*

WORKSHOP MEETING
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(6:30)

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Meeting Dates and Times were sent to the Asbury Park Press and The Coaster, posted in Town Hall, and filed in the office of the Municipal Clerk on October 31, 2022.

ITEMS FOR DISCUSSION:

- January holiday dinner
 - January 26
- Station 2 – received an updated contract
 - I sent the revised agreement to Joe for review.
- FD Pay-Per-Call
- 365 Account – Subscription is increasing from \$1,860 to \$2,520 (\$1,608)
 - Microsoft instituted a \$12 a year price increase for each license for everyone that uses Office 365. it is the first time they have raised prices since they started Office 365 about ten years ago.
- District audit costs increase. 26%

Closed session:

Reu offered:

Resolution 2023-01-16
Authorizing Executive Session

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District 1 of the Township of Ocean, County of Monmouth, as follows:

1. Personnel

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

BOARD COMMENTS: None

PUBLIC COMMENTS: None

AGENDA
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(7:30 pm)

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Meeting Dates and Times were sent to the Asbury Park Press and The Coaster, posted in Town Hall, and filed in the office of the Municipal Clerk on October 31, 2022.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Tom Reu, Russ Williams, John Morrow, and Stu Newman. Fire District Administrator / Fire Marshal Craig Flannigan, District Mechanic Chris Sorrentino, and Fire Department Officers. Commissioner Beringer was not present.

CORRESPONDENCE:

The Board received an amended contract from Hilled Yeshiva regarding the firehouse project regarding the new property lines. It is currently under attorney review.

EXPENSES:

Newman - The Bills were reviewed by the Commissioners and found acceptable. Copies of the bill list are on the table for anyone to review.

Offered:

RESOLUTION 2023-01-01
APPROVING THE PAYMENT OF THE BILLS TOTALING \$75,246.95

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

OLD BUSINESS:

NEW BUSINESS:

Williams – The State requires the District to have an Annual Cash Management Plan.

Offered:

RESOLUTION 2023-01-02
**APPROVING 2023 THE
CASH MANAGEMENT PLAN NAMING INVESTORS BANK THE OFFICIAL
FINANCIAL INSTITUTION FOR DEPOSITORIES**

Second by Newman. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Morrow – The Board will appoint the following professionals for 2023.

Offered:

RESOLUTION # 2023-01-03 through 10
APPOINTING THE FOLLOWING PROFESSIONALS FOR 2023

Board Accountant:	KOERNER & KOERNER, P.A.
Board Attorney:	JOSEPH D. YOUSOUF, ESQ.
Board Labor Attorney:	PLOSIA & COHEN
Board Auditor:	HOLMAN, FRENIA, ALLISON, P.C.,
Board Engineer & Land Surveyor:	CHARLES T. SURMONTE, PE & LS
Board Architect & Consultant:	JACK PURVIS, AIA
Board Physician:	DR. PEEPLES
	EATONTOWN MEDICAL ASSOC. PA
Board Apparatus Consultant:	WILLIAM PETERS ASSOC.

Second by Williams. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Newman – the Board needs to adopt a Resolution to designate a Public Agency Compliance Officer (**PACO**) for 2023. A certified copy of this Resolution will be sent to the State of New Jersey.

Offered:

RESOLUTION # 2023-01-11
**APPOINTING THE FIRE DISTRICT ADMINISTRATOR CRAIG FLANNIGAN AS
PUBLIC AGENCY COMPLIANCE OFFICER.**

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Beringer: The demand for Emergency Medical Services in the District has significantly increased, and the Board of Fire Commissioners has determined that it is necessary to create full-time and per-diem positions titled Emergency First Responder and Emergency First Responder Supervisor. Plosia & Cohen, the District's Labor Attorney, has prepared the following resolutions for the Board to adopt at tonight's meeting.

Offered:

Resolution 2023-01-12
A RESOLUTION TO APPOINT EMERGENCY FIRST RESPONDERS

Resolution 2023-01-13
A RESOLUTION TO APPOINT AN EMERGENCY FIRST RESPONDER SUPERVISOR

Second by Newman. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Morrow:

Offered:

RESOLUTION 2023-01-14
**AWARDING FIS ON-SITE SERVICES TO COMPLETE THE
MECHANICAL REPAIRS TO 37-1-50 FOR \$2,978.32**

Second by Beringer. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

DISTRICT NO. 1 ORGANIZATION'S REPORTS:

Fire Chief S. Donohue:
1st Asst. Chief T. Caruso:
2nd Asst. Chief C. Sorrentino:
Captain: J. Shamosh
1st Lt.: Vacant
2nd Lt.: P. Mannion

Fire Marshal C. Flannigan

District Mechanic:

Public Comments:

Closed session: Fire Department Quarterly Meeting

Reu offered:

Resolution 2023-01-15
Authorizing Executive Session

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District 1 of the Township of Ocean, County of Monmouth, as follows:

2. Fire Department Quarterly Meeting

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Adjournment 8:25 pm

Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION 2023-01-02
BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1
MONMOUTH COUNTY, NJ

CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A:5-2 of the Local Fiscal Affairs Law, requires a Board of Fire Commissioners to adopt a Cash Management Plan in accordance with N.J.S.A. 40A:5-14, for the deposit, investment, or both deposit and investment, of its funds pursuant to that plan; and

WHEREAS, the Cash Management Plan shall designate a public depository or depositories; the designation of any fund that meets the requirements so noted; and the authorization for investments as permitted, or any combination thereof, as applicable; and,

WHEREAS, the Cash Management Plan shall be approved annually by a majority vote of the Board of Fire Commissioners and may be modified from time to time as deemed necessary by the Board of Fire Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the following Cash Management Plan of the Board of Fire Commissioners, Township of Ocean Fire District No. 1, be and hereby is adopted:

A. DESIGNATION OF OFFICIAL DEPOSITORIES:

The following financial institutions are designated official depositories:
Investors Bank

B. DEPOSIT OF FUNDS:

- All funds shall be deposited within Forty-eight (48) hours of receipt when possible and practical.
- When cash flow permits, excess funds from the operating account shall be deposited in Certificate(s) of Deposit to maximize interest earnings.
- The designated depositories shall be solicited for the best rate and term for Certificate(s) of Deposit.

C. MONTHLY REPORT OF CHANGES IN DEPOSIT ACCOUNTS:

Any deposit accounts established or redeemed shall be reported at the next regularly scheduled Board Meeting or Work Session.

D. AUTHORIZED SIGNERS:

All five (5) Fire Commissioners shall be authorized signers on all accounts, any three (3) of which must sign to withdraw funds.

Moved by: Williams

Second by: Newman

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on January 9, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION # 2023-01-03
**RESOLUTION APPOINTING HOLMAN, FRENIA, ALLISON, P.C.
 CERTIFIED PUBLIC ACCOUNTANTS
 TO SERVE AS THE AUDITOR FOR THE YEAR 2023**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an auditor to provide such auditing services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertisement for bids if the contract is for "Professional services"; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person or persons licensed in accounting services to practice a recognized profession, whose practice is regulated by law, and the performance of which services require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Holman, Frenia, Allison, P.A. is a duly Certified Public Accountant firm certified to the accounting principles in the State of New Jersey and will perform the 2018 Audit for the Board of Fire Commissioners, Fire District No. 1. The audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in GOVERNMENT AUDITING STANDARDS, issued by the Comptroller General of the United States. Those standards require that the audit is planned and performed to obtain reasonable assurance about whether the financial statements are free of material misstatement.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. 1, Township of Ocean, that a contract for professional services be and the same is hereby awarded to Holman, Frenia, Allison, P.A. for the 2022 audit.

Moved by: Morrow

Second by: Williams

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

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Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION # 2023-01-04
**RESOLUTION APPOINTING JOSEPH D. YOUSOUF, ESQ.
BOARD ATTORNEY FOR THE YEAR 2023**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertisement for bids if the contract is for "Professional services"; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Joseph D. Youssouf is a duly licensed attorney admitted to the practice of law in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. 1, Township of Ocean, that a contract for professional services be and the same is hereby awarded to Joseph D. Youssouf, Esq. for the year 2023.

Moved by: Morrow

Second by: Williams

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on January 9, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

Resolution 2023-01-05

**RESOLUTION APPOINTING PLOSLIA COHEN LAW FIRM
AS THE TOWNSHIP OF OCEAN BOARD OF FIRE COMMISSIONER LABOR
COUNSEL FOR 2023**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services to provide such consulting services as may be required by the Board during a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertisement for bids if the contract is for "Professional services"; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; The Plosia Cohen Law Firm is a duly qualified firm and is considered an expert in this field; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. 1, Township of Ocean, that a contract for professional services be and the same is hereby awarded to Plosia Cohen Law Firm.

Moved by: Morrow

Second by: Williams

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on January 9, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION # 2023-01-06
**RESOLUTION APPOINTING HOLMAN, FRENIA, ALLISON, P.C.
 CERTIFIED PUBLIC ACCOUNTANTS
 TO SERVE AS THE AUDITOR FOR THE YEAR 2023**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an auditor to provide such auditing services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertisement for bids if the contract is for "Professional services"; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person or persons licensed in accounting services to practice a recognized profession, whose practice is regulated by law, and the performance of which services require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Holman, Frenia, Allison, P.A. is a duly Certified Public Accountant firm certified to the accounting principles in the State of New Jersey and will perform the 2018 Audit for the Board of Fire Commissioners, Fire District No. 1. The audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in GOVERNMENT AUDITING STANDARDS, issued by the Comptroller General of the United States. Those standards require that the audit is planned and performed to obtain reasonable assurance about whether the financial statements are free of material misstatement.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. 1, Township of Ocean, that a contract for professional services be and the same is hereby awarded to Holman, Frenia, Allison, P.A. for the 2022 audit.

Moved by: Morrow

Second by: Williams

Roll Call Vote:

	Ayes:	Nays:	Absent: Abstain:
Reu:	XXX		
Williams:	XXX		
Newman:	XXX		
Morrow:	XXX		
Beringer:	XXX		

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Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION # 2023-01-07
**RESOLUTION APPOINTING CHARLES T. SURMONTE
PROFESSIONAL ENGINEER & LAND SURVEYOR FOR THE YEAR 2023**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of a Professional Engineer and Land Surveyor to provide such engineering services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertisement for bids if the contract is for "Professional services"; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Charles T. Surmonte is a duly licensed professional engineer and land surveyor admitted to the practice of engineering in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. 1, Township of Ocean, that a contract for professional services be and the same is hereby awarded to Charles T. Surmonte, P.E. & L.S. for the year 2023.

Moved by: Morrow

Second by: Williams

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on January 9, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION # 2023-01-08
**RESOLUTION APPOINTING JACK PURVIS.
PROFESSIONAL ARCHITECT FOR THE YEAR 2023**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of a Professional Architect Services to provide such consulting services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertisement for bids if the contract is for "Professional services"; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Jack Purvis is a duly licensed professional Architect admitted to the practice in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. 1, Township of Ocean, that a contract for professional services be and the same is hereby awarded to Jack Purvis, professional architect for the year 2023.

Moved by: Morrow

Second by: Williams

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on January 9, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION # 2023-01-09
**RESOLUTION APPOINTING EATONTOWN MEDICAL
TO SERVE AS THE FIRE DISTRICT PHYSICIAN FOR THE YEAR 2023**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an auditor to provide such auditing services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertisement for bids if the contract is for "Professional services"; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person or persons licensed in accounting services to practice a recognized profession, whose practice is regulated by law, and the performance of which services require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Eatontown Medical is a duly Certified Medical Clinic in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. 1, Township of Ocean, that a contract for professional services be and the same is hereby awarded to Eatontown Medical for 2023.

Moved by: Morrow

Second by: Williams

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on January 9, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION # 2023-01-10
**RESOLUTION APPOINTING PETERS ASSOCIATES FIRE APPARATUS
CONSULTING SERVICES INC.
PROFESSIONAL CONSULTING FOR THE YEAR 2023**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services to provide such consulting services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertisement for bids if the contract is for "Professional services"; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; William Peters is a duly qualified consultant and is considered an expert in this field; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. 1, Township of Ocean, that a contract for professional services be and the same is hereby awarded to Peters Associates Apparatus Consulting Services Inc. for the year 2023.

Moved by: Morrow

Second by: Williams

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on January 9, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

Resolution 2023-01-11

RESOLUTION DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER FOR THE YEAR 2023

WHEREAS, N.J.A.C. 17:27-3.5 provides that each Public Agency in the State of New Jersey must annually designate an officer or employee to serve as their Public Agency Compliance Officer, and

WHEREAS, said Public Agency Compliance Officer shall be responsible for ensuring the agency's compliance with the Affirmative Action Rules of N.J.A.C. Chapter 27, and

WHEREAS, said Public Agency Compliance Officer may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office;

NOW, THEREFORE BE IT RESOLVED that the Board of Fire Commissioners of the Township of Ocean Fire District No. 1 do hereby designate the Fire District Administrator, Craig Flannigan, to serve as the Public Agency Compliance Officer for the Township of Ocean Fire District No. 1, for the year 2023;

BE IT FURTHER RESOLVED that a copy of this Resolution be filed with the State of New Jersey, Department of the Treasury, Division of Contract Compliance, and Equal Employment Opportunity in Public Contracts.

Moved by: Newman

Second by: Morrow

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on January 9, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

Resolution 2023-01-12

RESOLUTION TO APPOINT EMERGENCY FIRST RESPONDERS

WHEREAS, the commissioners of any fire district may, by Resolution, establish paid positions within the fire district, as such positions shall be determined by the commissioners to be required for the purpose of the fire district; and

WHEREAS, the District understands that growing demands for Emergency Medical Services within the District has increased significantly, and the knowledge, experience, job performance, and job-related certifications are such that the Board of Fire Commissioners has determined that full-time and per-diem positions titled Emergency First Responder are warranted.

NOW, THEREFORE BE IT RESOLVED that the Board of Fire Commissioners of the Township of Ocean Fire District No. 1 does hereby establish the full-time and per-diem paid positions of Emergency First Responder. The Emergency First Responder will perform under the direction and supervision of the Emergency First Responder Supervisor of Fire District No.1.

BE IT FURTHER RESOLVED that compensation for the Emergency First Responder will be detailed in an employee contract.

BE IT FURTHER RESOLVED that the Board of Fire Commissioners does hereby appoint the following persons to the position of Emergency First Responder effective January 9, 2023.

- Travis Tuytjens
- Korey Lawlor
- Ryan Loehr
- Jeff Covington

Moved by: Beringer

Second by: Newman

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I am certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on January 9, 2023.

Craig Flannigan,

Craig Flannigan
Fire District Administrator

Resolution 2023-01-13

RESOLUTION TO APPOINT AN EMERGENCY FIRST RESPONDER SUPERVISOR

WHEREAS, the commissioners of any fire district may, by Resolution, establish paid positions within the fire district, as such positions shall be determined by the commissioners to be required for the purpose of the fire district; and

WHEREAS, the District understands that growing demands for Emergency Medical Services within the District have increased significantly, and that, due to the existence of the Emergency First Responder positions in the District, the Board of Fire Commissioners has determined that the Emergency First Responder Supervisor position is warranted to supervise the Emergency First Responders.

NOW, THEREFORE BE IT RESOLVED that the Board of Fire Commissioners of the Township of Ocean Fire District No. 1 does hereby establish the full-time paid position of Emergency First Responder Supervisor. The Emergency First Responder Supervisor will perform under the direction and supervision of the Fire District Administrator of Fire District No. 1.

BE IT FURTHER RESOLVED that compensation for the Emergency First Responder Supervisor will be detailed in an employee contract.

BE IT FURTHER RESOLVED that the Board of Fire Commissioners does hereby appoint Timothy Sidley to the position of Emergency First Responder Supervisor effective January 9, 2023.

Moved by: Beringer

Second by: Newman

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I am certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on January 9, 2023.

Craig Flannigan,
Craig Flannigan

RESOLUTION 2023-01-14
AWARDING FIS ON-SITE SERVICES TO COMPLETE THE
MECHANICAL REPAIRS TO 37-1-50 FOR \$2,978.32

WHEREAS, The District Mechanic has provided the Board with two quotes to complete mechanical repairs on 37-1-50. The lowest responsible bidder was FIS On-Site Service at the cost of \$2,978.32

FIS On-Site Service: \$2,987.32
Seacoast Chevy: \$3,199.00

NOW, THEREFORE BE IT RESOLVED, Morrow offered a motion approving FIS On-Site Service to complete the repairs on 37-1-50 at the cost of \$2,978.32

Moved by: Morrow

Second by: Beringer

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I am certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on January 9, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

DATE	CHECK PAYABLE TO:	DESCRIPTION:	CHK NO.	AMOUNT
	2022			
9-Jan	Bound Tree	EMS Supplies		\$346.27
9-Jan	Continental Fire & Safety	Serv:Breathing Air Compressors		\$1,995.00
9-Jan	Cooper electric Supply Co	Micro Combo RedHigh Output RC		\$847.20
9-Jan	Electronic Measuremnt Lab	Eval:BW Gas Alert Max		\$91.49
9-Jan	Good Year Auto Srv Ctr	Tires & Balance: 1-38		\$1,291.74
9-Jan	Grainger	Safety Signs & Battery		\$63.01
9-Jan	Hills Signs	Reflective Equip Markers: 1-72		\$219.00
9-Jan	Home Depot Credit Serv	Various Supplies: Sta 1 & 2		\$271.55
9-Jan	J C P & L Co	Electric: Sta 1		\$894.02
9-Jan	J Swanton Fuel Oil co	Gasoline & Diesel Fuels		\$2,997.04
9-Jan	Johnstone Supply	Misc Items: Sta 2		\$99.80
9-Jan	Kyocera	Copier: Overage Set-Dec		\$65.21
9-Jan	NAPA Auto Parts	Battery: 1-57		\$295.98
9-Jan	NJ Natural Gas	Gas Ervice: Sta 1		\$1,900.25
9-Jan	Oakhurst EMS Inc	Reimb:GETSLING/DRI CrashPlan		\$77.99
9-Jan	Penta, Brian	Detailing of all Apparatus		\$2,500.00
9-Jan	Plosia Cohen, LLC	Profl Legal Services: December		\$2,882.50
9-Jan	Seaboard Welding Supply	Medical Oxygen		\$11.25
9-Jan	Staples Credit Plan	Office Supplies		\$372.67
9-Jan	United Cleaning Contrators	Cleaning: Dec		\$1,440.00
9-Jan	Wireless Electronics	Radio Console Plates		\$349.80
		2021 Expenditures		\$19,011.77
	2023			
9-Jan	Alconic LLC	Webshite Host: 1st 6 mos		\$659.70
9-Jan	AR Communications	Pager Repairs		\$385.00
9-Jan	Delage Landen Financial	Copier Lease: Jan		\$215.00
9-Jan	Delta Dental Plan of NJ	Dental Coverage: Jan		\$345.42
9-Jan	Fire Security Technologies	Fire Alarm Monitoring:Sta 1		\$425.00
9-Jan	Fire Hose direct	Aluminum 2 1/2 NH Line		\$814.32
9-Jan	First Responder JIF	Insurance Comm Pkg: 1st Pymt		\$44,504.00
9-Jan	Horizon BCBS of NJ	EMS Health Ins: Jan		\$723.93
9-Jan	Internatl Asso Arson Investa	Membership: Flannigan, C		\$145.00
9-Jan	Kepwel Natl Spring Water	Bottled Water		\$55.00
9-Jan	Koerner & Koerner, PA	Acctg Fees: Prep 2023 Budget		\$7,145.50
9-Jan	NJ Motor Vehicle Commiss	Lienholder Fee: 37-1-72		\$85.00
9-Jan	Verizon	Vehicle Internet Cards		\$732.31
		2022 Expenditures		\$56,235.18
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	TOTAL S.....	.	.	\$75,246.95 =
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