

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Township of Ocean
72 Larkin Place
Oakhurst, NJ 07755



Meeting Agenda

Monday, January 23, 2023

6:30 pm

Board Conference Room

Board of Fire Commissioners

*President Thomas Reu
Commissioner Russell Williams
Commissioner Stuart Newman
Commissioner John Morrow
Commissioner Andrew Beringer*

WORKSHOP MEETING
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(6:30)

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Meeting Dates and Times were sent to the Asbury Park Press and The Coaster, posted in Town Hall, and filed in the office of the Municipal Clerk on October 31, 2022.

ITEMS FOR DISCUSSION:

- Cleaning Service – Gym – A walk-thru was completed with Neil last week.
- Officer Dinner – January 26
- Pay-Per-Call
- Workers Compensation Definition –
 - The NJ worker's compensation statute N.J.S.A. 34:15-43 defines public fire duty to include **participation in any authorized public drill, showing, exhibition, fund raising activity, or parade.**
- PEOSHA – Safety Inspection
 - Station 1 had four recorded recommendations, all of which have been addressed. See the final report in teams.
 - Station 2 site inspection was completed on the 19th, with no violations or recommendations noted. The report will follow in a week or so.
- 2023/2024 Board Meeting Dates – In teams for your review
- Fleet – 37-1-50 / 37-1-37

Closed session:

Resolution 2023-01-17

Authorizing Executive Session

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District 1 of the Township of Ocean, County of Monmouth, as follows:

1. Professional Services
 - a. Attorney
 - b. Auditor
2. EFR Staffing
 - See staff proposal in Teams
 - County Proposal

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

AGENDA
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(7:30 pm)

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Meeting Dates and Times were sent to the Asbury Park Press and The Coaster, posted in Town Hall, and filed in the office of the Municipal Clerk on October 31, 2022.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Tom Reu, Russ Williams, John Morrow, and Stu Newman. Fire District Administrator / Fire Marshal Craig Flannigan, District Mechanic Chris Sorrentino, and Fire Department Officers. Commissioner Beringer was not present.

CORRESPONDENCE:

None

Reu - Minutes of the previous meetings were placed on the table for everyone's review and comments. Questions or corrections:

RESOLUTION 2023-01-18
A RESOLUTION TO APPROVE THE
December 19, 2022, Meeting Minutes
January 9, 2022, Meeting Minutes

Second by Williams. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

EXPENSES:

Newman - The Bills were reviewed by the Commissioners and found acceptable. Copies of the bill list are on the table for anyone to review.

RESOLUTION 2023-01-19
APPROVING THE PAYMENT OF THE BILLS TOTALING \$80,011.68

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

OLD BUSINESS:**NEW BUSINESS:**

Beringer – The District has been given approximately \$29,000 from the American Rescue Plan Firefighter 2022 grant to install exhaust systems in both fire stations.

RESOLUTION 2023-01-20
**APPROVING THE DISTRICT TO APPLY AND OBTAIN A GRANT FROM THE NEW
JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR APPROXIMATELY
\$29,000.**

Second by Newman. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Morrow – The Board has chosen to seek new legal representation and, after evaluating two options, will appoint Richard Braslow as their lawyer for the year 2023.

RESOLUTION # 2023-01-21
**APPOINTING RICHARD M. BRASLOW, ATTORNEY AT LAW
AS BOARD ATTORNEY FOR THE YEAR 2023**

Second by Williams. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Beringer – The Board will approve donating surplus equipment that is no longer useable for public fire protection purposes and does not meet fire protection standards.

RESOLUTION 2023-01-22
**AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY AND THE
CONVEYANCE OF THE DISPOSED OF SURPLUS TO THE 911 FUND PURSUANT
TO N.J.S.A. 40A: 11-36 (6)**

Ten pairs of bunker pants
15 turnout coats
Two pairs of boots
Nine helmets

Second by Newman. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Williams – Inspection equipment for the Fire Bureau.

RESOLUTION 2023-01-23
**APPROVING THE FIRE BUREAU TO PURCHASE TWO IPADS AND ACCESSORIES
AT A COST NOT TO EXCEED \$2,150.00**

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Williams: Yearly Hose, Pump, Ladder, and Aerial testing.

RESOLUTION 2023-01-24
**APPROVING FAIL-SAFE TO COMPLETE THE
REQUIRED HOSE, PUMP, AERIAL, AND GROUND LADDER TESTING FOR 2023
FOR 9,254.26.**

Second by Newman. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Morrow: Yearly Fleet Maintenance.

RESOLUTION 2023-01-25
**APPROVING F.I.S. ON-SITE SERVICE TO COMPLETE THE
REQUIRED ANNUAL APPARATUS MAINTENANCE FOR 2023.**

Second by Beringer. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Beringer: Yearly Hurst maintenance.

RESOLUTION 2023-01-26
**APPROVING MUNICIPAL EMERGENCY SERVICE TO COMPLETE THE ANNUAL
HURST SERVICE FOR 2023 FOR \$3,682.00.**

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

DISTRICT NO. 1 ORGANIZATION'S REPORTS:

Fire Chief S. Donohue:

1st Asst. Chief T. Caruso:2nd Asst. Chief C. Sorrentino:

Captain: J. Shamosh

1st Lt.: Vacant2nd Lt.: P. Mannion**Fire Marshal C. Flannigan – December Report**

Inspections: 134

State Registered: 20

Investigations: 3

Total revenue for the month: \$23,768.45

Fire Bureau responded to a total of:

30 – 18 calls / 31- 13 calls / 32- 34

Comments: Inspection numbers are lower than usual due to the efforts of Mike and Pat to finish year-end inspections before the end of November. December inspections are mostly re-inspects and a few carry-overs from the previous month. This was completed to prepare for our software transfer as of January 1, 2023.

*DL Survey for District operators

EMS Operations: December Report

of Incidents: 168

Transport: 121

RMAs: 34

Average on-scene time: 15 min

Average call time: 36 min

District Mechanic: Read Report**Public Comments:** None**Adjournment: 7:47 pm**

RESOLUTION 2023-01-20

APPROVING THE DISTRICT TO APPLY AND OBTAIN A GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR APPROXIMATELY \$29,000.

Whereas, the Township of Ocean Fire District No. 1 desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$29,000 to carry out a project to install direct capture exhaust systems for Stations 1 and 2. These state-of-the-art systems will ensure our members' and guests' health and safety at the firehouse by removing harmful exhaust fumes.

Be it therefore Resolved, that the Township of Ocean Fire District No. 1 does hereby authorize the application for such a grant; and recognizes and accepts that the Department may offer a lesser or greater amount and, therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Township of Ocean Fire District No. 1 and the New Jersey Department of Community Affairs.

Be it further Resolved, that the persons whose names, titles, and signatures appear below are authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

Thomas Reu

 (Signature)
 Thomas Reu

 (type or print name)
 Board President

 (title)

Stuart Newman

 (Signature)
 Stuart Newman

 (type or print name)
 Board Secretary

 (title)

Moved by: Beringer

Second by: Newman

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on January 23, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION # 2023-01-21
**RESOLUTION APPOINTING RICHARD M. BRASLOW, ATTORNEY AT LAW
AS BOARD ATTORNEY FOR THE YEAR 2023**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertisement for bids if the contract is for "Professional services"; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Richard M. Braslow is a duly licensed attorney admitted to the practice of law in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. 1, Township of Ocean, that a contract for professional services be and the same is hereby awarded to Richard M. Braslow for the year 2023.

Moved by: Morrow

Second by: Williams

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

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Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION 2023-01-22

RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY AND THE CONVEYANCE OF THE DISPOSED SURPLUS TO THE 911 FUND PURSUANT TO N.J.S.A. 40A: 11-36 (6)

WHEREAS; The Board of Fire Commissioners of Fire District No. 1 Township of Ocean owns ten paints, 15 jackets, two pairs of boots, and nine helmets, which are no longer useable for public fire protection purposes and do not meet fire protection standards; and

WHEREAS; N.J.S.A. 40A: 11-36 (6) provides that if said firefighting gear does not exceed 15% of the bid threshold (i.e.\$2,625.00), it no longer meets compliance. The Board is authorized to donate said firefighting gear without going to a public auction; and

WHEREAS; The 911 Fund has requested that said equipment be transferred to it free of charge to use for their purposes; and

WHEREAS; It is the considered opinion of the Board that the conveyance of the above-described items to The 911 Fund would be a benefit to their organization.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. 1 Township of Ocean that the above described items be conveyed to The 911 Fund.

BE IT FURTHER RESOLVED that the Chairman and Fire District Administrator of the Board of Fire Commissioners are authorized to execute any documents necessary to effectuate the purposes of this Resolution.

BE IT FURTHER RESOLVED that this transfer is made on the express understanding that the Board shall be held harmless and indemnified from any claims which may arise in connection with or out of the operation and subsequent use of said firefighting gear by the Township of Ocean.

Moved by: Morrow

Second by: Newman

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

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Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION 2023-01-23
**A RESOLUTION APPROVING THE FIRE BUREAU TO PURCHASE TWO IPADS
AND ACCESSORIES AT A COST NOT TO EXCEED \$2,150.00**

WHEREAS; The Board has received a quote under state contract from CDW for two (2) iPad at the cost of \$1,902.58

CDW – \$1,902.58 (iPad – AppleCare – 2 Stylus)
Accessories – \$200.00 (Carrying Case)

NOW, THEREFORE BE IT RESOLVED, Williams offered a motion to approve the purchase of the iPads and accessories at a cost not to exceed \$2,150.00.

Moved by: Williams

Second by: Morrow

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

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Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION 2023-01-24
**RESOLUTION AWARDDING FAIL-SAFE TO COMPLETE THE
REQUIRED HOSE, PUMP, AERIAL, AND GROUND LADDER TESTING FOR 2023.**

WHEREAS, The District Mechanic has provided the Board with three quotes to complete the annual Pump, Hose, Aerial, and Ground Ladder testing for 2023. The lowest responsible bidder was Fail Safe Testing at \$9,245.26.

Fail-Safe: \$9,245.26
Fire Flow: \$11,980.00
Mistras: \$9,458.00

NOW, THEREFORE BE IT RESOLVED, Newman offered the motion to have Fail-Safe complete the hose, pump, ground ladder, and aerial testing at \$9,245.26.

Moved by: Williams

Second by: Newman

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer	XXX			

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Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION 2023-01-25
**RESOLUTION AWARDDING F.I.S. ON-SITE SERVICE TO COMPLETE THE
REQUIRED ANNUAL APPARATUS MAINTENANCE FOR 2023.**

WHEREAS, The District Mechanic has provided the Board with three quotes to complete the annual apparatus maintenance for 2023. The lowest responsible bidder was F.I.S. On-Site Service at \$8,345.00.

F.I.S. On-Site Service: \$8,345.00
Defender: \$12,374.00
NJEV: \$10,935.00

NOW, THEREFORE BE IT RESOLVED, Beringer offered the motion to have F.I.S. On-Site Service complete the annual apparatus maintenance at a total cost of \$8,345.00.

Moved by: Morrow

Second by: Beringer

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

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Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION 2023-01-26
**A RESOLUTION APPROVING MUNICIPAL EMERGENCY SERVICE TO
COMPLETE THE ANNUAL HURST SERVICE FOR 2023.**

WHEREAS; The District Mechanic has provided the Board with a quote to complete the annual Hurst Service for 2023. The only bidder was Municipal Emergency Service at the cost of \$3,682.00.

TASC: No Quotes returned

MES (Municipal Emergency Services) for \$3,682.00

NOW, THEREFORE BE IT RESOLVED, Williams offered a motion to accept the quote from Municipal Emergency Services for \$3,682.00.

Moved by: Beringer

Second by: Morrow

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

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Craig Flannigan,
Craig Flannigan
Fire District Administrator

BOARD OF FIRE COMMISSIONERS				
TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1				
CASH PAYMENTS JOURNAL				
2022				
23-Jan	F.I.S. On-Site Service	Repr. Leak: 37-1-59		\$103.40
23-Jan	Holman, Frenia, Allison, P.C.	Final Bill:2022 TOFC Audit		\$1,000.00
23-Jan	Home Depot Credit Service	Hot Water Heater: Sta 2		\$1,353.30
23-Jan	J C P & L Co	Electric: Deal Rd: Dec		\$545.40
23-Jan	Municipal Emergency Serv	Fire Hose: New Truck		\$17,322.25
23-Jan	New Jersey American Water	Hydrant,Water,Fire Ser:Dec		\$20,823.26
23-Jan	NJ Natural Gas Co	Gas Serv: Dec		\$3,784.69
23-Jan	Taylor's Towing	Tow 1-73 to NJ Fire Museum		\$525.00
23-Jan	Youssoof, Joseph D	Prof Legal Serv:Feb-Nov 2022		\$1,542.00
		2021 Expenditures		\$46,999.30
2023				
13-Jan	NJ SHBP	Hospitalization:Active:Jan	TEPS	\$10,242.42
13-Jan	NJ SHBP	Hospitaliza:Retirees:Jan	TEPS	\$1,153.17
23-Jan	Alert All	FB Educa'l Materials Fire Hats		\$1,710.00
23-Jan	DeLage Landen Financial	Copier Lease: Feb		\$215.00
23-Jan	Delta Dental Plan of NJ	Dental Coverage: Feb		\$345.42
23-Jan	Eatontown Medical Assoc	FD Med Exam: Morrow,Riley		\$430.00
23-Jan	Electronic Measurement Lab	Gas Calibration & Nitro Cyldr		\$519.54
23-Jan	Fire Security Technologies	Fire Alarm Monitoring: Sta 2		\$425.00
23-Jan	Flannigan, Craig	Reimb:Certified Mail		\$8.69
23-Jan	Front End Shop Inc	Repairs: 1-99		\$2,003.07
23-Jan	Grainger	Battery & Smoke Detect Testers		\$169.86
23-Jan	Horizon BCBS of NJ	Health/Rx: EMS: Feb		\$1,062.50
23-Jan	IAAI	Membership: Fiorentino, M		\$45.00
23-Jan	J Swanton Fuel Oil Co	Diesel Fuel		\$1,349.26
23-Jan	Jungle Lasers LLC	Software:FB & FD: for 2023		\$9,000.00
23-Jan	Mon Cty Fire Prev/Protect	Flannigan,Fiorentino,Mannion		\$90.00
23-Jan	Monmouth Cty Treasurer	Voter Registration Lists		\$24.00
23-Jan	OakhurstEMS Inc	Reimb: FDIC Travel (6)		\$2,816.72
23-Jan	Optimum	Cable/Phone Service: January		\$1,000.43
23-Jan	Smart Sign	Truss Signs: Sta 1 & 2		\$33.30
23-Jan	Team Life Inc	Powerheart Battery/Electro Pads		\$139.00
23-Jan	Twp Ocean Sewer Authority	Sewer Serv. 1st Qtr 2023		\$230.00
		2022 Expenditures		\$33,012.38
TOTALS.....				\$80,011.68