

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Township of Ocean
72 Larkin Place
Oakhurst, NJ 07755



Meeting Agenda

Monday, March 13, 2023

6:30 pm

Board Conference Room

Board of Commissioners

*President Thomas Reu
Commissioner Russell Williams
Commissioner Stuart Newman
Commissioner John Morrow
Commissioner Andrew Beringer*

WORKSHOP MEETING
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(6:30)

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Meeting Dates and Times were sent to the Asbury Park Press and The Coaster, posted in Town Hall, and filed in the office of the Municipal Clerk on October 31, 2022.

ITEMS FOR DISCUSSION:

- Station 2 – Plan review
 - Special Meeting Tuesday, March 21 (published)
- Surrounding town EMS letter

Closed session:
Resolution 2023-03-01
Authorizing Executive Session

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and
WHEREAS, this public body is of the opinion that such circumstances presently exist;
NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District 1 of the Township of Ocean, County of Monmouth, as follows:

Items for discussion:

- Board Reorganization
 - President
 - VP
 - Treasure
 - Secretary
 - Assist. Secretary
- Juniors – Incentives

Second by Beringer. There were no questions. The roll call vote of yes was unanimous in favor of the resolution.

AGENDA
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(7:30 pm)

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Meeting Dates and Times were sent to the Asbury Park Press and The Coaster, posted in Town Hall, and filed in the office of the Municipal Clerk on October 31, 2022. After a salute to the flag, a moment of silence was observed.

Reu – The Board will proceed with its reorganization for 2023.

Reu offered:

RESOLUTION 2023-03-02
TO ELECT:
Thomas Reu: **President**
Stewart Newman: **Vice President**
Andrew Beringer: **Treasure**
John Morrow: **Secretary**
Russ Williams: **Assist: Secretary**

Second by Beringer. There were no questions. The roll call vote of yes was unanimous in favor of the resolution.

This completes the 2023 reorganization for the Board of Fire Commissioners Fire District #1.

CORRESPONDENCE:

The Board received updated plans for the new firehouse from Hillel Yeshiva, which have been sent to the Board's engineering consultant, Jack Purvis, for review.

EXPENSES:

Newman - The Bills were reviewed by the Commissioners and found acceptable. Copies of the bill list are on the table for anyone to review.

RESOLUTION 2023-03-03
APPROVING THE PAYMENT OF THE BILLS TOTALING \$55,314.29

Second by Beringer. There were no questions. The roll call vote of yes was unanimous in favor of the resolution.

OLD BUSINESS:

NEW BUSINESS:

Morrow: The District Mechanic has provided the Board with two quotes to complete the repairs to the rear brakes on 91. The lowest responsible bidder was F.I.S. Service at the cost of \$3,586.46

Morrow offered:

RESOLUTION 2023-03-04

APPROVING THE BRAKE REPAIRS TO BE COMPLETED BY F.I.S. SERVICE FOR \$3,586.46.

Second by Williams. There were no questions. The roll call vote of yes was unanimous in favor of the resolution.

Williams: The Board will amend RESOLUTION 2023-01-02, where the Board approved the Cash Management Plan for 2023. (Investors Bank has transitioned to Citizens Bank as of February 21, 2023)

Williams offered:

RESOLUTION 2023-03-05

APPROVING CITIZENS BANK, THE OFFICIAL FINANCIAL INSTITUTION FOR DEPOSITORIES FOR 2023.

Second by Beringer. There were no questions. The roll call vote of yes was unanimous in favor of the resolution.

Reu: The Board has approved and published our meeting schedule for 2023/2024. A copy of the meeting schedule is available on the table. (Do not read the schedule)

Reu offered:

RESOLUTION 2023-03-06
APPROVING THE MEETING SCHEDULE FOR 2023-2024

Second by Beringer. There were no questions. The roll call vote of yes was unanimous in favor of the resolution.

Date	Session	Time	Qtr Mtg	Session	Time
March 27, 2023	Work Session	6:30 PM	EMS	Meeting	7:30 PM
April 10, 2023	Work Session	6:30 PM		Meeting	7:30 PM
April 24, 2023	Work Session	6:30 PM	FD	Meeting	7:30 PM
May 8, 2023	Work Session	6:30 PM		Meeting	7:30 PM
May 22, 2023	Work Session	6:30 PM		Meeting	7:30 PM
June 12, 2023	Work Session	6:30 PM	Mech	Meeting	7:30 PM
June 26, 2023	Work Session	6:30 PM		Meeting	7:30 PM
July 10, 2023	Work Session	6:30 PM		Meeting	7:30 PM
July 24, 2023	Work Session	6:30 PM		Meeting	7:30 PM
August 14, 2023	Work Session	6:30 PM	EMS	Meeting	7:30 PM
August 28, 2023	Work Session	6:30 PM		Meeting	7:30 PM
September 11, 2023	Work Session	6:30 PM	FD	Meeting	7:30 PM
September 25, 2023	Work Session	6:30 PM		Meeting	7:30 PM
October 10, 2023 (Tues)	Work Session	6:30 PM		Meeting	7:30 PM
October 23, 2023	Work Session	6:30 PM		Meeting	7:30 PM
November 6, 2023	Work Session	6:30 PM	Mech	Meeting	7:30 PM
November 20, 2023	Work Session	6:30 PM		Meeting	7:30 PM
December 18, 2023	Work Session	6:30 PM		Meeting	7:30 PM
December 18, 2023	Budget Hearing				7:15 PM
January 8, 2024	Work Session	6:30 PM		Meeting	7:30 PM
January 22, 2024	Work Session	6:30 PM	FD	Meeting	7:30 PM
February 12, 2024	Work Session	6:30 PM		Meeting	7:30 PM
February 17, 2024	Fire District Annual Election				1:30 PM
February 26, 2024	Work Session	6:30 PM		Meeting	7:30 PM
March 11, 2024	Work Session	6:30 PM	EMS	Meeting	7:30 PM

DISTRICT NO. 1 ORGANIZATION'S REPORTS:

Fire Chief S. Donohue:

1st Asst. Chief T. Caruso:

2nd Asst. Chief C. Sorrentino:

Captain: J. Shamosh

1st Lt.: Vacant

2nd Lt.: P. Mannion

Fire Marshal C. Flannigan - NR

EMS Operations- NR

District Mechanic – Read report

Comments:

Reu: The Board has scheduled a special meeting on Tuesday, March 21, at 6 pm in the Oakhurst firehouse at 72 Larking Place. The purpose of the meeting is to discuss the proposed firehouse plans with our consultant.

Tom Caruso, Carol Dr. Oakhurst – Did the Board review the station calendar before scheduling their special meeting?

Board – The Board did not, but their meeting will not affect any prescheduled events for the meeting room, as the special meeting will be in the conference room.

Adjournment: 8:01 pm

RESOLUTION 2023-03-04

A RESOLUTION TO APPROVE BRAKE REPAIRS TO APPARATUS 37-1-91.

WHEREAS; The District Mechanic has solicited two quotes to complete brake repairs on 37-1-91.

Blaze Emergency:	\$4,685.92
FIS On-Site Services:	\$3,586.46

NOW, THEREFORE BE IT RESOLVED, Morrow offered a motion to accept the F.I.S. On-Site Services quote for \$3,586.46.

Moved by: Morrow

Second by: Williams

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on March 13, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION 2023-03-05
BOARD OF FIRE COMMISSIONERS
TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1
MONMOUTH COUNTY, NJ

CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A:5-2 of the Local Fiscal Affairs Law, requires a Board of Fire Commissioners to adopt a Cash Management Plan in accordance with N.J.S.A. 40A:5-14, for the deposit, investment, or both deposit and investment, of its funds pursuant to that plan; and

WHEREAS, the Cash Management Plan shall designate a public depository or depositories; the designation of any fund that meets the requirements so noted; and the authorization for investments as permitted, or any combination thereof, as applicable; and,

WHEREAS, the Cash Management Plan shall be approved annually by a majority vote of the Board of Fire Commissioners and may be modified from time to time as deemed necessary by the Board of Fire Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the following Cash Management Plan of the Board of Fire Commissioners, Township of Ocean Fire District No. 1, be and hereby is adopted:

A. DESIGNATION OF OFFICIAL DEPOSITORIES:

The following financial institutions are designated official depositories:
Citizens Bank

B. DEPOSIT OF FUNDS:

- All funds shall be deposited within Forty-eight (48) hours of receipt when possible and practical.
- When cash flow permits, excess funds from the operating account shall be deposited in Certificate(s) of Deposit to maximize interest earnings.
- The designated depositories shall be solicited for the best rate and term for Certificate(s) of Deposit.

C. MONTHLY REPORT OF CHANGES IN DEPOSIT ACCOUNTS:

Any deposit accounts established or redeemed shall be reported at the next regularly scheduled Board Meeting or Work Session.

D. AUTHORIZED SIGNERS:

All five (5) Fire Commissioners shall be authorized signers on all accounts, any three (3) of which must sign to withdraw funds.

Moved by: Williams

Second by: Beringer

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on March 13, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION 2023-03-06
TO ESTABLISH A SCHEDULE OF MEETINGS

Be it resolved that, pursuant to the Open Public Meetings Act, the Board of Fire Commissioners, Fire Dist. #1, Township of Ocean, adopts the following schedule of meetings for 2023 and 2024. All meetings will be held in the Oakhurst Fire House at 6:30 on the second and fourth Mondays of each month or until further notice is given that:

Date	Session	Time	Qtr Mtg	Session	Time
March 27, 2023	Work Session	6:30 PM	EMS	Meeting	7:30 PM
April 10, 2023	Work Session	6:30 PM		Meeting	7:30 PM
April 24, 2023	Work Session	6:30 PM	FD	Meeting	7:30 PM
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March 11, 2024	Work Session	6:30 PM	EMS	Meeting	7:30 PM

Moved by: Reu

Second by: Beringer

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu	XXX			
Williams:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on March 13, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

BOARD OF FIRE COMMISSIONERS				
TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1				
CASH PAYMENTS JOURNAL				
MONTH: Mar-23				
DATE	CHECK PAYABLE TO:	DESCRIPTION:	CHK NO.	AMOUNT
13-Mar	AR Communications	Program Motoral PR 1500		\$85.00
13-Mar	Alonic LLC	1/2 Annual Maint 2023		\$1,625.00
13-Mar	Brasslow, Richard, ESQ	Profl Legal Serv. Feb		\$750.00
13-Mar	Delta Dental Plan of NJ	Dental Coverage:w/EMS		\$917.98
13-Mar	Electronic Measurement Lab	Calibrations		\$1,119.87
13-Mar	F.I.S. On-Site Service	Srv/Repr:91,75,90,78,57		\$12,422.71
13-Mar	Fed Ex	Return Fees: Meter		\$11.34
13-Mar	Flannigan, Craig	Reimb: IAAI Expense		\$86.50
13-Mar	G & M Trophy	Ex-Chief Plaque, etc		\$168.00
13-Mar	J C P & L Co	Electric Service		\$801.07
13-Mar	J Swanton Fuel Oil Co	Diesel Fuel		\$538.12
13-Mar	Kepwel Natl Spring Water	Bott,ed Water		\$66.00
13-Mar	Kyocera	Copier Lease		\$80.00
13-Mar	Lexipol	EMS Training Program		\$1,503.45
13-Mar	Monmouth County Clerk	Election Expense		\$2,011.53
13-Mar	Motorola Solutions	Charger Multi Units		\$1,000.00
13-Mar	New Jersey American Water	Hydrant/Water/Fire Serv		\$20,802.14
13-Mar	Oakhurst EMS Inc	Reimb:FDIC, IAAI Exp		\$5,783.40
13-Mar	Optimum	Cabel/Phone Service		\$613.63
13-Mar	Reliance Graphics	Printing: Election Material		\$1,350.00
13-Mar	Seaboard Welding Supply	EMS Oxygen		\$141.25
13-Mar	The New Coaster	Legal:Special Mtg: 3/21/23		\$9.30
13-Mar	United Cleaning Contract	Cleaning: February		\$1,005.00
13-Mar	Yesco	New Modem: Sta2 Sign		\$2,423.00
TOTALS.....				\$55,314.29