

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Township of Ocean
72 Larkin Place
Oakhurst, NJ 07755



Meeting Agenda

Monday, July 24, 2023

6:30 pm

Board Conference Room

Board of Commissioners

*President Thomas Reu – Not Present
Commissioner Stuart Newman
Commissioner John Morrow
Commissioner Andrew Beringer
Commissioner – Alan Roussell – Not Present*

WORKSHOP MEETING
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(6:30)

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the meeting date, time, and location were sent to the Asbury Park Press, The Coaster, and filed in the office of the Municipal Clerk on March 8, 2023.

ITEMS FOR DISCUSSION:

- Closed bid for an exhaust system
 - Approved for compliance by QPC and board attorney
 - Award resolution and contract ready for the meeting
 - No Smoke
 - Chris is working with FIS to schedule the necessary tasks to remove and install the required items that will be compatible with the new system.
- Projected cost
 - Rigs 3 @ \$700 = \$2,100.00
 - Fire 3 @ \$1215 = \$3,645.00
 - Total = \$5,745.00
- The 2022 Audit
 - The audit was completed last week. So far, no corrections or recommendations
- Ambulance discussion (EMS Trustee Meeting)
- Bereavement Policy
 - Stu, John, and Alan were getting copies of their policies to compare.
- Station 1 – Renovation plans
 - Jack Purvis
 - I can work this a couple of ways. I think the best way is to have me join your committee on a walk-through before or after you make the list of items to be renovated. From that, we can assemble the program of what we want to accomplish with the renovation, prioritize the work, and develop a budget.
 - Walk-thru with Board

- 2024 Budget
 - Replacing 99 – 2006 – Pick up 50k – Since separate tracking started in 2018, \$7,390.00 has been spent on maintenance.
 - The windshield is leaking, and the replacement will cost \$375
 - July 10th Notes:
 - Gym door
 - Chris adjusted the door frame. The top left corner seemed to drop.
 - Ceiling tiles
 - Chris and I walked the common hallways and identified areas that needed attention which Chris will take care of.
 - 91 High Rise cabinet
 - I spoke to the manufacturer's rep, and they haven't had any reports of water or condensation in that cabinet. They recommended talking to the shop and asking about adding additional vents or changing the existing vents to allow for more air movement. We will let you know when we know more.
 - Benches order
 - AED – Pop Warner

I do not see donating an AED to Pop Warner as a problem. This is due to the following factors:

 - Even after donating an AED, we still have TWO in reserve (located in the EMS closet)
 - We HAVE to replace all but one of the district AEDs in the next two to three years anyway, as the current models will be phased out.
 - This particular AED is the oldest in the fleet and has not been factored into our inventory count.

I have checked the AED, which is operational (green light). We have a set of pads (Pedi and adult) that we can donate without any issue, and I have cleaned up the AED so that it looks much better. It is ready to go when we get pads and approved for donation.
 - Policy Software
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Closed session:

Resolution 2023-07-02
Authorizing Executive Session

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District 1 of the Township of Ocean, County of Monmouth, as follows:

Items for discussion:

None

Second. Questions. Roll Call.

AGENDA
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(7:30 pm)

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the meeting date, time, and location were sent to the Asbury Park Press, The Coaster, and filed in the office of the Municipal Clerk on March 8, 2023.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Tom Reu, John Morrow, Andrew Beringer, and Stu Newman. Fire District Administrator / Fire Marshal Craig Flannigan, District Mechanic Chris Sorrentino, and Fire Department Officers.

Newman - Minutes of the previous meetings were placed on the table for everyone's review and comments.

RESOLUTION 2023-07-03
A RESOLUTION TO APPROVE THE
June 26, 2023, Meeting Minutes
July 10, 2023, Meeting Minutes

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

CORRESPONDENCE:

None

EXPENSES:

Beringer - The Bills were reviewed by the Commissioners and found acceptable. Copies of the bill list are on the table for anyone to review.

RESOLUTION 2023-07-04
APPROVING THE PAYMENT OF THE BILLS TOTALING \$45,696.94

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

OLD BUSINESS: None

NEW BUSINESS:

Beringer:

Offered:

RESOLUTION 2023-07-05

A RESOLUTION AWARDED THE INSTALLATION OF A SOURCE CAPTURE VEHICLE EXHAUST REMOVAL SYSTEM FOR STATIONS 1 & 2 AT A COST OF \$138,997.00.

WHEREAS; The Board received one (1) sealed bid to install a SOURCE CAPTURE VEHICLE EXHAUST REMOVAL SYSTEM for Stations 1 & 2. The lowest responsible bidder was Clean Air Company for \$138,997.00.

NOW, THEREFORE BE IT RESOLVED, I move to accept the sealed bid from Clean Air Company for \$138,997.00.

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Morrow: The District Mechanic has provided the Board with two quotes to hydro-test the District SCBA bottles. The lowest responsible bidder was Seaboard Fire Safety, at the cost of \$2,100.00.

Offered:

RESOLUTION 2022-07-07

A RESOLUTION APPROVING SEABOARD FIRE & SAFETY TO COMPLETE THE SCBA HYDRO TESTING FOR \$2,100.00.

Seaboard Fire & Safety: \$2,100.00
MES: \$2,2400.00.

Second by Beringer. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

DISTRICT NO. 1 ORGANIZATION'S REPORTS:

Fire Chief S. Donohue: NR
1st Asst. Chief T. Caruso: NR
2nd Asst. Chief C. Sorrentino: NR
Captain: J. Shamosh: NP
1st Lt. P/ Mannion: NP
2nd Lt. D. Cohen: NP

Fire Marshal C. Flannigan – June Report

Fire Inspections: 180
Co/Smoke: 126
State Registered: 13
Investigations: 0
Total revenue for the month: \$10,611.80

Comments:

1. August 11 – IAAO Fireworks – Rain Date August 12
2. August 20 – deal Golf Fireworks

EMS Operations: June Report

of Incidents: 139
Transport: 96
RMAs: 20
Average on-scene time: 15 min
Average call time: 51 min

District Mechanic: Read Report

Public Comments: None

Adjournment: 7:55 pm

RESOLUTION 2023-07-05
**A RESOLUTION AWARDED THE INSTALLATION OF A SOURCE CAPTURE
 VEHICLE EXHAUST REMOVAL SYSTEMS FOR STATIONS 1 & 2 AT A COST OF
 \$138,997.00.**

WHEREAS; The Board authorized the QPA, Fire District Administrator, and the Township Clerk to advertise for the Receipt of Sealed Bids for the aforesaid item(s), which were due no later than 10 am on July 12, 2023, and

WHEREAS; Received bids were opened and read in the Manager's conference room on July 12, 2023, at 10 am, and

WHEREAS; The Board received one (1) sealed bid to install a SOURCE CAPTURE VEHICLE EXHAUST REMOVAL SYSTEM for Stations 1 & 2. The lowest responsible bidder was Clean Air Company for \$138,997.00.

Clean Air Company –

- 1. Station 1 - \$69,498.50**
- 2. Station 2 - \$69,498.50**

NOW, THEREFORE BE IT RESOLVED, Roussell motioned to accept the sealed bid from Clean Air Company for \$138,997.00.

Moved by: Beringer

Second by: Morrow

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:			XXX	
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			
Roussell:			XXX	

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on the 24th day of June 2023.

Craig Flannigan,
Craig Flannigan
 Fire District Administrator

RESOLUTION 2022-07-07
**A RESOLUTION APPROVING SEABOARD FIRE & SAFETY TO COMPLETE THE
 SCBA HYDRO TESTOMG FOR \$2,100.00.**

WHEREAS; The Board has received two quotes to paint the exterior of 37-1-57.

MAACO:	\$6,648.06
Ocean Twp. Collision	\$7,484.30

NOW, THEREFORE BE IT RESOLVED, Morrow motioned to accept the quote from MAACO for \$6,648.06.

Moved by: Morrow

Second by: Beringer

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:			XXX	
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			
Roussell:			XXX	

I am certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on the 24th day of July 2023.

Craig Flannigan,
Craig Flannigan
 Fire District Administrator