

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Township of Ocean
72 Larkin Place
Oakhurst, NJ 07755



Meeting Agenda

Monday, August 28, 2023

6:30 pm

Board Conference Room

Board of Commissioners

*President Thomas Reu
Commissioner Stuart Newman
Commissioner John Morrow
Commissioner Andrew Beringer
Commissioner Alan Roussell*

WORKSHOP MEETING
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(6:30)

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the meeting date, time, and location were sent to the Asbury Park Press, The Coaster, and filed in the office of the Municipal Clerk on March 8, 2023.

ITEMS FOR DISCUSSION:

- Employees
 - Maurita Vecchio has put her retirement papers in. Her last day will be November 30, 2023.
- Bill total includes 72 2023 payment.
- Station 2 Update
 - Requested a time frame for the hydronic specs
 - Waiting for complete plans to schedule a special meeting to review and approval the FH plans
- Signature Cards complete with the banks.
 - Please bring your DL's so I can make copies for the bank
- Humat Valves
 - Can we donate them to Chief Parnell's FD?
 - FD said they will not train with them in the future.
- Insurance
 - All required paperwork has been filed for Red Pembleton (Life Insurance)
 - Renewal documents have been completed and filed with JIF for 2024.
- Flu Shots scheduled for October 18
- EMS
 - New Hire – Julia September 1
 - Damaged ambulance
 - New ambulance delivery is projected for late September (October). From there, the following will be done with a goal of December to be in service.
 1. Paint
 2. Lettering
 3. Installation of the power load from 57
 4. Radio (trait)
 5. Inspections
- Plymovent
 - Install is projected for Mid-October
 - Chris is working on getting the required adaptors for the apparatus. FIS will be doing the tailpipe mods.
 - I hope we can schedule a transition time to limit the time without filtration.
- Digital Radio order update:
 - We have received the mics and chargers this month and hope to have the radio by mid-September.

Closed session:
Resolution 2023-08-03
Authorizing Executive Session

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District 1 of the Township of Ocean, County of Monmouth, as follows:

Items for discussion:

- Employee
 - Maurita has decided to retire on November 30 after 21 years with the District.
 - We have a short window to allow for enough time to train. I'm researching to confirm whether there is a minimum requirement for a job opening, or does the Board have discretion?
 - I plan to post the job by Thursday, close by next Friday, September 8, interview the week of the 11th, and hire by the Board meeting on September 25.
 - As approved last year, we were moving to transition Mauritia to full-time. However, she turned down the offer. So, it was discussed that we would transition when she retired. If that approval still stands, I request the following. The salary is based on the BOE numbers.
 - (\$38,100 - \$56,900)
 - Starting salary: \$45,000 (with experience)
 - Pension - Medical - Dental – Total package \$15,574
5 Days Sick – 5 Vacation Days
Monday – Friday, 9 to 5

AGENDA
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(7:30 pm)

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the meeting date, time, and location were sent to the Asbury Park Press, The Coaster, and filed in the office of the Municipal Clerk on March 8, 2023.

After a salute to the flag, a moment of silence was observed.

CORRESPONDENCE:

None

Reu - Minutes of the previous meetings were placed on the table for everyone's review and comments. Questions or corrections:

RESOLUTION 2023-08-04
A RESOLUTION TO APPROVE THE
July 26, 2023, Meeting Minutes
August 14, 2023, Meeting Minutes

Second by Roussell. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

EXPENSES:

Newman - The Bills were reviewed by the Commissioners and found acceptable. Copies of the bill list are on the table for anyone to review.

Offered:

RESOLUTION 2023-08-05
APPROVING THE PAYMENT OF THE BILLS TOTALING \$215,639.12

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

OLD BUSINESS: None

NEW BUSINESS:

Newman: The District Mechanic has provided the Board with two quotes to install the required accessories for the new Plymovent system. The lowest responsible bidder was F.I.S. On-Site Service at the cost of \$6,255.00

Offered:

RESOLUTION 2023-08-06
**APPROVING THE INSTALLATION OF THE REQUIRED APPARATUS
 ACCESSORIES FOR THE NEW PLYMOVENT SYSTEM FROM F.I.S ON-SITE
 SERVICE AT THE COST OF \$6,255.00**

FIS On-Site Service	\$6,255.00
Blaze Emergency Equip.	\$6,284.50

Second by Beringer. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

DISTRICT NO. 1 ORGANIZATION'S REPORTS:

Fire Chief S. Donohue: NR

1st Asst. Chief T. Caruso: NP

2nd Asst. Chief C. Sorrentino: Rescue tool demo scheduled

Captain: J. Shamosh: NP

1st Lt. P. Mannion: NR

2nd Lt. D. Cohen: NR

Fire Marshal C. Flannigan – July Report

Fire Inspections: 130

Co/Smoke: 178

State Registered: 50

Investigations: 1

Total revenue for the month: \$6,366.00

Comments:

1. OFD budget request for 2024 is due no later than September 11

EMS Operations: July Report

of Incidents: 139

Transport: 96

RMAs: 20

Average on-scene time: 14 min

Average call time: 64 min

District Mechanic: Read report

Public Comments: None

Adjournment: 7:52 pm

RESOLUTION 2023-08-06
**APPROVING THE INSTALLATION OF THE REQUIRED APPARATUS
 ACCESSORIES FOR THE NEW PLYMOVENT SYSTEM FROM F.I.S ON-SITE
 SERVICE AT THE COST OF \$6,255.00**

WHEREAS; The District Mechanic has provided the Board with a quote to install the required accessories for the new Plymovent system. The lowest responsible bidder was F.I.S. On-Site Service at the cost of \$6,255.00

FIS On-Site Service	\$6,255.00
Blaze Emergency Equip.	\$6,284.50

NOW, THEREFORE BE IT RESOLVED, Newman offered a motion to accept from F.I.S. On-Site Service for \$6,255.00.

Moved by: Newman

Second by: Beringer

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:	XXX			
Newman:	XXX			
Morrow:	XXX			
Beringer:	XXX			
Roussell:	XXX			

I certify it to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on August 28, 2023.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

RD OF FIRE COMMISSIONERS				
TOWNSHIP OF OCEAN FIRE DISTRICT NO. 1				
CASH PAYMENTS JOURNAL				
MONTH: Aug-23				
DATE	CHECK PAYABLE TO:	DESCRIPTION:	CHK NO	AMOUNT
15-Aug	NJ SHBP	Hospitaliza:Active: August	TEPS	\$10,242.42
15-Aug	NJ SHBP	Hospitaliza:Retirees: August	TEPS	\$1,153.14
28-Aug	Braslow, Richard Esq.	Professional Legal: July		\$750.00
28-Aug	Cohen, David	Reimb: Cell: 3rd Qtr		\$60.00
28-Aug	DeLage Landen Financial	Copier Lease		\$235.78
28-Aug	Delta Dental Plan of NJ Inc	Dental Coverage (Sept)		\$631.70
28-Aug	Donohue, Sean	Reimb: Cell: 3rd Qtr		\$240.00
28-Aug	Elite Equip Service Inc	Check Out 59 Cab Issue		\$250.00
28-Aug	Emergency Serv Mrktg Corp	I am Responding: year 3		\$660.00
28-Aug	F.I.S. On-Site Service	Serv. 57, 91		\$925.91
28-Aug	Fiorentino, Michael	Reimb: Cell: 3rd Qtr		\$240.00
28-Aug	First Hope Bank	Pymt 2: New 72		\$110,928.27
28-Aug	First Responder Joint Ins Fnd	Final Pymt: Insurance Pkg		\$44,505.00
28-Aug	Flannigan, Craig	Reimb: Cell: 3rd Qtr		\$240.00
28-Aug	G & M Trophy Co	Plaque		\$135.00
28-Aug	Grainger	Safety Glass,Batts,Smoke Detect		\$154.72
28-Aug	Home Depot Credit Service	Various Parts & Supplies		\$315.11
28-Aug	Horizon BCBS of NJ	EMS Health Ins		\$2,105.59
28-Aug	J Swanton Fuel Oil Co	Gas & Diesel Fuels		\$1,961.24
28-Feb	Kay Park Recreation	Benches: Sta 1		\$2,353.00
28-Aug	Mannion, Patrick	Reimb: Cell: 3rd Qtr		\$240.00
28-Aug	Middlesex Cty Fire Academy	Fire Fighter 1: Bernard		\$341.00
28-Aug	Motorola Solutions	Chargers & Accessories		\$9,880.40
28-Aug	NAPA Auto Parts	Various Parts		\$305.43
28-Aug	New Jersey Americna Water	Hydrant,Fire & Water Serv		\$21,927.41
28-Aug	NJ Natural Gas Co	Gas Service		\$612.94
28-Aug	Oakhurst EMS Inc	Reimb: Office Supplies		\$1,666.65
28-Aug	Optimum	Cable		\$386.22
28-Aug	Seaboard Welding Supply	EMS Oxyge		\$25.00
28-Aug	Shamosh, Josh	Reimb: Cell: 3rd Qtr		\$90.00
28-Aug	Sidley, Timothy	Reimb: Cell: 3rd Qtr		\$90.00
28-Aug	Sorrentino, Christopher	Reimb: Cell: 3rd Qtr		\$240.00
28-Aug	Sunny Communications, Inc	Pagers		\$909.94
28-Aug	The Tire Depot	TPM Sensor		\$25.00
28-Aug	Verizon	Vehicle Internet Cards		\$812.25
TOTALS				\$215,639.12