

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Township of Ocean
72 Larkin Place
Oakhurst, NJ 07755



Meeting Agenda

Monday, February 12, 2024

6:30 pm

Board Conference Room

Board of Fire Commissioners

*President Thomas Reu
Commissioner Stuart Newman
Commissioner John Morrow
Commissioner Andrew Beringer
Commissioner Alan Roussell*

WORKSHOP MEETING
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(6:30)

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Meeting Dates and Times were sent to the Asbury Park Press and The Coaster, posted in Town Hall, and filed in the office of the Municipal Clerk.

ITEMS FOR DISCUSSION:

- Election Feb 17th at 1:30
- Plymovent Grant – Final approval was given.
- Old 59 – Gov Deals
- Station 2 - Site review #4 (in Teams)
- 2024 Salaries – 2023 Evaluations (in Teams)
- EMS Positions and Titles
- Letter from Kroll Heineman – Hillel (in Teams)

Closed session:
Resolution 2024-02-01
Authorizing Executive Session

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District 1 of the Township of Ocean, County of Monmouth, as follows:

None

AGENDA
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(7:30 pm)

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Meeting Dates and Times were sent to the Asbury Park Press and The Coaster, posted in Town Hall, and filed in the office of the Municipal Clerk.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Tom Reu, John Morrow, Andrew Beinger, Stu Newman, and Alan Roussell. Fire District Administrator / Fire Marshal Craig Flannigan, District Mechanic Chris Sorrentino, and Fire Department Officers.

CORRESPONDENCE:

Letter from Kroll Heineman

EXPENSES:

Newman - The Bills were reviewed by the Commissioners and found acceptable. Copies of the bill list are on the table for anyone to review.

RESOLUTION 2024-02-02
APPROVING THE PAYMENT OF THE BILLS TOTALING \$61,538.44

Second by Roussell. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

OLD BUSINESS: None

NEW BUSINESS:

Roussell - Yearly Hose, Pump, Ladder, and Aerial testing.

RESOLUTION 2024-02-03
**APPROVING FAIL-SAFE TO COMPLETE THE
REQUIRED HOSE, PUMP, AERIAL, AND GROUND LADDER TESTING FOR 2024
FOR 9,657.50.**

Second by Newman. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Newman - Yearly Fleet Maintenance.

RESOLUTION 2024-02-04
**APPROVING F.I.S. ON-SITE SERVICE TO COMPLETE THE
REQUIRED ANNUAL APPARATUS MAINTENANCE FOR 2024 FOR \$8,345.00.**

Second by Roussell. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Morrow - Annual lawn fertilizer applications.

RESOLUTION 2024-02-05
**APPROVING TRUGREEN COMMERCIAL TO COMPLETE THE ANNUAL LAWN
FERTILIZER APPLICATIONS FOR 2024 AT A COST OF \$1,280.05.**

Second by Roussell. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Newman - The Board has decided to authorize the sale of our 2013 Ford F450 Ambulance. The sale will be conducted through the online auction website govdeals.com. The auction opens on February 13, 2024, and closes on February 23, 2024.

RESOLUTION 2024-02-06
RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

The surplus property being sold is a
2013 Ford F450 Ambulance
VIN #1FDXE4FS1DDA62288
Miles: 72,813

Second by Morrow. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

DISTRICT NO. 1 ORGANIZATION'S REPORTS:

Fire Chief T. Caruso: The Chief is speaking with County EMS to confirm the structure fire response.

1st Asst. Chief C. Sorrentino: Thank you to Stu Newman for leading our annual training.

2nd Asst. Chief J. Shamosh: NR

Captain: P. Mannion: NR

1st Lt.: Vacant:

2nd Lt.: D. Cohen: NR

Fire Marshal C. Flannigan: NR

Comments:

District Mechanic: Read Report

Public Comments: None

Adjournment: 7:43 pm

RESOLUTION 2024-02-03
**RESOLUTION AWARDDING FAIL-SAFE TO COMPLETE THE
REQUIRED HOSE, PUMP, AERIAL, AND GROUND LADDER TESTING FOR 2024.**

WHEREAS, The District Mechanic has provided the Board with three quotes to complete the annual Pump, Hose, Aerial, and Ground Ladder testing for 2023. The lowest responsible bidder was Fail Safe Testing at \$9,657.50

Fail-Safe: \$9,657.50
Fire Flow: \$11,797.00
Mistras: \$9,840.00

NOW, THEREFORE BE IT RESOLVED, Newman offered the motion to have Fail-Safe complete the hose, pump, ground ladder, and aerial testing at \$9,245.26.

Moved by: Roussell

Second by: Newman

Roll Call Vote:

| | Ayes: | Nays: | Absent: | Abstain: |
|-----------|-------|-------|---------|----------|
| Reu: | XXX | | | |
| Newman: | XXX | | | |
| Morrow: | XXX | | | |
| Beringer: | XXX | | | |
| Roussell: | XXX | | | |

I am certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on February 12, 2024.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION 2024-02-04
**RESOLUTION AWARDDING F.I.S. ON-SITE SERVICE TO COMPLETE THE
REQUIRED ANNUAL APPARATUS MAINTENANCE FOR 2024.**

WHEREAS, The District Mechanic has provided the Board with three quotes to complete the annual apparatus maintenance for 2023. The lowest responsible bidder was F.I.S. On-Site Service at \$8,345.00.

F.I.S. On-Site Service: \$8,345.00
NJEV: \$10,935.00
Blaze: \$10,350.00

NOW, THEREFORE BE IT RESOLVED, Beringer offered the motion to have F.I.S. On-Site Service complete the annual apparatus maintenance at a cost \$8,345.00.

Moved by: Newman

Second by: Roussell

Roll Call Vote:

| | Ayes: | Nays: | Absent: | Abstain: |
|-----------|-------|-------|---------|----------|
| Reu: | XXX | | | |
| Newman: | XXX | | | |
| Morrow: | XXX | | | |
| Beringer: | XXX | | | |
| Roussell: | XXX | | | |

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Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION 2024-02-05
RESOLUTION AWARDDING TRUGREEN COMMERCIAL TO COMPLETE THE ANNUAL LAWN FERTILIZER APPLICATIONS FOR 2024.

WHEREAS, The District Mechanic has provided the Board with two quotes to complete the annual fertilizer applications for 2023. The lowest responsible bidder was TruGreen Commercial at the cost of \$1,280.05

TruGreen Lawn Commercial: \$1,280.05
Lawn Doctor: No Quote returned

NOW, THEREFORE BE IT RESOLVED, Beringer offered a motion approving TruGreen Commercial to complete the fertilizer applications for 2024 at the cost of \$1,280.05.

Moved by: Morrow

Second by: Roussell

Roll Call Vote:

| | Ayes: | Nays: | Absent: | Abstain: |
|-----------|-------|-------|---------|----------|
| Reu: | XXX | | | |
| Newman: | XXX | | | |
| Morrow: | XXX | | | |
| Beringer: | XXX | | | |
| Roussell: | XXX | | | |

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Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION 2024-02-06
AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Fire District #1, Township of Ocean, Monmouth County, is the owner of a certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No. 1 in the Township of Ocean, County of Monmouth, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to Local Finance Notice (LFN) 2012-10. (Sourcewell ID #221954)
- (2) The sale will be conducted online, and the address of the auction site is govdeals.com.
- (4) The surplus property to be sold is as follows:

2013 Ford F450 Ambulance
VIN #1FDXE4FS1DDA62288
Miles: 72,813

- (5) The surplus properties as identified shall be sold in an "as-is" condition without express or implied warranties, with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning the use of said surplus property.
- (6) The Fire District reserves the right to accept or reject any bid submitted.

Moved by: Newman

Second by: Morrow

Roll Call Vote:

| | Ayes: | Nays: | Absent: | Abstain: |
|-----------|-------|-------|---------|----------|
| Reu: | XXX | | | |
| Newman: | XXX | | | |
| Morrow: | XXX | | | |
| Beringer: | XXX | | | |
| Roussell: | XXX | | | |

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Craig Flannigan,
Craig Flannigan
Fire District Administrator

| MONTH: Feb-24 | | | | |
|---------------|-------------------------------|-------------------------------|---------|-------------|
| DATE | CHECK PAYABLE TO: | DESCRIPTION: | CHK NO. | AMOUNT |
| | 2024 | | | |
| 2-Feb | Glatfelter Specialty Benefits | Group Life Ins: 2024 | 9194 | \$31,693.60 |
| 12-Feb | American Trade Mark Co | Accountability Tags | | \$214.61 |
| 12-Feb | Braslow, Richard, Esq | Profl Legal Srv. January | | \$750.00 |
| 12-Feb | DeLage Landen Financial | Copier Lease: January | | \$224.55 |
| 12-Feb | Delta Dental Plan of NJ | Dental Cover: Feb & Mar | | \$690.84 |
| 12-Feb | F.I.S. On-Site Service | Service: 31, 38, 67, 91 | | \$976.09 |
| 12-Feb | Gannett NJ | Legal:Spec Mtg/2024 Mtg Dates | | \$114.44 |
| 12-Feb | Grainger | Batteries, etc | | \$444.69 |
| 12-Feb | Hiers, J. David | Reimb: Officer Din Mtg | | \$1,914.29 |
| 12-Feb | Home Depot | Asstd Stock Items: Sta 1 | | \$323.28 |
| 12-Feb | Horizon BCBS of NJ | Health Prem: February | | \$101.42 |
| 12-Feb | J C P & L CO | Electric Service | | \$1,451.26 |
| 12-Feb | J Swanton Fuel Oil Co | Diesel Fuel | | \$1,794.80 |
| 12-Feb | Kepwel Natl Spring Water | Bottled Water | | \$49.50 |
| 12-Feb | Kyocera Documental | Copier Lease: Jan-Feb | | \$160.00 |
| 12-Feb | Lestor Glen Auto Group | Service: 37-1-38 | | \$110.98 |
| 12-Feb | Microsoft Corporation | Email - 365 | | \$2,520.00 |
| 12-Feb | Monmouth County Treasurer | Voter Registration Listings | | \$24.00 |
| 12-Feb | Municipal Emergency Serv | SCBA Repairs | | \$400.00 |
| 12-Feb | NAPA Auto Parts | Parts: Stock, 37-1-38 | | \$383.20 |
| 12-Feb | New Jersey American Water | Water & Fire Service | | \$465.74 |
| 12-Feb | Oakhurst EMS Inc | Reimb:FDIC & Various Exp | | \$11,813.37 |
| 12-Feb | Optimum | Cable/Phone Service | | \$643.04 |
| 12-Feb | Plosia Cohen LLC | Profl Legal Srv. January | | \$703.00 |
| 12-Feb | Puris, Jack AIA | Profl Serv. Sta 2 Project | | \$525.00 |
| 12-Feb | Seaboard Fire & Safety | Hydrotest SCBA (6) | | \$180.00 |
| 12-Feb | Seaboard Welding Supply | Cylinder Rental w/Hazmat | | \$11.25 |
| 12-Feb | The New Coaster LLC | Legal Not: 2024 Mtg Dates | | \$37.20 |
| 12-Feb | United Cleaning Contractor | Cleaing Serv. January | | \$1,080.00 |
| 12-Feb | Verizon | Vehicle Internet Cards | | \$812.31 |
| | | | | |
| | | 2024 Expenditures | | \$60,612.46 |
| | | | | |
| | 2023 | | | |
| 12-Feb | Kyocera Documental | Copier Lease:Jun,Spt,Dec | | \$611.08 |
| 12-Feb | New Jersey E-Z Pass | Tolls Due | | \$6.90 |
| 12-Feb | Seaboard Fire & Safety Eq | Extinguisher Srv/Inspect | | \$308.00 |
| | | | | |
| | | 2023 Expenditures | | \$925.98 |
| | | | | |
| | TOTALS | | | \$61,538.44 |

