

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Township of Ocean
72 Larkin Place
Oakhurst, NJ 07755



Meeting Agenda

Monday, May 6, 2024

6:30 pm

Board Conference Room

Board of Fire Commissioners

*President Thomas Reu
Commissioner Stuart Newman
Commissioner Andrew Beringer
Commissioner Alan Roussell
Commissioner Sean Donohue*

WORKSHOP MEETING
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(6:30)

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Meeting Dates and Times were sent to the Asbury Park Press and The Coaster, posted in Town Hall, and filed in the office of the Municipal Clerk.

ITEMS FOR DISCUSSION:

- Jack will be here at 6:30 to discuss renovation options.
- SCBA Bottle – Quote \$90,118.80
 - EMS donation to FD could be used to purchase the bottle through the FD.
- JIFF/MEL meeting – Items of discussion
 - Mentioned by the MEL Consultant
 - Longer lines on the bay ramps
 - Lally columns – bay doors
 - Building Storm prep
 - Medical Standards – NFPA 1582
 - MIS Now – Yearly training
 - Mentioned by FDA
 - I asked JIFF to create a policy for driving emergency vehicles. Specifically, define an emergency and provide guidelines for response levels based on their definition.
 - Provide clear guidance on controlled substance standards. He said that has been a significant topic of discussion amongst the Fund. He said, at the very least, an internal policy prohibits participation during and after a certain period after usage. He said as you would if someone smelled like alcohol, if someone smelled like cannabis, they should not be permitted to participate or respond to incidents.
 - We talked about fingerprints. He mentioned that we should look in a different direction. Volunteer coaches must have fingerprints, and volunteer FD members may fall under that definition.
- Station 2 – Site Inspection #9 in Teams

Closed session:
Resolution 2024-05-01
Authorizing Executive Session

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District 1 of the Township of Ocean, County of Monmouth, as follows:

Second by Roussell. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

- EMS MOU
 - Review #1 – FDA
 - removed "Township" from the wording and replaced with District.
 - Removed "responsible for extrication and rescue" from the wording.
 - Removed the Tinton Falls Logo from the cover page
 - Review #2 – Reviewed by your attorney and JIFF consultant. I have sent an email to the county with the following questions.
 - Mr. Braslow asked why your employees are "agents" of the Districts.
 - Mr. Braslow asked to explain section 4.01. If there is no fee, and we were told there wouldn't be, why is section 4.01 required?
 - The Indemnification language in Section 6.04 is fine. I do have some concerns about "Insurance", Section 5.01. I'd recommend that you list specific coverages (General Liability, Auto & Workers Compensation) & limits that the EMS must carry. I am the RMC for Chesterfield township (Burlington Co).
- Meeting with Coronis (EMS billing)
 - Currently outstanding – (insurance mode)
 - \$41,747.97
 - Out of insurance mode
 - Approximately 100k – These funds are in or were about to enter collections. We terminated our collections account last week. Meaning the 100k is uncollectable.
 - We have scheduled a final meeting with the billing company for June to receive a final uncollected amount. At that point, you will have to decide to continue attempting to collect or write off the amount and terminate our account with the billing company. The report is in Team's (EMS Billing)
- Officers Request to staff a night crew.

AGENDA
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
TOWNSHIP OF OCEAN
(7:30 pm)

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Meeting Dates and Times were sent to the Asbury Park Press and The Coaster, posted in Town Hall, and filed in the office of the Municipal Clerk on October 31, 2022.

After a salute to the flag, a moment of silence was observed.

ATTENDANCE:

The following Board members were present: Tom Reu, Stu Newman, Andy Beringer, Alan Roussell, and Sean Donohue. Fire District Administrator / Fire Marshal Craig Flannigan, District Mechanic Chris Sorrentino, and Fire Department Officers.

CORRESPONDENCE:

EXPENSES:

Newman - The Bills were reviewed by the Commissioners and found acceptable. Copies of the bill list are on the table for anyone to review.

I offer:

RESOLUTION 2024-05-02
APPROVING THE PAYMENT OF THE BILLS TOTALING \$114,620.09

Second by Donohue. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

OLD BUSINESS:

NEW BUSINESS:

Beringer: After reviewing the annual compensation ranges for all paid positions, the Board has determined that these ranges need to be updated and set as follows:

(Second Reading)

RESOLUTION 2024-05-03
APPROVING ADJUSTMENTS TO BE APPLIED TO THE ANNUAL COMPENSATION RANGES FOR ALL PAID POSITIONS.

Not necessary to read

Fire District Administrator	\$85,000 - \$150,000
Fire Marshal	\$68,000 – \$95,000
Deputy Fire Marshal	\$65,000 – \$80,000
Senior Fire Inspector	\$50,000 - \$70,000
Fire Inspector	\$40,000 - \$65,000
Fire Bureau Administrative Assistant – Full-Time	\$45,000 - \$95,000
Fire District Mechanic	\$50,000 - \$95,000
Board Clerk	\$24.00 - \$55.00
District Mechanic P/T	\$25.00 - \$35.00
Fire Bureau Administrative Assistant – Part-Time	\$15.00 - \$35.00

Second by Roussell. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

Posted April 4, 2024

Donohue - The Board has approved the sale of three ambulances, which will take place via the online auction platform govdeals.com, starting on May 9, 2024, and ending on May 17, 2024.

RESOLUTION 2024-05-04
RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

The surplus property being sold is:

- 2023 Ford E450 Medix Type III Ambulance VIN # 1FDXE4FN3PDD39084
- 2003 Ford E450 PL Custom Body Type III Ambulance VIN # 1FDXE45F73HB41203
- 2006 Ford E450 Collins Industries Type III Ambulance VIN # 1FDXE45P06DA55770

Second by Newman. There were no questions. The roll call vote of yes was unanimous in favor of the Resolution.

DISTRICT NO. 1 ORGANIZATION'S REPORTS:

Fire Chief T. Caruso: Asked the Board if they reviewed the officers email. President Reu said its still under discussion.

1st Asst. Chief C. Sorrentino: NR

2nd Asst. Chief J. Shamosh: NR

Captain: P. Mannion: NP

1st Lt.: Vacant

2nd Lt.: D. Cohen: NR

Fire Marshal C. Flannigan: NR

District Mechanic: Read Report

Adjournment: 7:45 pm

RESOLUTION 2024-05-03
APPROVING ADJUSTMENTS TO BE APPLIED TO THE ANNUAL COMPENSATION
RANGES FOR THE FOLLOWING PAID POSITIONS

WHEREAS; The Board of Fire Commissioners has reviewed the annual compensation ranges of all paid positions and has concluded that said ranges should be revised and established as follows:

Table with 2 columns: Position Name and Compensation Range. Includes roles like Fire District Administrator, Fire Marshal, Deputy Fire Marshal, Senior Fire Inspector, Fire Inspector, Fire Bureau Administrative Assistant – Full-Time, Fire District Mechanic, Board Clerk, District Mechanic P/T, and Fire Bureau Administrative Assistant – Part-Time.

NOW, THEREFORE BE IT RESOLVED, Beringer offered a motion to accept the 2nd reading of the proposed adjustments to be applied to the annual compensation ranges

Posted April; 4, 2024

Moved by: Beringer

Second by: Roussell

Roll Call Vote:

Table for Roll Call Vote with columns: Ayes, Nays, Absent, Abstain and rows for Reu, Newman, Beringer, Roussell, Donohue.

I am certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on May 6, 2024.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

RESOLUTION 2024-05-04
AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Fire District #1, Township of Ocean, Monmouth County, is the owner of a certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No. 1 in the Township of Ocean, County of Monmouth, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to Local Finance Notice (LFN) 2012-10. (Sourcewell ID #221954)
- (2) The sale will be conducted online, and the address of the auction site is govdeals.com.
- (4) The surplus property to be sold is as follows:

2023 Ford E450 Medix Type III Ambulance VIN # 1FDXE4FN3PDD39084
 2003 Ford E450 PL Custom Body Type III Ambulance VIN # 1FDXE45F73HB41203
 2006 Ford E450 Collins Industries Type III Ambulance VIN # 1FDXE45P06DA55770

- (5) The surplus properties as identified shall be sold in an "as-is" condition without express or implied warranties, with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning the use of said surplus property.
- (6) The Fire District reserves the right to accept or reject any bid submitted.

Moved by: Donohue

Second by: Newman

Roll Call Vote:

	Ayes:	Nays:	Absent:	Abstain:
Reu:	XXX			
Newman:	XXX			
Beringer:	XXX			
Roussell:	XXX			
Donohue:	XXX			

I am certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Ocean Township on May 6, 2024.

Craig Flannigan,
Craig Flannigan
Fire District Administrator

MONTH: May-24

DATE	CHECK PAYABLE TO:	DESCRIPTION:	CHK NO.	AMOUNT
6-May	Braslow, Richard	Profl Legal Serv: April		\$750.00
6-May	BSS Bldg Security & System	24/25: Door Access:Sta 1		\$1,920.00
6-May	Burke Landscape & Irrigation	Activate/Repair: Sta 2		\$261.26
6-May	Delage Landen Financial Srv	Copier Lease		\$224.55
6-May	Federal Express	Return: Gear		\$14.48
6-May	First Citizens Bank & Trust CIT	Copier Lease: June		\$133.00
6-May	First Responder Joint Ins Fd	Ins Commercial Pk:		\$49,313.00
6-May	Front End Shop Inc	Service: 37-1-38		\$3,891.74
6-May	Horizon BCBS of NJ	Health Ins: May (I Emly)		\$1,217.48
6-May	IIA-Fire Dept Testing	Hose & Ladder Testing		\$8,353.00
6-May	J C P & L Co	Electric Service		\$795.76
6-May	J Swanton Fuel Oil Co	Gasoline & Diesel Fuels		\$1,089.98
6-May	J.C. Industries Inc	Dumpster: Sta 1		\$2,625.00
6-May	Kyocera	Copier Lease: May		\$80.00
6-May	New Jersey American Water	Hydrant Service		\$20,202.70
6-May	NFPA	FB Pub Ed Materials		\$200.53
6-May	Nitti's Hood Cleaning	Clean Hood, Fan, Filters		\$425.00
6-May	Oakhurst EMS Inc	FDIC Exp, Office,Software		\$6,095.74
6-May	Provident Agency Inc	Accident/Health: 3rd yr		\$12,642.00
6-May	Sorrentino, Christopher	Reimg: FDIC Food		\$56.16
6-May	Trugreen Commercial	Lawn Service: Sta 2		\$116.48
6-May	Twp Ocean Sewer Authority	Sewer Service: 2nd Qtr		\$230.00
6-May	United Cleaning Contractors	Cleaning Service: April		\$1,080.00
6-May	Verizon	Vehicle Internet Cards		\$812.23
6-May	Witmer	Fire Gloves, etc		\$2,090.00
	TOTAL			\$114,620.09
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